

Agenda Item 9 1
Appendix 4

Action Point Number	Action Point	Relevant Law, Legislation, Strategy or Best Practise Guidelines	Timescale
1	Assess the condition of all trees in high or medium risk zones every year on all sites managed by the Parks Section.	The Occupiers Liability Act 1957 and 1984. Health and Safety at Work Act 1974. Health and Safety	Yearly.
2	The Arboricultural Officer will give training to Grounds Maintenance Supervisors on how to carrying out a basic level 1 tree hazard risk assessment.	Executive Management of the risk of failing trees (SIM 01/2007/05).	Within 6 months/Ongoing.
3	Assist the Countryside Ranger staff with annual inspections of trees and woodlands within medium and high risk areas on all Nature Reserves in Council ownership.		Ongoing Process.
4	Meet with Countryside Ranger staff on site to carryout detailed tree inspections when requested.		Ongoing Process.

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7	Carryout a full inventory and produce a 10 year tree and woodland management plan for all sites managed by the Parks Section.	<p>The Occupiers Liability Act 1957 and 1984.</p> <p>Health and Safety at Work Act 1974. Health and Safety</p> <p>Executive Management of the risk of failing trees (SIM 01/2007/05West)</p> <p>Midlands Spatial Strategy (2007) Policy QE4, QE8</p> <p>West Midlands Forestry Framework (Forestry Commission 2004)</p> <p>Strategy for trees, woods and forests (DEFRA 2007)</p> <p>Local Biodiversity Action Plans</p> <p>Wyre Forest District Council Corporate plan</p> <p>Local Agenda 21 (1992)</p> <p>Worcestershire Local Agreement Policy B1,B4</p>	2011

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8	Investigate internal and external funding for the long term management of the trees and woodlands.	Strategy for trees, woods and forests (DEFRA 2007) West Midlands Forestry Framework (Forestry Commission 2004) Trees in Towns II (ADAS) Worcestershire Local Agreement. Policy E3,E5,F3,F4	2009
9	Investigate possibilities of starting new Friends Groups and becoming involved with existing Friends Groups.		2009
10	Investigate ways in which to promote the tree and woodland resource on existing Council Literature, such as at the bottom of Council notices or on Council Payslips and add information to the existing Council website to promote the tree and woodland resource.		2009
11	Find out the dates of local country shows within the district and investigate the possibility of having a stall.		2009
12	Liaise with local schools and community groups with a view to get local people involved with outreach activities during National Tree Week.		Yearly