

Open

Audit Committee

Agenda

6.00pm
Monday, 28th June 2010
The Earl Baldwin Suite
Duke House
Clensmore Street
Kidderminster



Audit Committee

Members of Committee:

Chairman: Councillor J Holden
Vice-Chairman: Councillor K H Prosser

Councillor G W Ballinger
Councillor B T Glass
Councillor D J McCann
Councillor M A Salter

Councillor P Dyke
Councillor I Hardiman
Councillor D J Millis

Information for Members of the Public:

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email diana.glendenning@wyreforestdc.gov.uk

Wyre Forest District Council

Audit Committee

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Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Appointment of Substitute Members To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal & Corporate Services, together with the name of the Councillor for whom he/she is acting.	
3.	Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
4.	Minutes To confirm as a correct record the Minutes of the meeting held on the 16th March 2010. Minutes Audit 160310	5
5.	Audit Commission Fee To consider correspondence which outlines the scale of fees for the Audit Commission for 2010/2011. Agenda Item No 5 Audit Commission Fees Agenda Item 5 Audit Commission Fees Agenda Item 5 Scale of Fees	12
6.	Internal Audit Monitoring Report To receive a report from the Director of Resources that informs Members of the Internal Audit Monitoring Report for the Quarter ended 31 st March 2010, attached as Appendix 1. Internal Audit Monitoring Report quarter Ended 31st March 2010	39

7.	<p>Annual Report from the Section 151 Officer</p> <p>To consider a report from the Director of Resources that informs Members of the Annual Report from the Section 151 Officer for 2009/2010.</p> <p>Annual Report from the Section 151 Officer 2009-10</p>	54
8.	<p>Annual Governance Statement</p> <p>To consider a report from the Director of Resources that asks the Audit Committee to approve the Annual Governance Statement declaring the degree to which it meets the Governance Framework for inclusion within the Statement of Accounts.</p> <p>Agenda Item 8 Annual Governance Statement Agenda Item 8 Appendix A</p>	62
9.	<p>External Funding Position Statement – Quarter 4 2009/2010</p> <p>To consider a report from the Director of Planning and Regulatory Services that provides an update on the amount of external funding being attracted into the District during Quarter 4 of the 2009/2010 financial year.</p> <p>External Funding Position APPENDIX 1 External Funding</p>	69
10.	<p>Statement of Accounts 2009/2010</p> <p>To receive a report from the Director of Resources that presents the provisional outturn position in relation to the Final Accounts for 2009/10. (To follow)</p>	
11.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	
12.	<p>Exclusion of the Press and Public</p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the paragraph 1 of Part 1 of Schedule 12A to the Act”.</p>	

Part 2

Not open to the Press and Public

13.	To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.	
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