

**Open**

# **Audit Committee**

## **Agenda**

**6.00pm**  
**Monday, 27th September 2010**  
**The Earl Baldwin Suite**  
**Duke House, Clensmore Street, Kidderminster**



## Audit Committee

### Members of Committee:

**Chairman: Councillor J Holden**  
**Vice-Chairman: Councillor K H Prosser**

**Councillor G W Ballinger**  
**Councillor I Hardiman**  
**Councillor D J Millis**  
**Councillor M A Salter**

**Councillor B T Glass**  
**Councillor D J McCann**  
**Councillor C D Nicholls**

### Information for Members of the Public:

**Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.**

**Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.**

**There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:**

**Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.**

**Information which is subject to any obligation of confidentiality.**

**Information which relates in any way to matters concerning national security.**

### DECLARATIONS OF INTEREST - GUIDANCE NOTE

#### Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

### For further information:-

**If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email: [Diana.glendenning@wyreforestdc.gov.uk](mailto:Diana.glendenning@wyreforestdc.gov.uk)**

Wyre Forest District Council

Audit Committee

Monday, 27th September 2010

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
<b>1.</b>	<b>Apologies for Absence</b>	
<b>2.</b>	<b>Appointment of Substitute Members</b>  To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal & Corporate Services, together with the name of the Councillor for whom he/she is acting.	
<b>3.</b>	<b>Declarations of Interest</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.  Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.  (See guidance note on cover.)	
<b>4.</b>	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 28th June 2010. <a href="#">Minutes 28th June 2010</a>	5
<b>5.</b>	<b>Annual Governance Report External Audit</b>  To receive a report from the Audit Commission detailing the findings of the audit of accounts. <i>(To follow)</i>	
<b>6.</b>	<b>Statement of Accounts 2009/2010</b>  To consider a report from the Head of Resources and the Financial Services Manager on the Statement of Accounts 2009/2010 following changes required by the Audit Commission following their audit and to consider and approve the letter of representation in respect of the audit for 2009/2010. <i>[To follow]</i>	

7.	<p><b>Internal Audit Monitoring Report Quarter Ending 30<sup>th</sup> June 2010</b></p> <p>To receive a report from the Director of Resources which informs Members of the Internal Monitoring Report for the quarter ended 30<sup>th</sup> June 2010.</p> <p><a href="#">Agenda Item 7 Internal Audit Monitoring Report Quarter Ended 30th June 2010</a></p>	11
8.	<p><b>External Funding Position Statement – Quarter 1 : 2010/2011</b></p> <p>To consider a report from the Director of Planning and Regulatory Services that provides an update on the amount of external funding being attracted into the District during Quarter 1 of the 2010/11 financial year; and the variety of projects for which the funding is contributing towards for the benefit of the District and its residents.</p> <p><a href="#">Agenda Item 8 External funding position</a>  <a href="#">Agenda Item 8 APPENDIX External funding</a></p>	31
9.	<p><b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	
10.	<p><b>Exclusion of the Press and Public</b></p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act”.</p>	

Part 2

Not open to the Press and Public

11.	<p><b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b></p>	
-----	---	--