

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

**THE EARL BALDWIN SUITE, DUKE HOUSE, CLENSMORE STREET,
KIDDERMINSTER**

MONDAY 1ST FEBRUARY 2010 (6.00PM)

Present:

Councillors: J Aston (Chairman), P Dyke, B T Glass, P B Harrison, M A Salter and D R Sheppard.

Observers:

There were no members present as observers.

MISC.296 Apologies for Absence

Apologies for absence were received from Councillor J-P Campion.

MISC.297 Appointment of Substitutes

No substitutes were appointed.

MISC.298 Declaration of Interests

No declarations of interest were made.

MISC.299 Minutes

Decision: The minutes of the meeting held on 16th November 2009 be confirmed as a correct record and signed by the Chairman.

MISC.300 Exclusion of the Press and Public

Decision: Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraphs 1,2 and 3 of Part I of Schedule 12A of the Act.

MISC.301 1 x 7.5, 2 x 24 & 4 x 26 Tonne GVW Refuse Collection Vehicles

The Committee received a report from the Director of Resources regarding the procurement of 1 x 7.5, 2 x 24 & 4 x 26 Tonne GVW Refuse Collection Vehicles.

The Director of Resources confirmed that the tender document would be sent to the shortlist of suppliers on Tuesday 2nd February 2010 and tenders would be opened at the Miscellaneous Functions Committee on 15th February 2010.

It was perceived the planned implementation of the new arrangements in June/July 2010 would be met.

Decision:

- 1. Delegated authority is granted to the Director of Resources in consultation with the Director Legal and Corporate Services to award the Refuse Truck contract on behalf of the Council and in line with evaluation model contained within this report.**
- 2. That the tender timetable and evaluation model be approved.**
- 3. It be noted that in accordance with Paragraph 13 of the Council's Standing Orders relating to Contracts, "Framework Agreements", it is intended that the Council make use of the Yorkshire Purchasing Organisations Vehicle Framework Agreement and accordingly enter into a mini competition exercise which shall be tendered for in accordance with the Council's Standing Orders relating to Contracts.**
- 4. That the shortlist of suppliers be noted.**

MISC.302 Wheeled Bins Contract

The Committee received a report from the Director of Resources which informed Members that a framework agreement had been used to procure the wheeled bins for the new waste management strategy.

Decision: It be noted that in accordance with Paragraph 13 of the Council's Standing Orders relating to Contracts, "Framework Agreements", the Council had procured 50,000 wheeled Bins from SSI Schafer under the Eastern Shires Purchasing Organisations (ESPO) Wheeled Bins Framework Agreement. This framework had been tendered in line with the EU tendering regulations.

MISC.303 Provision of Banking Services

The Committee received a report from the Director of Resources which asked Members to note the award of the contract for Banking Services.

Decision: It be noted that following the tender evaluation exercise for the provision of Banking Services the contract had been awarded to the Co-operative Bank PLC for a contract period of up to 4 years.

MISC.304 The provision of a new District Cemetery, Crematorium and Associated Facilities

The Committee received a report from the Director of Community & Partnership Services that noted the choice of preferred partner for the contract for the provision of a new District cemetery and crematorium.

Members were informed that the timetable for the new cemetery was ambitious and the appointed company were aware of the urgency for the

work to be undertaken. It was noted that Dignity would be using the Council's plans to build the facilities with a limited number of minor alterations. Two project meetings had been held so far.

Decision: It be noted that following the tender evaluation exercise for the provision of a new District Cemetery and Crematorium, the choice of preferred partner being Dignity plc.

MISC.305 Exception to Standing Orders – Estimate for Professional Services

The Committee noted, that in accordance with the Council's Constitution (Contract Procedures Part 12, Rule 28.3), approval had been given for professional services.

Decision: In accordance with the Council's Constitution (Contract Procedures Part 12, Rule 28.3), it be noted that approval had been given for Harris Lamb to provide professional surveying services relating to the Council's potential liability in respect of the property named in the report.

MISC.306 Exception to Standing Orders – Engagement of Consultants

The Committee noted, that in accordance with the Council's Constitution (Contract Procedures Part 12, Rule 28.5), approval had been given to additional work within the Local Development Framework Evidence Base.

Decision: In accordance with the Council's Constitution (Contract Procedures Part 12, Rule 28.5), it be noted that approval had been given to engage GVA Grimley to undertake further work on the viability assessment of potential residential sites within the District.

The meeting ended at 6.13 pm.