



Corporate Resources Scrutiny Committee

Briefing Paper

Report of: Jo Payne, Policy & Performance Officer
Date: Thursday, 8th July 2010
Open

Directorate Business Plan 2010/11 Progress Report

1. Summary

1.1 To report to Members progress against the Directorate Business Plans for 2010/11 up to 31 May 2010.

2. Background

2.1 Business Plans are produced by each of the four Directorates each year to guide business activity and form the basis for Directorate performance management. They are linked to the Corporate Plan and demonstrate how Corporate Priorities are being delivered 'on the ground' by reference to a set of actions and performance indicators.

2.2 Business Plans are monitored bi-monthly by Directorate Management Teams and reported by exception to CMT / Cabinet and the Corporate Performance Clinic if necessary.

3. Key Issues

3.1 This report refers to the progress against Business Plan actions only as the performance indicators are collected on a quarterly basis with the first data due in July 2010.

3.2 Members of this Committee have been allocated a Directorate Business Plan to champion and have been provided with a full report on progress for their specific plan.

3.3 An exception report for all Directorate Business Plans is attached (Appendix 1) showing actions which have:

- Missed the due date
- Have not reached due date yet but are shown as 'Not on Target'
- Have been completed

4. Options

4.1 The Committee recommend to Cabinet that the Directorate Business Plans progress be noted.

5. Consultation

5.1 Corporate Management Team.

6. Related Decisions

6.1 None

7. Relevant Council Policies/Strategies

7.1 Community & Partnership Services Business Plan 2010-11

7.2 Legal & Democratic Services Business Plan 2010-11

7.3 Planning & Regulatory Services Business Plan 2010-11

7.4 Resources Directorate Business Plan 2010-11

8. Implications

8.1 Resources: There are no direct financial implications arising from this report. Budget summaries for each service are provided in the relevant sections of the Business Plans.

8.2 Equalities: Equality Impact Assessments completed by each service are identified in the relevant sections of the Business Plans.

8.3 Partnership working: Actions which support the Local Area Agreement are highlighted in the Business Plans

8.4 Human Rights: None

8.5 E-Government: None

9. Equality Impact Needs Assessment

9.1 Equality Impact Assessments completed by each service are identified in the relevant sections of the Business Plans.

10. Wards affected

10.1 n/a

11. Appendices

11.1 Appendix 1 Exception Report for all Directorate Business Plans to 31 May 2010.

12. Background Papers

12.1 None.

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