

## Annual Governance Statement 2008/09 –Action Plan as at 28 February 2010

Issue:	Action No:	Action:	By when?	Person(s) Responsible	Update:
Plan for the implementation of the Comprehensive Area Assessment and the revised Use of Resources assessment	2007/08 No. 4	Monitor Audit Commission proposals and brief Members and officers.  Produce an action plan when final proposals agreed.	As / when published by Audit Commission Jan / Feb 2009 <b>Completed</b>	Chief Executive & Director of Resources	The Council has received a score of “adequate” in both these areas.
Implementation of the Data Quality Policy.	2007/08 No. 5	To be reviewed and implemented including detailed action plan	March 2010  <b>On-going</b>	Chief Executive	Progress with implementation on-going, review to be undertaken by Audit Commission during 2009/10.
Full implementation of the Council’s Senior Management restructure, whilst considering capacity issues, including fully developing and commencing with the implementation of the Council’s Transformation agenda;	2008/09 No. 1	There are several actions relating to the implementation of this issue. Reductions in staffing have been achieved; however, a full review of Job Evaluations and service requirements is required.	March 2010  <b>On-going</b>	CMT	Restructure fully implemented The newly renamed Transformation Board will be monitoring overseeing all developments in this area. This Board will have a wider remit than the previous Single Site Board. In addition, an approach has been agreed in relation to the review of Job Evaluations, this review will be complete by April 2010.

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Implementation of actions identified within the self assessment of the Corporate Governance Framework;	2008/09 No. 2	Various	March 2010 <b>On-going</b>	Director of Resources	This item will be monitored separately by the Audit Committee and is included on this Agenda.
Implementation of all recommendations of the Treasury Management Review Panel, along with consideration of recommendations within the Audit Commission report <i>Risk and Return</i>	2008/09 No. 3	Review processes and policies where needed	July 2009 <b>Completed</b>	Director of Resources	The review has been undertaken and amendments to the Council's Policy approved by Council in July 2009.
Review of the Council's strategic risk register following significant changes in the prevailing economic conditions	2008/09 No. 4	Engagement of Zurich Municipal to re-run Risk Identification exercise	January 2010 <b>On-going</b>	Director of Resources	Proposal received from Zurich Municipal. Review to be undertaken by June 2010.
Implementation of the actions contained in the Audit & Inspection Letter (March 2009):					

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➤ Continue to develop and implement the Councils Medium Term Financial Plan;	2008/09 No. 5	Refresh and update taking account of all known information	February 2010 <b>Completed</b>	Director of Resources	Council approved new Financial Strategy on 24 February 2010. However, work will commence in new financial year on Financial Strategy 2011/14. There remains a savings target within 2012/13.
➤ Continue to embed and encourage greater use of the performance management framework and improve data collection and analysis;	2008/09 No. 6	Establishment of team reporting directly to the Chief Executive and improvement on Corporate management of Performance	March 2010 <b>On-going</b>	Chief Executive	Performance clinics have been operational for 6 months. Formal review process into effectiveness being undertaken. Recent proposals seek to establish corporate work along with strategy and partnerships within the Communities and Partnerships Directorate.
➤ Undertake effective benchmarking of services;	2008/09 No. 7	Review Council services in relation to performance and financial	March 2010 <b>On-going</b>	CMT	Report to CMT in January 2010, leading to formal review of current Benchmarking activity. This will ensure a more corporate approach in this area.

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➤ Ensure that the recommendations arising from the Regeneration inspection are implemented.	2008/09 No. 8	Implement the three recommendations	June & October 2009  <b>On-going</b>	Director of Planning and Environment	The Business Plans for Planning and Regulation identify this as a priority during 2010/11.