

WYRE FOREST DISTRICT COUNCIL

MISCELLANEOUS FUNCTIONS COMMITTEE

THE EARL BALDWIN SUITE, DUKE HOUSE, CLENSMORE STREET,  
KIDDERMINSTER

15TH FEBRUARY 2010 (6.00PM)

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**Present:**

Councillors: J Aston (Chairman), J-P Campion, P Dyke, P B Harrison,  
D J Millis, M A Salter and D R Sheppard.

**Observer:** Councillor H E Dyke

**MISC.307 Apologies for Absence**

Apologies for absence were received from Councillor B T Glass.

**MISC.308 Appointment of Substitutes**

Councillor D J Millis was appointed as a substitute for Councillor B T Glass.

**MISC.309 Declaration of Interests**

No declarations of interest were made.

**MISC.310 Minutes**

**Decision:** The minutes of the meeting held on 1st February 2010 be confirmed as a correct record and signed by the Chairman.

**MISC.311 Exclusion of the Press and Public**

**Decision:** Under Section 100A(4) of the Local Government Act, 1972 the press and public be excluded from the meeting during consideration of the following items of business on the grounds that they involve the likely disclosure of "Exempt Information" as defined in paragraphs 1, 2 and 3 of Part I of Schedule 12A of the Act.

**MISC.312 Contract for Temporary Accommodation**

The Committee received a report from the Director of Resources which asked the Committee to note the award of the Bed and Breakfast Contract.

Members were informed that the sites selected would be subject to quarterly inspections.

It was pointed out to Members that the information relating the quality weightings as at 4.1 of the report should read "Max Weighting Available" and not "Max Points Available".

The Procurement Officer would let Members have a full breakdown of the

evaluation process for the Bed & Breakfast contract.

**Decision: Following the tender evaluation exercise for the provision of temporary accommodation, the contract be awarded to the following providers, the Collingdale, Kidderminster, The Lion, Kidderminster, the Olive House, Stourport upon Severn and Smithy's in Birmingham.**

**MISC.313 1 X 7.5, 2 X 24 & 4 X 26 Tonne GVW Refuse Collection Vehicles**

The Committee received a report from the Director of Resources regarding the procurement of 1 x 7.5, 2 x 24 & 4 x 26 Tonne GVW Refuse Collection Vehicles.

The Committee considered a short list of tenderers.

Eleven tenders were received and opened. The tenders would be evaluated in accordance with the evaluation criteria submitted to the Miscellaneous Functions Committee on 1<sup>st</sup> February 2010.

Members requested that the Chief Executive considered the documentation sent to tenderers and looked at ways to ensure that the price was clearly stated on a summary sheet which would be found at the beginning of each tender.

**Decision: That the tenders be received and the tender prices noted.**

**MISC.314 Exception to Standing Order – Procurement of Heritage Conservation Advice specifically for the Partnership Scheme in Conservation Areas grant scheme in Stourport**

**Decision: In accordance with the Council's Constitution (Contract Procedures, Part 12, Rule 7.1), it be noted that approval had been given for the procurement of Heritage Conservation Advice specifically for the Partnership Scheme in Conservation Areas grant scheme in Stourport.**

**MISC.315 Exception to Standing Order – Procurement of Heritage Conservation Advice**

**Decision: In accordance with the Council's Constitution (Contract Procedures, Part 12, Rule 7.1), it be noted that approval had been given for the procurement of Heritage Conservation Advice to support the Development Control process and Planning Policy Initiatives.**

**MISC.316 Exception to Standing Order – Procurement of Midlands Architecture and the Designed Environment (MADE) Advice**

**Decision: In accordance with the Council's Constitution (Contract Procedures, Part 12, Rule 7.1), it be noted that approval had been given for the procurement of Midlands Architecture and the Designed Environment (MADE) enabling advice to support the Kidderminster Regeneration Prospectus and the ReWyre Initiative.**

The meeting ended at 6.35 pm.