

Exempt

Cabinet

Agenda

6:00pm
Tuesday, 20th April 2010
The Earl Baldwin Suite
Duke House, Clensmore Street, Kidderminster



Cabinet

The Cabinet Members and their responsibilities:-

Councillor J-P Campion	Leader of the Council
Councillor M J Hart	Deputy Leader, Community & Partnership Services
Councillor S J M Clea	Planning & Economic Regeneration
Councillor N J Desmond	Resources
Councillor Mrs A T Hingley	Legal & Corporate Services
Councillor Mrs T L Onslow	Housing & Environmental Services

SCRUTINY OF DECISIONS OF THE CABINET

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Resources Scrutiny Committee and any other three non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Wednesday 5TH May 2010

Councillors wishing to "call in" a decision on this agenda should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email diana.glendenning@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562-732763.

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

Wyre Forest District Council

Cabinet

Tuesday, 20th April 2010

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Part 1

Open to the Press and Public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
3.	Minutes To confirm as a correct record the Minutes of the meeting held on the 23rd March 2010. Minutes Cabinet 23rd March 2010	7
4.	Call Ins A verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet.	
5.	Items Requiring Urgent Attention Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	
6.	Public Participation In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Friday 16 th April 2010. (See front cover for contact details).	

7.	Leader of the Council	John-Paul Campion
7.1	Leader's Announcements	
7.2	<p>Single Site Office Accommodation – Award of Contract for Project Management and Design Team</p> <p>To consider a report from the Chief Executive regarding the award of contract for Project Management and the Design Team. Agenda Item 7 2 Single Site</p>	13
7.3.	<p>Worcestershire Enhanced Two Tier – Regulatory Services Statement of Services Requirements</p> <p>To consider a report from the Director of Planning and Regulatory Services that provides Cabinet with an information report on the Worcestershire Enhanced Two Tier (WETT) Regulatory Services Statement of Service Requirements. (Report to follow.)</p>	
7.4	<p>Directorate Business Plans 2010/11</p> <p>To consider a report from the Chief Executive that recommends to Council that the Directorate Business Plans be approved.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i> Agenda Item 7 4 Directorate Business Plans 2010-11 Agenda Item 7 4 Appendix 1 Resources Business Plan Agenda Item 7 4 Appendix 2 PRS Business Plan Agenda Item 7 4 Appendix 3 LCS Business Plan Agenda Item 7 4 Appendix 4 CAPS Business Plan</p>	17
7.5	<p>Corporate Plan 2008 – 2011 Refresh of Priorities for 2010/11</p> <p>To consider a report from the Chief Executive that recommends to Council that the Corporate Plan 2008 – 2011 be adopted.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details).</i> Agenda Item 7 5 Corporate Plan Refresh - Priority Targets Agenda Item 7 5 Appendix</p>	20

8.	<i>Planning and Economic Regeneration</i>	
8.1	<p>Economic Regeneration and Development in North Worcestershire</p> <p>To consider a report from the Director of Planning and Regulatory Services on the way forward for the development of an Economic Regeneration and Development Strategy for North Worcestershire.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></p> <p>Agenda Item 8 1 Economic Regeneration and Development in North Worcestershire Appendix Agenda Item 8 1</p>	23
9.	<i>Recommendations from Committees</i>	
	<p>Recommendations from Corporate Resources 15th April 2010</p> <ul style="list-style-type: none"> • Recommendations from Corporate Performance Clinic Review Panel (<i>Report to follow.</i>) 	
10.	To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
11.	<p>Exclusion of the Press and Public</p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.</p>	

Part 2

Not open to the Press and Public

12.	<i>Legal and Corporate Services</i>	<i>Anne Hingley</i>
12.1	<p>Land in Wolverley</p> <p>To receive a report from the Director of Legal and Corporate Services and Director of Planning and Regulatory Services that seeks Members' approval for the freehold disposal of a parcel of land in Wolverley to one of the Council's RSL Partners for affordable housing purposes. The land in question is edged red on the attached plan with the remaining WFDC freehold title edged brown.</p> <p>Agenda Item 12 1 Land in Wolverley Agenda Item 12 1 Appendix 1 Land in Wolverley Agenda Item 12 1 Appendix 2</p>	33
13.	<i>Resources</i>	<i>Nathan Desmond</i>
13.1	<p>Housing Benefit Write Off of Amounts Outstanding</p> <p>To consider a report from the Director of Resources that asks the Cabinet to give consideration to writing off a sum in respect of Housing Benefit Overpayment debts.</p> <p>Agenda Item 13 1 Housing Benefit Write Off Report and Appendix</p>	39
13.2	<p>Write Off of Amounts Outstanding – Property Debt</p> <p>To consider a report from the Director of Resources that asks the Cabinet to give consideration to writing off a sum in respect of Property Debt for 2009/10.</p> <p>Agenda Item 13 2 Write Off of Amounts Outstanding - Property Debt</p>	43
14.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	