

CORPORATE RESOURCES SCRUTINY COMMITTEE WORK PROGRAMME

SUBJECT	RATIONALE	LINKS TO COUNCIL PRIORITIES AND COMMUNITY STRATEGY	SUGGESTED BY	PROGRESS
ICT Strategy Update	To receive an update on the progress of the ICT Strategy.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council. Council Priority:	Cllr G W Ballinger	Start Date: 03/06/10 Frequency of meetings: Monthly Completion Date: 14/04/11
Single Site Update	To consider a monthly update regarding the progress of the Single Site of Office Accommodation Project.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Cllr G W Ballinger	Start Date: 03/06/10 Frequency of meetings: Monthly Completion Date: 14/04/11
Introduction to Corporate Resources	To receive a brief introduction from the Chairman which sets out the terms of reference of the Committee.	Sustainable Community Strategy Theme: N/A Corporate Plan Aim: N/A Council Priority: N/A	Cllr G W Ballinger	Start Date: 03/06/10 Frequency of meetings: 1 Completion Date: 03/06/10

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Mortgage Review Panel Update	To receive an update from the Director of Resources regarding the recommendations previously made by the Mortgage Review Panel.	<p>Sustainable Community Strategy Theme: Improving health and wellbeing</p> <p>Corporate Plan Aim: A Better Quality of Life</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 03/06/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 03/06/10</p>
Directorate Business Plans	To consider allocating Directorate Business Plans to members of the Committee for monitoring purposes.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 03/06/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 03/06/10</p>
Covalent Training	To receive a training session in the use of the Covalent Software System.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 03/06/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 03/06/10</p>
Equality and Diversity Update	To consider an update on Equality and Diversity.	<p>Sustainable Community Strategy Theme: Stronger Communities</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 08/07/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 08/07/10</p>

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Corporate Plan Exception Report	To consider a summary of progress made against the annual Corporate Plan priorities.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council. Council Priority:	Joanna Payne	Start Date: 08/07/10 Frequency of meetings: 4 Completion Date: 10/03/11
Directorate Business Plans	To consider an update on Directorate Business Plans.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Joanna Payne	Start Date: 08/07/10 Frequency of meetings: 3 Completion Date: 10/02/11
Financial Update	To consider a general update on financial matters and funding.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council. Council Priority:	Cllr G W Ballinger	Start Date: 08/07/10 Frequency of meetings: 1 Completion Date: 08/07/10
Wyre Forest Matters Performance	To receive a performance management report regarding the Wyre Forest Matters Partnership.	Sustainable Community Strategy Theme: Stronger Communities Corporate Plan Aim: A Better Quality of Life Council Priority:	Joanna Payne	Start Date: 08/07/10 Frequency of meetings: 3 Completion Date: 10/02/11

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Corporate Performance Clinic Update	To consider an update regarding the Corporate Performance Clinic.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 08/07/10</p> <p>Frequency of meetings: 4</p> <p>Completion Date: 13/03/11</p>
New Waste Collection Arrangements	To consider a report regarding new arrangements for Waste Collection.	<p>Sustainable Community Strategy Theme: A better environment for today and tomorrow.</p> <p>Corporate Plan Aim: A Sustainable Environment.</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 08/07/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 08/07/10</p>
Budget Review Panel Terms of Reference	To consider the Terms of Reference of the Budget Review Panel.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	David Buckland	<p>Start Date: 08/07/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 08/07/10</p>
Communications Update	To Consider a quarterly update on the Council's Communications Strategy.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Alison Braithwaite	<p>Start Date: 09/09/10</p> <p>Frequency of meetings: 3</p> <p>Completion Date: 10/03/11</p>

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Audit Committee Performance Management Action Plan	To Consider the Audit Committee Performance Management Action Plan.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council. Council Priority:	David Buckland	Start Date: 09/09/10 Frequency of meetings: 2 Completion Date: 14/04/11
Recommendation Tracking	To review the progress of recommendations made by the Committee in the municipal year 2009/2010.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Cllr G W Ballinger	Start Date: 09/09/10 Frequency of meetings: 3 Completion Date: 10/02/11
Worcestershire Enhanced Two Tier Programme for Shared Regulatory Services (WETT)	To receive a report on the progress of the Worcestershire Enhanced Two Tier Programme for Shared Regulatory Services.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	David Buckland	Start Date: 14/10/10 Frequency of meetings: 1 Completion Date: 14/10/10
Corporate Plan Exception Report	To consider a summary of progress made against the annual Corporate Plan priorities.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Joanna Payne	Start Date: 11/11/10 Frequency of meetings: 4 Completion Date: 14/10/10

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Wyre Forest Matters Partnership Performance	To receive a performance management report regarding the Wyre Forest Matters Partnership.	<p>Sustainable Community Strategy Theme: Stronger Communities</p> <p>Corporate Plan Aim: A Better Quality of Life</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 11/11/10</p> <p>Frequency of meetings: 3</p> <p>Completion Date: 10/02/11</p>
Corporate Performance Clinic Update	To consider an update regarding the Corporate Performance Clinic.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 11/11/10</p> <p>Frequency of meetings: 4</p> <p>Completion Date: 13/03/11</p>
Directorate Business Plans	To consider an update on Directorate Business Plans.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 11/11/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 10/02/11</p>
Corporate Performance Clinic Review Panel	To consider reconvening the Corporate Performance Clinic Review Panel.	<p>Sustainable Community Strategy Theme:</p> <p>Corporate Plan Aim: A Well-Run and Responsive Council</p> <p>Council Priority:</p>	Joanna Payne	<p>Start Date: 09/12/10</p> <p>Frequency of meetings: 1</p> <p>Completion Date: 09/12/10</p>

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Communications Update	To Consider a quarterly update on the Council's Communications Strategy.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Alison Braithwaite	Start Date: 09/12/10 Frequency of meetings: 3 Completion Date: 10/03/11
Recommendation Tracking	To review the progress of recommendations made by the Committee in the municipal year 2009/2010.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Cllr G W Ballinger	Start Date: 09/12/10 Frequency of meetings: 3 Completion Date: 10/02/11
Future Awareness Raising Sessions on Data Quality Policy	To receive information regarding the Data Quality Policy.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Alison Braithwaite	Start Date: 09/12/10 Frequency of meetings: 1 Completion Date: 09/12/10
Corporate Plan Exception Report	To consider a summary of progress made against the annual Corporate Plan priorities.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Joanna Payne	Start Date: 13/01/11 Frequency of meetings: 4 Completion Date: 10/03/11

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Corporate Performance Clinic Update	To consider an update regarding the Corporate Performance Clinic.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Joanna Payne	Start Date: 13/01/11 Frequency of meetings: 4 Completion Date: 10/03/11
Budget Review Panel Recommendations	To consider recommendations from the Budget Review Panel	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	David Buckland	Start Date: 10/02/11 Frequency of meetings: 1 Completion Date: 10/02/11
Wyre Forest Matters Partnership Performance	To receive a performance management report regarding the Wyre Forest Matters Partnership.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority: A Well-Run and Responsive Council	Joanna Payne	Start Date: 10/02/11 Frequency of meetings: 3 Completion Date: 10/02/11
Directorate Business Plans	To consider an update on Directorate Business Plans.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority: A Well-Run and Responsive Council	Joanna Payne	Start Date: 10/02/11 Frequency of meetings: 3 Completion Date: 10/02/11

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Recommendation Tracking	To review the progress of recommendations made by the Committee in the municipal year 2009/2010.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority: A Well-Run and Responsive Council	Cllr G W Ballinger	Start Date: 10/02/11 Frequency of meetings: Completion Date: 10/02/11
Corporate Plan Exception Report	To consider a summary of progress made against the annual Corporate Plan priorities.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Joanna Payne	Start Date: 10/03/11 Frequency of meetings: 4 Completion Date: 10/03/11
Communications Update	To Consider a quarterly update on the Council's Communications Strategy.	Sustainable Community Strategy Theme: Corporate Plan Aim: A Well-Run and Responsive Council Council Priority:	Alison Braithwaite	Start Date: 10/03/11 Frequency of meetings: 3 Completion Date: 10/03/11
Corporate Performance Clinic Update	To consider an update regarding the Corporate Performance Clinic.	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority: A Well-Run and Responsive Council	Joanna Payne	Start Date: 10/03/11 Frequency of meetings: 1 Completion Date: 10/03/11

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End of Year Conclusions	To look back at the work carried out by the committee over the course of the municipal year.	Sustainable Community Strategy Theme: Corporate Plan Aim: N/A Council Priority:	Cllr G W Ballinger	Start Date: 14/04/11 Frequency of meetings: 1 Completion Date: 14/04/11
Audit Committee Performance Management Action Plan	To consider the Audit Committee Performance Management Action Plan	Sustainable Community Strategy Theme: Corporate Plan Aim: Council Priority: A Well-Run and Responsive Council	Joanna Payne	Start Date: 14/04/11 Frequency of meetings: 2 Completion Date: 14/04/11