

**Exempt**

# **Miscellaneous Functions Committee**

## **Agenda**

**6.00pm**  
**Monday, 21st September 2009**  
**The Council Chamber**  
**Civic Centre, Stourport-On-Severn**



## Miscellaneous Functions Committee

### Members of Committee:

**Chairman: Councillor J Aston**

**Councillor J-P Campion  
Councillor B T Glass  
Councillor M W Partridge  
Councillor D R Sheppard**

**Councillor P Dyke  
Councillor Mrs R L Lewis  
Councillor M A Salter**

### Information for Members of the Public:

**Part I** of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

A matter referred by an Ethical Standards Officer under the provisions of section 64(2) of the Local Government Act 2000. (Ethical Standards Officers investigate cases for the Standards Board for England)

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

#### Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### Section 106 of the Local Government Finance Act 1992.

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

### For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email <!--% CAIRO-RecEmail-->

Wyre Forest District Council

Miscellaneous Functions Committee

Monday, 21st September 2009

The Council Chamber Civic Centre, Stourport-On-Severn

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Appointment of Substitute Members</b>  To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal & Corporate Services, together with the name of the Councillor for whom he/she is acting.	
<b>3.</b>	<b>Declarations of Interest</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.  (See guidance note on cover.)	
<b>4.</b>	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 17th August 2009. <a href="#">Minutes 17.08.09</a>	<b>5</b>
<b>5.</b>	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
<b>6.</b>	<b>Exclusion of the Press and Public</b>  To consider passing the following resolution:  “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act”.	

Part 2

10.	<p><b>Exempt Minutes</b></p> <p>To confirm as a correct record the Exempt Minutes of the meeting held on 17th August 2009.  <a href="#">Exempt Minutes 17 08 09</a></p>	7
11.	<p><b>Contract for the supply of Server Virtualization and Storage Area Network Technology</b></p> <p>To receive a report from the Assistant ICT Manager regarding the progress of procurement of Server Virtualization and Storage Area Network Technology, and asks the Committee to note the outcome of the tender evaluation exercise and to decide the contract be awarded.  <a href="#">Server Virtualisation and SAN Report</a>  <a href="#">Appendix 1 Virtualised Servers Business Case</a></p>	11
12.	<p><b>Contract for the supply of Road Sweepers</b></p> <p>To note the award of the Road Sweeper Contract.  <a href="#">Road Sweeper Report</a></p>	23
13.	<p><b>Replacement of Election and Electoral Registration Software</b></p> <p>To receive a report from the Director of Legal and Corporate Services regarding the procurement process for replacement of Election and Electoral Registration Software, and asks the Committee to approve the tender evaluation model and short list of suppliers, to receive the tenders and note the prices, and to delegate authority to award the contract to the successful supplier.  <a href="#">Elections Software Report</a></p>	26
14.	<p><b>Contract for the supply of Temporary Accommodation</b></p> <p>To receive a report from the Director of Planning and Regulatory Services regarding the contract for supply of Temporary Accommodation, and asks the Committee to receive the tenders and note the prices, and to delegate authority to award the contract to the successful supplier.  <a href="#">Temporary Accommodation Report</a></p>	29
15.	<p><b>Contract for the supply of Management System for Green Street</b></p> <p>To receive a report from the Director of Resources regarding the contract for the supply of a Management System for Green Street, and asks the Committee to note the short list of suppliers, to approve the tender evaluation model and timetable, to receive the tenders and note the Tenderers, and to delegate authority to award the contract to the successful supplier.  <a href="#">Green Street Management System</a></p>	32
16.	<p><b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	