

Open

Cabinet

Agenda

**6.00pm
Tuesday, 20th July 2010
The Earl Baldwin Suite
Duke House
Clensmore Street
Kidderminster**



Cabinet

The Cabinet Members and their responsibilities:-

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| Councillor J-P Campion | Leader of the Council |
| Councillor M J Hart | Deputy Leader, Housing & Environmental Services |
| Councillor S J M Clee | Planning & Economic Regeneration |
| Councillor N J Desmond | Resources |
| Councillor A T Hingley | Legal & Corporate Services |
| Councillor T L Onslow | Community and Partnership Services |

SCRUTINY OF DECISIONS OF THE CABINET

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Resources Scrutiny Committee and any other three non-Cabinet members.

The deadline for "calling in" Cabinet decisions is Tuesday 3rd August 2010.

Councillors wishing to "call in" a decision on this agenda should contact Sue Saunders, Civic Centre, Stourport-on-Severn. Telephone: 01562 732733 or email susan.saunders@wyreforestdc.gov.uk

Urgent Key Decisions

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information: -

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Committee/Scrutiny Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732733 or email: susan.saunders@wyreforestdc.gov.uk.

Documents referred to in this agenda may be viewed on the Council's website - www.wyreforestdc.gov.uk/council/meetings/main.htm

Wyre Forest District Council

Cabinet

Tuesday, 20th July 2010

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

| Agenda item | Subject | Page Number |
|--------------------|---|--------------------------|
| 1. | Apologies for Absence | |
| 2. | Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.) | |
| 3. | Minutes To confirm as a correct record the Minutes of the meeting held on the 15th June 2010. Agenda Item 3 Mins 15 June 2010 | 7 |
| 4. | CALL INS a verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet. | |
| 5. | Items Requiring Urgent Attention Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency. | |
| 6. | Public Participation In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Friday 16 th July 2010. (See front cover for contact details). | |
| 7. | Leader of the Council | John-Paul Campion |
| 7.1 | Leader's Announcements | |

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| 7.2 | <p>Design Brief for Single Site Office Accommodation</p> <p>To consider a report from the Chief Executive that outlines the current proposals for the finalisation of the design brief.</p> <p>Agenda Item 7.2 Design Brief for Single Site</p> | 15 |
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| 8. | Resources | Nathan Desmond |
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| 8.1 | <p>Review of Human Resources Arrangements</p> <p>To consider a report from the Director of Resources that recommends to Council the proposal to transfer the current Human Resources Team to the County Council be approved and a contract agreed until 31st March 2015. (Appendix 2 to follow)</p> <p>Agenda Item 8.1 Review of HR Arrangements</p> | 18 |
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| 8.2 | <p>Review of Staff Mileage Rates</p> <p>To consider a report from the Director of Resources that recommends to Council that current rates of car mileage payable to Officers be amended as from 1st December 2010.</p> <p>Agenda Item 8.2 Review of Staff Mileage Rates Agenda Item 8.2 App Car Mileage Review</p> | 22 |
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| 9. | Community & Partnership Services | Tracey Onslow |
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| 9.1 | <p>Worcestershire Partnership – A Community Cohesion Strategy for All</p> <p>To consider a report from the Director of Community and Partnership Services which sets out the development and implementation of the Worcestershire Partnership Community Cohesion Strategy and outlines key issues and learning for the Council.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></p> <p>Agenda Item 9.1 WP Community Cohesion Strategy Agenda Item 9.1 App 1 WP Community Cohesion Strategy</p> | 32 |
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| 9.2 | <p>Annual Report 2009/10</p> <p>To consider a report from the Director of Community and Partnership Services that recommends to Council that the Annual Report be approved.</p> <p><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></p> <p>Agenda Item 9.2 Annual Report 2009-10 Agenda Item 9.2 App Annual Report</p> | 37 |
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| 10. | <i>Housing & Environmental Services</i> | <i>Marcus Hart</i> |
| 10.1 | Wyre Forest Car Parking Review To consider a report from the Director of Planning and Regulatory Services that recommends to Council matters in connection with car parking provision within the district and proposed changes as a way forward for a number of site specific proposals. Agenda Item 10.1 WF Car Parking Review | 40 |

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| 11. | <i>Planning & Economic Regeneration</i> | <i>Stephen Clee</i> |
| 11.1 | Changes to the Local Authority Building Control Charges Regime To consider a report from the Director of Planning and Regulatory Services that informs Members of proposed changes in the method of setting fees for the Statutory Building Regulation function. Agenda Item 11.1 Changes to LA Building Control Charges Regime | 51 |
| 11.2 | An Economic Strategy for Worcestershire: 2010-2020 To consider a report from the Director of Planning and Regulatory Services that asks the Cabinet to endorse the refreshed Economic Strategy for Worcestershire. <i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i> Agenda Item 11.2 Strategy for Worcs 2010-2020 Agenda Item 11.2app 1 Eco Strategy Worcs 2010-2010 | 55 |

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| 12. | <i>Legal and Corporate Services</i> | <i>Anne Hingley</i> |
| 12.1 | KTC 3 – Coronation Gardens To consider a report from the Director of Legal and Corporate Services that recommends a way forward for the future of KTC3. Agenda Item 12 1 KTC 3 Coronation Gardens | 57 |

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| 13. | <i>Recommendations from Committees</i> | |
| 13.1 | Audit Committee 28th June 2010 <ul style="list-style-type: none"> Annual Report from the Section 151 Officer – 2009/2010 Agenda Item 13.1 Recs from Audit | 60 |
| 13.2 | Corporate Resources Scrutiny Committee 8th July 2010 <ul style="list-style-type: none"> Review of Mortgage Review Panel Findings Agenda Item 13.2 Mortgage Review Panel Recs | 61 |
| 13.3 | Community and Regeneration Scrutiny Committee, 15th July 2010 <ul style="list-style-type: none"> Renewable Energy and Efficiency Review Panel recommendations. (To follow) | - |

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| 14. | To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting. | |
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| 15. | <p>Exclusion of the Press and Public</p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.</p> | |
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Part 2

Not open to the Press and Public

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| 16. | To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting. | |
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