

Annual Governance Statement 2008/09 – Action Plan as of 31st October 2009

Issue:	Action No:	Action:	By when?	Person(s) Responsible	Update:
Plan for the implementation of the Comprehensive Area Assessment and the revised Use of Resources assessment	2007/08 No. 4	Monitor Audit Commission proposals and brief Members and officers. Produce an Action Plan when final proposals agreed.	As / when published by Audit Commission Jan / Feb 2009 Complete	Chief Executive & Director of Resources	Awaiting formal notification of results
Implementation of the Data Quality Policy.	2007/08 No. 5	To be reviewed and implemented including detailed Action Plan	March 2010 On-going	Chief Executive	Progress with implementation on-going, review to be undertaken by Audit Commission during 2009/10. New processes have been developed and are being “rolled” out.
Full implementation of the Council’s Senior Management restructure, whilst considering capacity issues, including fully developing and commencing with the implementation of the Council’s Transformation agenda;	2008/09 No. 1	There are several actions relating to the implementation of this issue. Reductions in staffing have been achieved; however, a full review of Job Evaluations and service requirements is required.	March 2010 On-going	Corporate Management Team	It is expected that the new Chief Executive, recently appointed will be addressing the approach to transformation. This will be supported by the recent Qedis report which has been presented to the Council.

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Implementation of actions identified within the self assessment of the Corporate Governance Framework;	2008/09 No. 2	Various	March 2010 On-going	Director of Resources	This item will be monitored separately to the Audit Committee.
Implementation of all recommendations of the Treasury Management Review Panel, along with consideration of recommendations within the Audit Commission report <i>Risk and Return</i>	2008/09 No. 3	Review processes and policies where needed	July 2009 Completed	Director of Resources	The review has been undertaken and amendments to the Council's Policy approved by Council in July 2009.
Review of the Council's strategic risk register following significant changes in the prevailing economic conditions	2008/09 No. 4	Engagement of Zurich Municipal to re-run Risk Identification exercise	January 2010 On-going	Director of Resources	Proposal being pursued from Zurich Municipal, consider deferring until new Chief Executive arrives.
Implementation of the actions contained in the Audit & Inspection Letter (March 2009):					
➤ Continue to develop and implement the Councils Medium Tern Financial Plan;	2008/09 No. 5	Refresh and update taking account of all known information	February 2010 On-going	Director of Resources	Update underway, uncertainty in relation of future government support.

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➤ Continue to embed and encourage greater use of the Performance Management Framework and improve data collection and analysis;	2008/09 No. 6	Establishment of team reporting directly to the Chief Executive and improvement on Corporate management of Performance	March 2010 On-going	Chief Executive	Performance Clinics formed to monitor both good and under performance.
➤ Undertake effective benchmarking of services;	2008/09 No. 7	Review Council services in relation to performance and financial benchmarking comparisons.	March 2010 On-going	Corporate Management Team	To be progressed during 2010.
➤ Ensure that the recommendations arising from the Regeneration Inspection are implemented.	2008/09 No. 8	Implement the three recommendations	June & October 2009 On-going	Director of Planning and Regulatory Services	An implementation plan addressing all 3 recommendations is anticipated to be in place by the end of October.