



Corporate Resources Scrutiny Committee

Briefing Paper

Report of: Ian Miller, Chief Executive
Date: Thursday, 8th July 2010
Open

Single Site Update

1. Summary

This report provides a brief update on progress and outlines the forthcoming critical dates for Members.

2. Key Issues

2.1 Post Purchase of the site and ground works

The post completion registration is currently taking place with Her Majesty's Land Registry. Invasive ground testing that can only be done post completion has started, this is to establish load bearing capacity etc. The first phase of noise testing has been completed and further noise testing to inform the design process is taking place. A topographical survey on 18th June and an Ecology Survey on the 24th June will allow the design process to progress from the desktop stage.

2.2 Transformation Board

The Transformation Board have recently met to consider and discuss a presentation from Claire Charman on the project planning, for her to liaise with the Rider Levett Bucknall (RLB) Project Team.

2.3 Discussions with Potential Partners

The locality review of the public estate has now taken place with the County Council and other public bodies. The information is currently being analysed and is expected to be available before the end of the July. The relevant costing information is being finalised by RLB which will enable partners to evaluate the final costings for occupation.

2.4 Stakeholder Meeting

The initial round of stakeholder meetings with Members and officers has taken place which formed the basis of a draft brief presented to Directors and Members on the 17th June.

2.5 Stakeholder Meeting

The procurement officer is currently working with legal officers to progress the European Journal notice as a pre-cursor to short listing construction companies to tender for the project.

2.6 Sustainability

It is the intention of the architect to incorporate as many suitable environmental features as possible into the building construction and design. Such measures could include:

- Natural cross ventilation
- Rain water to flush toilets
- Lights activated by movement
- Heating of the single site by woodchip boiler system
- Plant trees for carbon offset
- Wormery for food scraps
- Solar Power

2.7 Seminar for Members

There will be a further Member seminar on the project which is scheduled for 29th July, this will give Members a further opportunity to comment on the proposed design and receive a project update from RLB.

2.8 Report to Cabinet

A report to Cabinet on 20th July will recommend to delegate the approval of the final design brief to the Corporate Management Team in agreement with the Leader of the Council.

This design brief will go to the Transformation Board for sign off in August 2010.

3. Options

- 3.1 To note the current proposals for the finalisation of the design brief as set out in this report.

4. Consultation

Regular reports will continue to be brought to this Scrutiny Committee in addition to the next programmed Member Seminar.

5. Related Decisions

- 5.1 Decision by Council 29/07/09.

5.2 Decision by Cabinet 20/04/10

6. Relevant Council Policies/Strategies

6.1 Single Site

6.2 Mobile and Flexible Working

7. Equality Impact Needs Assessment

This report has been screened for any policy implications in respect of equalities groups and there are no major issues.

8. Wards affected

All wards.

9. Appendices

None.

10. Background Papers

Report to Council on 29/07/09

Progress reports to Corporate Resources Scrutiny Committee, 11/02/10, 18/03/10, 15/04/10.

Reports to Transformation Board 26/01/10, 08/03/10.

Report to Cabinet 20/04/10

Member Seminar 17/06/10

Officer Contact Details:

Ian Miller
Chief Executive
01562 732700
ian.miller@wyreforestdc.gov.uk