

CORPORATE SERVICES SCRUTINY COMMITTEE

<u>Scrutiny Date</u>	<u>Recommendation</u>	<u>Cabinet Date</u>	<u>Decision</u>	<u>Action Taken</u>
10/07/08	<p><u>GRANTS TO VOLUNTARY BODIES REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET:</p> <p>That the criteria for grants to voluntary bodies be refreshed, in line with terminology used in the Worcestershire Compact and the revised Corporate Priorities and Community Strategy Themes (Appendix C).</p> <p>The application form be revised to include more robust sections on how the allocations of funds meets Council and Sustainable Community Strategy aims and priorities, and clearer information on the beneficiaries of the project or scheme (Appendix D).</p> <p>The Conditions of Grant Aid form be refreshed to bring it in line with the revised criteria and to strengthen compliance with relevant legislation (Appendix E).</p> <p>The Council allocate a small amount of funds for the purpose of emergency grants to voluntary organisations in the District.</p>	24/07/08	<p>AGREED:</p> <p>The criteria for grants to voluntary bodies be refreshed, in line with terminology used in the Worcestershire Compact and the revised Corporate Priorities and Community Strategy Themes (as detailed in Appendix C of the report to the Corporate Services Scrutiny Committee).</p> <p>The application form be revised to include more robust sections on how the allocations of funds meets Council and Sustainable Community Strategy aims and priorities, and clearer information on the beneficiaries of the project or scheme (as detailed in Appendix D of the report to the Corporate Services Scrutiny Committee).</p> <p>The conditions of Grant Aid form be refreshed to bring it in line with the revised criteria and to strengthen compliance with relevant legislation (see Appendix E of the report to the Corporate Services Scrutiny</p>	<p>Completed: new forms issued in 2009/10.</p> <p>Completed for 2009/10 application process.</p> <p>Completed for 2009/10 application process.</p>

			Committee). The Council allocate a small amount of funds for the purpose of emergency grants to voluntary organisations in the District.	Nothing was put into the Grants to Voluntary Bodies budget for this last year. However, if required funds in the region of up to £1,000 could still be added in.
07/08/08	<u>LOCAL LAND AND PROPERTY GAZATTEER (LLPG)</u> RECOMMENDED TO CABINET The Local Land and Property Gazatteer be adopted as the single address database within Wyre Forest District Council and other databases be phased out.	21/08/08	DECISION: The recommendation as set out below be agreed: The Local Land and Property Gazetteer be adopted as the single address database within Wyre Forest District council and other databases be phased out.	The implementation of the single address database is still being pursued by the Local Land and Property Gazetteer Officer.
04/09/08	<u>CUSTOMER SERVICES REVIEW</u> RECOMMENDED TO CABINET Strongly oppose any attempt by Worcestershire County Council to withdraw funding for services by the Kidderminster Hub.	25/09/08	DECISION: The recommendations as set out below be noted: Strongly oppose any attempt by Worcestershire County Council to withdraw funding for services by the Kidderminster Hub.	There was a £30k reduction in Worcestershire County Council funding in 2009/10 with a further £17k reduction in 2010/11.
02/10/08	<u>EQUALITY AND DIVERSITY</u> RECOMMENDED TO CABINET The Single Equality Scheme be adopted and implemented.	22/10/08	DECISION: The Single Equality Scheme be adopted and implemented.	Quarterly reports on progress were tabled to Corporate Services Scrutiny Committee.

<p>08/01/09</p>	<p><u>RECOMMENDATIONS FROM THE SECTION 106 REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET</p> <p>Ward Councillors should be consulted when there was a possibility of open space Section 106 monies being available to provide facilities in their Ward with advice from Officers on location and need.</p> <p>As there would be a short timescale for responses due to the requirements on determination of planning applications, the consultation scheme to be provided by the Head of Planning, Health & Environment to suit those timescales and to fully comply with operational and legislative requirements and Government Circular Guidance and include provision for a final decision by the Head of Planning, Health & Environment.</p> <p>The Head of Planning, Health & Environment to provide Councillors with the Annual Summary of the Operation of the Section 106 Education Contributions policy in the Wyre Forest district when it is received from Worcestershire County Council.</p> <p>Amendments to be made to the Section 106 Monitoring Sheets. They would</p>	<p>22/01/09</p>	<p>DECISION:</p> <p>The recommendations listed below be noted:</p> <p>Ward Councillors should be consulted when there was a possibility of open space Section 106 monies being available to provide facilities in their Ward with advice from Officers on location and need.</p> <p>As there would be a short timescale for responses due to the requirements on determination of planning applications, the consultation scheme to be provided by the Head of Planning, Health & Environment to suit those timescales and to fully comply with operational and legislative requirements and Government Circular Guidance and include provision for a final decision by the Head of Planning, Health & Environment.</p> <p>The Head of Planning, Health & Environment to provide Councillors with the Annual Summary of the Operation of the Section 106 Education Contributions policy in the Wyre Forest district when it is received from Worcestershire County Council.</p> <p>Amendments to be made to the Section</p>	<p>The Development Manager has produced a draft protocol for relevant officers setting out requirements and timeframes for consultation with Ward Councillors as appropriate.</p>
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	include more detailed information in respect of contributions received and spent and a checklist for officers to ensure there has been appropriate Member consultation.		106 Monitoring Sheets. They would include more detailed information in respect of contributions received and spent and a checklist for officers to ensure there has been appropriate Member consultation.	
08/01/09	<p><u>BUSINESS (SERVICE) CONTINUITY PLAN</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Business (Service) Continuity Plan for 2008 be endorsed.</p>	22/01/09	<p>DECISION:</p> <p>The Business (Service) Continuity Plan for 2008 be endorsed.</p>	To be updated and reported to Corporate Resources Scrutiny Committee in January 2010.
05/03/09	<p><u>RECOMMENDATIONS FROM THE NO SURPRISES REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET</p> <ol style="list-style-type: none"> 1. An awareness campaign be arranged for officers and Members for "Think Local Member". This would include posters and possibly a sticker which would remind Officers to inform Members about what was happening in Council wards. 2. An abbreviated copy of the Council phonebook be made available to all Members. 3. A quarterly item be added to the Members' Bulletin asking for feedback to go to the Strategy, 	26/03/09	<p>DECISION:</p> <ol style="list-style-type: none"> 1. An awareness campaign be arranged for officers and members for "Think Local Member". This would include posters and possibly a sticker which would remind Officers to inform Members on what was happening in Council wards. 2. An abbreviated copy of the Council phonebook be made available to all Members. 3. A quarterly item be added to the Members Bulletin asking for feedback to go to the Strategy, 	<p>Campaign launched May 2009. Posters circulated to all offices.</p> <p>Phoned book distributed by Committee to those Members who have requested a copy.</p> <p>This will be included in the appropriate editions on a quarterly basis.</p>

	<p>Partnerships & Communications Manager.</p> <p>4. The No Surprises Protocol be amended. (Updated copy attached at Appendix 1 to these minutes).</p> <p>5. Officers be requested to include all Council events and activities on the media planner which is on the Council's intranet.</p> <p>6. The responses to the "No Surprises" questionnaire be included in the Members Bulletin.</p> <p>7. A standing item on the Members "No Surprises Protocol be included in the monthly Core Brief.</p>		<p>Partnerships & Communications Manager.</p> <p>4. The No Surprises Protocol be amended.</p> <p>5. Officers be requested to include all Council events and activities on the media planner which is on the Council's intranet.</p> <p>6. The responses to the No Surprises questionnaire be included in the Members Bulletin.</p> <p>7. A standing item on the Members No Surprises Protocol be included in the monthly Core Brief.</p>	<p>Protocol amended.</p> <p>Request has been made through Core Brief – will continue to remind.</p> <p>Completed in May Information Bulletin.</p> <p>Media and Marketing Officer to ensure this is included on a monthly basis.</p>
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COMMUNITY SERVICES SCRUTINY COMMITTEE

<u>Scrutiny Date</u>	<u>Recommendation</u>	<u>Cabinet Date</u>	<u>Decision</u>	<u>Action Taken</u>
19/06/08	<p><u>RECOMMENDATIONS FROM THE FIXED NOTICES FOR LITTER REVIEW PANEL</u></p> <p>To run a litter programme during August and early September 2008, as this period sees the highest number of visitors to the District, to raise the profile of the Council's Enforcement Powers.</p> <p>To run a second litter programme during term time, in September 2008, in order that schools and the areas surrounding them can be targeted.</p> <p>The Operational Services Manager ensures that refuse vehicles are emptied at regular intervals to ensure that litter does not overflow.</p> <p>To distribute a letter to all District, Town and Parish Councillors advising of the procedure for reporting incidences of litter dropping.</p> <p>To have a regular slot in Newsyre to promote the Council's enforcement policy and the number of fixed penalty notices issued, subject to the approval of the Newsyre Editorial Panel.</p>	26/06/08	<p>DECISION:</p> <p>The recommendations as outlined below be agreed:</p> <p>A litter programme be run during August and early September 2008, as this period sees the highest number of visitors to the District, to raise the profile of the Council's Enforcement powers.</p> <p>A second litter programme be run during term time in September 2008, in order that schools and the areas surrounding them can be targeted.</p> <p>The Operational Services Manager to ensure that refuse vehicles are emptied at regular intervals to ensure that litter does not overflow.</p> <p>A letter be distributed to all District, Town and Parish Councillors advising them of the procedure for reporting incidences of litter dropping.</p> <p>There should be a regular slot in Newsyre to promote the Council's enforcement policy and the number of fixed penalty notices issued, subject to the approval of the Newsyre Editorial</p>	<p>These litter campaigns did take place, the 1st day of Education and the 2nd day of Enforcement.</p> <p>These litter campaigns did take place, along the same Educational basis.</p> <p>This action was carried out.</p> <p>Action complete.</p> <p>Newsyre withdrawn from publication.</p> <p>N.B. We are still continuing with the litter programme and it involves 1/2 staff from Parking Services, Street</p>

Agenda Item No. 7

			<p>Panel.</p>	<p>Scene, and Parks for between 1.5/2.5 hours and covers all areas, Bewdley, Stourport, Kidderminster Central, Kidderminster Outer, Rural.</p> <p>Dates planned 2009 (subject to resources within each department)</p> <p>April 22nd May 20th June 17th July 15 August 19th (this did not take place due to lack of resources and department demands) September 16th October 21st November 18th December 16th</p>
<p>06/08/08</p>	<p><u>RECOMMENDATIONS FROM THE DRIVING STANDARDS AGENCY REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Driving Standards Agency be requested to reconsider its decision to remove a test centre facility from the District.</p> <p>Subject to the Driving Standards Agency's willingness to reinstate a facility in the District, the Council assist the Driving Standards Agency in identifying potential sites for consideration.</p>	<p>21/08/08</p>	<p>DECISION:</p> <p>The recommendations as detailed below be agreed:</p> <p>The Chief Executive be directed to write to the Driving Standards Agency in the strongest terms instructing them to reconsider the decision to remove the Test Centre facility within the District.</p> <p>Subject to the Driving Standards Agency's willingness to reinstate a facility in the District, the Council assist the Driving Standards Agency in identifying potential sites for</p>	

	<p>The Local Member of Parliament be requested to put the following Parliamentary question forward:</p>	<p>consideration.</p> <p>The Local Member of Parliament be requested to put forward Parliamentary questions or an acceptable alternative to the Secretary of Transport as follows:</p> <p>i) Why are there inconsistencies in the Driving Standard's Agencies implementation of its distance criteria? According to calculations, Cannock falls into the same category as the District of Wyre Forest as far as population density is concerned yet Cannock has had a new test centre facility recently, despite its proximity to Wolverhampton and Kidderminster has been proposed for closure.</p> <p>ii) Ministers approved the DSA's distance setting criteria in 1998. Whilst this criterion would serve the larger/ Metropolitan urban areas well, for those localities including larger shire towns and cities that have a large rural hinterland, it can prove to be a disadvantage. Are there any current plans to amend the current criteria to ensure that those localities that do have a large rural hinterland are not disadvantaged by the criteria?</p>	
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<p>5/11/08</p>	<p><u>DRAFT CLOSED CIRCUIT TELEVISION (CCTV) POLICY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The CCTV Policy be adopted.</p> <p>Camera positions be reviewed, if required, based upon substantial evidence.</p>	<p>20/11/08</p>	<p>AGREED:</p> <p>The CCTV Policy be adopted.</p> <p>Camera positions be reviewed, if required based on substantive evidence.</p>	<p>As part of the adoption process the CCTV Policy has been put on intranet.</p> <p>Process for review is included in the CCTV policy.</p>
<p>5/11/08</p>	<p><u>RECOMMENDATIONS FROM THE CITIZENS ADVICE BUREAU PANEL</u></p> <p>RECOMMENDED TO CABINET</p> <p>That funding of Wyre Forest Citizens Advice Bureau be continued by a Service Level Agreement, or other appropriate documentation. This to be introduced as part of the grant funding so that there can be monitoring and evaluation of the funding agreement. The Head of Community and Partnership Services to be responsible for the negotiation of the document, in consultation with the Head of Legal & Democratic Services.</p> <p>Other sources of funding be explored by Wyre Forest Citizens Advice Bureau including funding through Wyre Forest Matters.</p>	<p>20/11/08</p>	<p>AGREED:</p> <p>That funding of Wyre Forest Citizens Advice Bureau be continued by a Service Level Agreement, or other appropriate documentation, be introduced as part of the grant funding so that there can be monitoring and evaluation of the funding agreement. The Head of Community and Partnership Services to be responsible for the negotiation of the document, in consultation with the Head of Legal & Democratic Services.</p> <p>Other sources of funding be explored by Wyre Forest Citizens Advice Bureau including funding through Wyre Forest Matters.</p>	<p>Service Level Agreement drafted and due to be finalised by end September 2009.</p> <p>See below.</p>

	The Local Strategic Partnership be asked to consider funding Wyre Forest Citizens Advice Bureau, possibly through reward monies.		The Local Strategic Partnership be asked to consider funding Wyre Forest Citizens Advice Bureau, possibly through reward monies.	Opportunities will be explored in the development of Areas of Highest Needs Bids due for completion October 2009.
5/11/08	<p><u>POST OFFICE UPDATE</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Local Member of Parliament be requested to put the following Parliamentary question forward to the Secretary of State:</p> <p>What is the total expenditure for the consultation on the current round of Post Office closures?</p> <p>How much does the Post Office Ltd estimate that the proposed Post Office closures will save the organisation per annum?</p>	20/11/08	<p>AGREED:</p> <p>The Local Member of Parliament be requested to put the following Parliamentary question forward to the Secretary of State:</p> <p>What is the total expenditure for the consultation on the current round of Post Office closures?</p> <p>How much does the Post Office Ltd estimate that the proposed Post Office closures will save the organisation per annum?</p>	
3/12/08	<p><u>PITT REVIEW</u></p> <p>RECOMMENDED TO CABINET</p> <p>That the report on the Implications of the Pitt Review on Flooding take account of recommendations from the Joint Scrutiny Exercise. Consideration be given to recommendations from the exercise and the officers proposed responses to the Pitt Review in so far as they relate to the District Council.</p>	18/12/08	<p>AGREED:</p> <p>The report on the Implications of the Pitt Review on Flooding take account of recommendations from the Joint Scrutiny Exercise. Consideration be given to recommendations from the exercise and the officers proposed responses to the Pitt Review in so far as they relate to the District Council.</p>	Recommendations for response were forwarded in connection with the consultation.

	<p>A letter be written to the Environment Agency supporting voluntary groups requests for training and the provision of insurance.</p> <p>A letter be written to the local MP expressing concern that the Queens Speech did not include the recommendations from the Pitt Review.</p>		<p>A letter be written to the Environment Agency supporting voluntary groups' requests for training and the provision of insurance.</p> <p>A letter be written to the Local MP expressing concern that the Queen's speech did not include details on funding provision for flooding.</p>	
3/12/08	<p><u>SUBSTANCE MISUSE STRATEGY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Worcestershire Substance Misuse Strategy be adopted.</p>	18/12/08	<p>AGREED:</p> <p>The Worcestershire Substance Misuse Strategy be adopted.</p>	<p>As part of the adoption process the Worcestershire Substance Misuse Strategy 2008-11 has been put on the intranet. Officers are involved in supporting the delivery of the Strategy.</p>
07/01/09	<p><u>COUNTRYSIDE SERVICE AND IMPLICATIONS OF TAKING ON ADDITIONAL LAND</u></p> <p>RECOMMENDED TO CABINET</p> <p>To progress option 2, as detailed in the briefing paper.</p>	26/03/09	<p>DECISION:</p> <p>The proposal to utilise Section 106 monies, to ensure that sufficient manpower resources are available when new land is acquired be endorsed.</p>	<p>It is planned to submit a request to recruit form this autumn for the post which will be utilised for management of the new Section 106 sites.</p>

04/02/09	<u>RECOMMENDATIONS FROM THE ALCOHOL & SUBSTANCE MISUSE REVIEW PANEL</u>	19/02/09	DECISION: The recommendations as set out below be noted:	
	<p>RECOMMENDED TO CABINET:</p> <p>1. The local MP be requested to approach Government to put forward the following questions for a response from Government:</p> <p>i) Is the Government aware of the issues relating to the sale of cheap alcohol?</p> <p>ii) Has the Government got any plans to tackle the sale of cheap alcohol?</p> <p>iii) Has the Government any comments on the actions of retailers, such as Wetherspoons, selling cut price alcohol?</p> <p>iv) Is the Government aware that many young people, under 18, do not directly purchase alcohol, but get it through proxy alcohol sales?</p> <p>v) Are there any plans to address proxy alcohol sales?</p>		<p>1. The local MP be requested to approach Government to put forward the following questions for a response from Government:</p> <p>i) Is the Government aware of the issues relating to the sale of cheap alcohol?</p> <p>ii) Has the Government got any plans to tackle the sale of cheap alcohol?</p> <p>iii) Has the Government any comments on the actions of retailers, such as Wetherspoons, selling cut price alcohol?</p> <p>iv) Is the Government aware that many young people, under 18, do not directly purchase alcohol, but get it through proxy alcohol sales?</p> <p>v) Are there any plans to address proxy alcohol sales?</p>	<p>1. The Home Office is conducting a consultation on Selling Alcohol Responsibly: A consultation on the new code of practice for alcohol retailers. The Worcestershire Drugs and Alcohol Action Team (DAAT) (previously known as the Worcestershire Substance Misuse Action Team) are co-ordinating responses for the county.</p> <p>The new code of practice for the retail of alcohol would include:</p> <ul style="list-style-type: none"> ▪ mandatory licensing conditions that will apply to licensed premises; ▪ a requirement to display alcohol unit content and health related information; ▪ discretionary local licensing conditions that can be applied to groups of two or more premises in any local area that have been clearly linked to alcohol-related nuisance and disorder; and ▪ statutory guidance to support the conditions and requirements,

Agenda Item No. 7

	<p>2. No further ARZ's be created in the District as the Police have sufficient powers to control underage drinking, and the control of anti social behaviour and on street drinking could be addressed via other means.</p> <p>3. Training on drug and alcohol awareness be made available to all District Council Members, to be provided free of charge through the Worcestershire Substance Misuse Action Team.</p> <p>4. An education programme throughout schools and colleges be adopted, coupled with publicity in the local media to address misconceptions relating to ARZ's.</p>		<p>2. No further ARZ's be created in the District as the Police have sufficient powers to control underage drinking, and the control of anti social behaviour and on street drinking could be addressed via other means.</p> <p>3. Training on drug and alcohol awareness be made available to all District Council Members, to be provided free of charge through the Worcestershire Substance Misuse Action Team.</p> <p>4. An education programme throughout schools and colleges be adopted, coupled with publicity in the local media to address misconceptions relating to ARZ's.</p>	<p>maximising the positive impact of the code, and good practice guidance.</p> <p>2. Working in partnership with the Police other means to be identified. Issue to be monitored on an exception basis. Anti social behaviour and alcohol related violent crime are priorities of the Wyre Forest Community Safety Partnership.</p> <p>3. The DAAT's MerciaNet training calendar will be circulated to all members. Bespoke training can be arranged if necessary.</p> <p>4. Letter to be written to Worcestershire County Council's Children's Services highlighting the presentation received from Wolverley High School and suggestion that a similar approach rolled out across the district would be of benefit.</p> <p>Initial publicity aspects have been discussed with Media and Marketing Officer.</p>
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<p>04/02/09</p>	<p><u>RECOMMENDATIONS FROM THE EXTERNAL FUNDING REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET</p> <ol style="list-style-type: none"> 1. The revised Funding Intent Forms be adopted, as detailed in appendix 1 to the briefing paper. 2. All Officers, who complete bids for external funding, send a full copy of the bid to the Regeneration & Economic Prosperity Section. 3. Financial data regarding the Council's external funding activities be included quarterly in the Members Information Bulletin, together with contact details for the External Funding Working Group. 4. External Funding be a topic for the next Member Briefing Session on 1st April 2009, in order that all Members can be apprised of the Council's external funding activities. 5. The External Funding Working Group hold an event to share the processes in place for external funding within the Council and to highlight best practice. 	<p>19/02/09</p>	<p>DECISION:</p> <p>That the revised External Funding Monitoring Policy be approved.</p>	<ol style="list-style-type: none"> 1. Completed. 2. Completed but is an on-going process. 3. This is also on-going. Financial information also reported to Audit Committee. 4. Completed. 5. This is still work in progress.
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04/03/09	<p><u>REVISED EXTERNAL FUNDING STRATEGY:</u></p> <p>RECOMMENDED TO CABINET:</p> <p>The External Funding Monitoring Policy be adopted.</p>	26/03/09	<p>DECISION:</p> <p>That the revised External Funding Monitoring Policy be approved.</p>	
08/04/09	<p><u>RECOMMENDATIONS FROM THE ALCOHOL AND SUBSTANCE MISUSE REVIEW PANEL</u></p> <p>RECOMMENDED TO CABINET:</p> <ol style="list-style-type: none"> 1. The ongoing work of partners be supported. 2. The competing demands on police time with regard to substance misuse be recognised. Community Leaders will identify community needs in relation to dealing and drug supply and will encourage policy to deal with local issues. 3. Members Briefing Session receive a presentation from Substance Misuse Action Team (SMAT) annually to keep Members informed. 4. If an issue arises from SMAT before the annual presentation, it be reported in the Members Information Bulletin. 	23/04/09	<p>DECISION:</p> <p>The following recommendations regarding the substance misuse element of the review be AGREED:</p> <ol style="list-style-type: none"> 1. The ongoing work of partners be supported. 2. The competing demands on police time with regard to substance misuse be recognised. Community Leaders will identify community needs in relation to dealing and drug supply and will encourage policy to deal with local issues. 3. The Members Briefing Session receive a presentation from SMAT annually to keep Members informed. 4. If an issue arises from SMAT before the annual presentation, it be reported in the Members Information Bulletin. 	

REGENERATION AND ENTERPRISE SCRUTINY COMMITTEE

<u>Scrutiny Date</u>	<u>Recommendation</u>	<u>Cabinet Date</u>	<u>Decision</u>	<u>Action Taken</u>
15/10/08	<p><u>CHURCH STREET CONSERVATION AREA – CONSERVATION AREA APPRAISAL</u></p> <p>RECOMMENDED TO CABINET</p> <p>To undertake a public consultation to gauge opinion of all affected persons, with a report back to Members at the end of the consultation period to indicate the level of public support for the Character Appraisal.</p>	23/10/08	<p>AGREED:</p> <p>To undertake a public consultation to gauge the public opinion of all affected persons, with a report back to members at the end of the consultation period to indicate the level of public support for the Character Appraisal</p>	<p>Church Street Conservation Area Character Appraisal adopted by Cabinet.</p>
15/10/08	<p><u>WYRE FOREST DISTRICT RURAL ECONOMIC STRATEGY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Draft Rural Economic Strategy be approved.</p>	23/10/08	<p>AGREED:</p> <p>The draft Rural Economic Strategy be approved.</p>	<p>Wyre Forest Draft Rural Economic Strategy agreed by Cabinet for consultation purposes.</p>
15/10/08	<p><u>REVIEW OF HIGHWAYS PARTNERSHIP FORUMS</u></p> <p>RECOMMENDED TO CABINET</p> <p>The District Council express its regret at the proposed new structure of the Highways Partnership Forum and how it deviates away from the true spirit of</p>	20/11/08	<p>NOTED:</p> <p>That the District Council express its regret at the proposed new structure of the Highways Partnership Forum and how it deviates away from the true spirit</p>	

	partnership working.		of partnership working.	
15/10/08	<p><u>WYRE FOREST CLIMATE CHANGE STRATEGY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Wyre Forest Climate Change Strategy is written to align with the Worcestershire Climate Change Strategy, setting the direction for delivering the county strategy within the district. See Appendix B for the proposed structure for these strategies.</p> <p>The Wyre Forest Climate Change Strategy replaces the previous Sustainability and Affordable Warmth strategies and incorporates -and builds upon- the issues addressed within them.</p> <p>An event is held in December 2008 or January 2009 for Wyre Forest partners, to engage them in this work and to help develop the strategy and an associated action plan.</p> <p>The existing Wyre Forest Affordable Warmth Group carries on delivering the relevant areas of the strategy.</p> <p>A review of membership of the Council's Environmental Working Group is undertaken with CMT to ensure the key officers are involved to deliver the strategy within the council, for example by</p>	20/11/08	<p>AGREED:</p> <p>The proposals set out in the report to the Regeneration and Enterprise Scrutiny Committee can be approved.</p>	<p>The Wyre Forest Climate Change Strategy and 2009/10 action plan was developed as per the recommendation. The strategy was taken to committee in April 2009.</p> <p>The above strategy incorporates issues from the previous sustainability and affordable warmth strategies as per the recommendation.</p> <p>The Wyre Forest Climate Change Seminar was held in February 2009 and attended by around 40 stakeholders. Outcomes were incorporated into the climate change strategy.</p> <p>Ongoing delivery of relevant areas of the strategy by the Wyre Forest Affordable Warmth Group.</p> <p>This was deferred due to the restructuring. Discussed at EWG in August 09.</p> <p>A proposal was taken to the Forum but there were not enough takers to set up a subgroup. However various</p>

Agenda Item No. 7

	<p>ensuring climate change issues and sustainability are addressed in the proposed move to a single site. A proposal to set up a sub- group to co-ordinate partnership work to tackle climate change is taken to the Wyre Forest Matters Forum.</p>			<p>members of the forum attended the seminar and were consulted in the development of the strategy. The WFM Partnership Manager has led the Warmer Worcestershire project for the county, a key climate change project being carried out in 2009/10.</p>
15/10/08	<p><u>DRAFT RURAL ECONOMIC STRATEGY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Draft Rural Economic Strategy be approved.</p>	20/11/08	<p>DECISION:</p> <p>The rural Economic Strategy be approved and adopted.</p>	<p>Rural Economic Strategy adopted by Cabinet.</p>
19/11/08	<p><u>WYRE FOREST DISTRICT LOCAL DEVELOPMENT FRAMEWORK ANNUAL MONITORING REPORT 2007/08</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Annual Monitoring Report 2007/08 be endorsed as drafted.</p>	20/11/08	<p>RECOMMENDED TO COUNCIL:</p> <p>The following Local Development Framework Development Plan Documents be approved for the purposes of consultation in accordance with Regulation 25 of the Town and Country Planning (Local Development) (England) Regulations 2004, as amended.</p> <p>Core Strategy: Preferred Options, (attached at Appendix 1 of the report to Cabinet).</p> <p>Site Allocations and Policies: Issues and Options, (attached at Appendix 2 of the report to Cabinet).</p>	<p>Council agreed the Annual Monitoring Report which was then submitted to the Regional Assembly.</p>

			<p>Kidderminster Central Area Action Plan: Issues and Options, (attached at Appendix 3 of the report to Cabinet).</p> <p>The Head of Planning, Health and Environment be given delegated power to determine the final format and presentation of the papers.</p> <p>DECISION:</p> <p>The arrangements for the public consultation on the Development Plan Documents be undertaken in accordance with the Consultation Plan attached at Appendix 4 of the report to Cabinet.</p>	
<p>19/11/08</p>	<p><u>WEST MIDLANDS REGIONAL SPATIAL STRATEGY PHASE TWO REVISION DRAFT: SUBMITTED PROPOSALS</u></p> <p>RECOMMENDED TO CABINET</p> <p>The response set out in Appendix 1 to the briefing paper and the response to the Nathaniel Lichfield and partners report set out in paragraphs 3.25 to 3.26 of the briefing paper be recommended to Cabinet.</p> <p>Concerns be raised regarding the lack of affordable housing units in the District and the shortage of land for this purpose</p>	<p>20/11/08</p>	<p>RECOMMENDED TO COUNCIL:</p> <p>The recommendations as set out below be AGREED</p> <p>The response set out in Appendix 1 of the briefing paper to the Regeneration and Enterprise Scrutiny Committee and the response to the Nathaniel Lichfield and partners report set out in paragraphs 3.25 to 3.26 of the briefing paper be recommended to Cabinet.</p> <p>Concerns be raised regarding the lack of affordable housing units in the District and the shortage of land for this</p>	<p>All comments of WFDC forwarded as part of the RSS consultation.</p>

	<p>and therefore the following additional response to be made under policy CF3 (Level and distribution of new housing):</p> <p>In view of the pressing need to provide affordable housing within the District (as confirmed in the updated South Housing Market Assessment 2008) and the potential future availability of additional brownfield capacity, the level of provision for Wyre Forest District at 3,400 dwellings be expressed as a minimum figure.</p> <p>Also in the response to the Nathaniel Lichfield and partners report to add after the first bullet point in paragraph 3.26 the following:</p> <p>However in order to improve the provision of affordable housing the Council notes and does not demur from the suggested additional provision for Wyre Forest District of 400 dwellings.</p>		<p>purpose and therefore the following additional response to be made under policy CF3 (Level and distribution of new housing).</p> <p>In view of the pressing need to provide affordable housing within the District (as confirmed in the updated South Housing market Assessment 2008) and the potential future availability of additional brownfield capacity, the level of provision for Wyre Forest District at 3,400 dwellings be expressed as a minimum figure.</p> <p>Also in the response to the Nathaniel Lichfield and Partners report to add after the first bullet point in paragraph 3.26 the following:</p> <p>However in order to improve the provision of affordable housing the Council notes and does not demur from the suggested additional provision for Wyre Forest District of 400 dwellings.</p>	
<p>19/11/08</p>	<p><u>WYRE FOREST DISTRICT LOCAL DEVELOPMENT FRAMEWORK (LDF)</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Draft Core Strategy Preferred Options Paper; Draft Site Allocations and Policies Issues and Options Paper; Draft KCAAP Issues and Options Paper and</p>	<p>20/11/08</p>	<p>DECISION:</p> <p>The recommendation below be AGREED:</p> <p>To endorse and recommend to Cabinet the Draft Core Strategy Preferred Options Paper; Draft Site Allocations and Policies Issues and Options Paper;</p>	<p>Public consultation undertaken and reported back via LDF Review Panel.</p>

	Draft Consultation Plan as set out at Appendices 1 - 4 to the briefing paper, be endorsed.		Draft KCAAP Issues and Options Paper and Draft Consultation Plan as set out at Appendices 1 – 4 of the report to the Regeneration and Enterprise Committee.	
19/11/08	<p><u>WYRE FOREST DISTRICT DRAFT PUBLIC REALM AND STREETSCENE (CONTROL OF STREET FURNITURE) POLICY</u></p> <p>RECOMMENDED TO CABINET</p> <p>The Draft Public Realm and Streetscene (Control of Street Furniture) Policy Licence be approved for consultation subject to the addition of further wording regarding points ii) and iv) above.</p>	20/11/08	<p>DECISION:</p> <p>The Wyre Forest District Draft Public Realm & Streetscene (Control of Street Furniture) (Control of Street Furniture) Policy for public consultation be agreed.</p> <p>Authority be delegated to the Head of Planning, Health & Environment, in consultation with Cabinet Member for Regeneration & Enterprise, to incorporate any minor changes to the consultation document, following consideration by Licensing & Environmental Committee on 24th November 2008.</p> <p>Delegated authority be given to the Head of Planning, Health & Environment to undertake a public consultation on the Policy between December 2008 and January 2009 and to report back to Cabinet in February 2009.</p>	Policy in place and implemented.
17/12/08	<p><u>WASTE CORE STRATEGY FOR WORCESTERSHIRE – REFRESHED ISSUES AND OPTIONS CONSULTATION</u></p> <p>RECOMMENDED TO CABINET</p>	18/02/08	<p>DECISION:</p> <p>The comments and representations, as set out in Appendix 2 of the report to Cabinet, be agreed as the District Council response to the Worcestershire</p>	Agreed response forwarded to Worcestershire County Council as part of formal consultation.

	<p>Wyre Forest District Council comments be amended in line with the suggestions detailed above.</p> <p>The Council reserves the right to make further comment during the preparation stages when the detail is known and once the final document is published.</p>		<p>Waste Core Strategy (Refreshed Issues and Options) Consultation.</p>	
8/02/09	<p><u>CONNECTING KIDDERMINSTER REGENERATION PROSPECTUS</u></p> <p>Recommended to Cabinet to recommend to Council:</p> <p>The proposals set out in the briefing paper considered by the Regeneration and Enterprise Scrutiny Committee and accompanying appendices be adopted.</p>	19/02/09	<p>DECISION:</p> <p>That the recommended responses of the Head of Planning, Health and Environment set out in Appendices 2 and 3 of the report to Cabinet be approved; and</p> <p>Delegated authority be given to the Head of Planning, Health and Environment to finalise the launch material.</p>	<p>Kidderminster Prospectus launch material finalised. Launch symposium taking place 30th September 2009.</p>
18/02/09	<p><u>WYRE FOREST DISTRICT DRAFT PUBLIC REALM & STREETSCENE (CONTROL OF STREET FURNITURE) POLICY</u></p> <p>RECOMMENDED TO CABINET TO RECOMMEND TO COUNCIL:</p> <p>That the Wyre Forest Draft Public Realm & Streetscene (Control of Street Furniture) Policy be adopted.</p>		<p>RECOMMENDED TO COUNCIL:</p> <p>Approval be given to the Wyre Forest District Public Realm and Streetscene (Control of Street Furniture) Policy as set out at Appendix 2 of the report to Cabinet and agree the licence fee of £250.00 and to delegate powers to the Head of Planning, Health & Environment and Head of Property & Operational Services, as necessary, to issue Licences and set conditions.</p>	<p>Policy in place and implemented.</p>

<p>18/03/09</p>	<p><u>THE LIST OF BUILDINGS OF LOCAL ARCHITECTURAL AND/OR HISTORIC INTEREST (THE LOCAL LIST) – DRAFT PROPOSALS FOR WOLVERLEY & COOKLEY PARISH</u></p> <p>RECOMMENDED TO CABINET</p> <p>To undertake a period of public consultation to gauge the opinion of all affected persons.</p>	<p>26/03/09</p>	<p>DECISION:</p> <p>The draft Local List for the Parish of Wolverley & Cookley, as set out in Appendix 2 of the Cabinet Report, be supported and that officers be authorised to undertake a public consultation on the Draft List before reporting back with a further recommendation.</p>	<p>Public consultation undertaken, reported back to Scrutiny and Cabinet and adopted by Council.</p>
<p>22/04/09</p>	<p><u>WYRE FOREST CLIMATE CHANGE STRATEGY AND ACTION PLAN 2009/10</u></p> <p>Recommended to Cabinet:</p> <ol style="list-style-type: none"> 1. The Wyre Forest Climate Change Strategy and 2009/10 Action Plan be adopted. 2. A guide be produced for householders in the district on ways to reduce their carbon footprint and surface water flooding. 	<p>23/04/09</p>	<p>RECOMMENDED TO COUNCIL:</p> <ol style="list-style-type: none"> 1. The Wyre Forest Climate Change Strategy and 2009/10 Action Plan are adopted. 2. A guide be produced for householders in the district on ways to reduce their carbon footprint and surface water flooding. 	<p>Council adopted the Strategy & Action Plan.</p>
<p>22/04/09</p>	<p><u>WYRE FOREST DISTRICT LOCAL DEVELOPMENT FRAMEWORK CONSULTATION RESPONSES TO THE CORE STRATEGY PREFERRED OPTIONS</u></p> <p>Recommended to Cabinet:</p> <p>The summary of officer recommendations to the responses received on the Core Strategy Preferred Options Paper be approved.</p>	<p>23/04/09</p>	<p>DECISION:</p> <p>Approval be given to the Director of Planning & Regulatory Services' recommendations in relation to the consultation responses received on the Core Strategy Preferred Options Paper as set out at Appendix 2.</p>	<p>Consultation responses agreed and helped to shape the final Core Strategy document.</p>