

**WYRE FOREST DISTRICT COUNCIL****CABINET**  
**20<sup>TH</sup> APRIL 2010****Worcestershire Enhanced Two Tier – Regulatory Services  
Statement of Service Requirements**

<b>OPEN</b>	
<b>SUSTAINABLE COMMUNITY STRATEGY THEME:</b>	Multi Themed
<b>CORPORATE PLAN AIM:</b>	A Well Run & Responsive Council
<b>CABINET MEMBER:</b>	Councillor J-P Campion
<b>DIRECTOR:</b>	Mike Parker, Director Planning & Regulatory Services
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<b>APPENDICES:</b>	Appendix 1 Statement of Service Requirements

**1. PURPOSE OF REPORT**

- 1.1 To provide Cabinet with an information report on the Worcestershire Enhanced Two Tier (WETT) Regulatory Services Statement of Service Requirements.

**2. RECOMMENDATION**

**The Cabinet is asked to DECIDE:**

- 2.1 **To note the proposals for the Regulatory Services Statement of Service Requirements.**

**3. BACKGROUND**

- 3.1 At the meeting of Full Council on 24<sup>th</sup> February 2010, the Council approved the Regulatory Services shared service and inter alia delegated authority for the Chief Executive, in consultation with the Leader and Corporate Management Team, to finalise the legal agreement for the shared service, including the statement of service requirements, in an information report to Cabinet on the service requirements.
- 3.2 Cabinet had previously agreed the principle of the WETT shared services at their meeting on 19<sup>th</sup> January 2010.

**4. KEY ISSUES**

- 4.1 Partners' service requirements are appended to this report. The service requirements template records those requirements that are applicable to all partners and those that are applicable only to the individual Councils.

- 4.2 Each Council has taken the lead on a specific service area (Wyre Forest is leading on infectious diseases) which addresses the requirements applicable to all partners and then each partner has added their own individual requirements under that specific service area.
- 4.3 This exercise is being co-ordinated across all of the partners by the Regulatory Services Project Implementation Team (PIT) and will be signed off by the Regulatory Services Project Board in time for the signing of the legal agreements on 1<sup>st</sup> June 2010.

**5. FINANCIAL IMPLICATIONS**

- 5.1 There are no financial implications arising directly from this report.

**6. LEGAL AND POLICY IMPLICATIONS**

- 6.1 There are no legal implications arising directly from this report.

**7. EQUALITY IMPACT NEEDS ASSESSMENT**

- 7.1 An Equality Impact Assessment has already been carried for the WETT Regulatory Service proposal and is covered in previous reports.

**8. RISK MANAGEMENT**

- 8.1 There are no risk management implications arising directly from this report.

**9. CONCLUSION**

- 9.1 The Statement of Service Requirements has been prepared and Cabinet is asked to note this and that it is completed in time for the 1<sup>st</sup> June completion of the legal agreement signing.

**10. CONSULTEES**

- 10.1 None.

**11. BACKGROUND PAPERS**

- 11.1 Cabinet Report 19<sup>th</sup> January 2010  
Council Report 24<sup>th</sup> February 2010.