

**Exempt**

# **Community & Regeneration Scrutiny Committee**

## **Agenda**

**6.00pm**  
**Thursday, 7th October 2010**  
**The Earl Baldwin Suite**  
**Duke House, Clensmore Street, Kidderminster**



## Community & Regeneration Scrutiny Committee

### Members of Committee:

**Chairman: Councillor H E Dyke**  
**Vice-Chairman: Councillor J Phillips**

**Councillor J Baker**

**Councillor J Greener**

**Councillor M A W Hazlewood**

**Councillor D J Millis**

**Councillor K H Prosser**

**Councillor D R Sheppard**

**Councillor R Bishop**

**Councillor I Hardiman**

**Councillor J Holden**

**Councillor M Price**

**Councillor J A Shaw**

**Councillor S J Williams**

**Would Members please note that, to ensure continuity in scrutiny, substitutes should only be appointed for the Scrutiny Committee in exceptional circumstances.**

### **Information for Members of the Public:**

**Part I** of the Agenda includes items for discussion in public. You have the right to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

**Part II** of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

### **Declarations of Interest – Guidance Note**

#### **Code of Conduct**

Members are reminded that under the Code of Conduct, it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda if appropriate. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### **Co-opted Members**

Scrutiny Committees may wish to appoint Co-Opted Members to sit on their meetings in order to add value to the scrutiny process. To appoint a Co-Opted Member, a Committee must first agree to appoint either a specific person or to approach a relevant organisation to request that they put forward a suitable representative (e.g. the local Police Authority). The Co-Option of the Member will last no longer than the remainder of the municipal year.

Scrutiny Committees can at any meeting agree to terminate the Co-Option of a Co-Opted Member with immediate effect. Where an organisation is appointed to put forward a Co-Opted Member, they are able to send a substitute in exceptional circumstances, provided that they notify Democratic Services in advance. Co-Opted Members must sign up to the Members Code of Conduct before attending their first meeting, failure to sign will mean that they are unable to participate. This also applies to substitute Co-Opted Members, who will need to allow sufficient time before a meeting in order to sign the Code of Conduct.

The following will apply:

- i) The total number of voting co-opted members on any Scrutiny Committee will not exceed 25% at any one time. Should the number of Co-opted Members exceed this limit, preference will be given to those Co-opted Members appointed at Annual Council.
- ii) The total number of voting Co-opted Members on any Review Panel will not be limited.
- iii) Co-opted Members will exercise their voting rights in accordance with the principals of decision making set out in the constitution.

#### **For Further information:**

**If you have any queries about this Agenda or require any details of background papers, further documents or information, you should contact Ben Craddock, Assistant Scrutiny / Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732736 or email [ben.craddock@wyreforestdc.gov.uk](mailto:ben.craddock@wyreforestdc.gov.uk)**

Wyre Forest District Council

Community & Regeneration Scrutiny Committee

Thursday, 7th October 2010

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<p><b>Appointment of Substitute Members</b></p> <p>To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal &amp; Corporate Services, together with the name of the Councillor for whom he/she is acting.</p>	
3.	<p><b>Declarations of Interest</b></p> <p>In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.</p> <p>Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.</p>	
4.	<p><b>Minutes</b></p> <p>To confirm as a correct record the Minutes of the meeting held on the 2nd September 2010.</p>	<b>5</b>
5.	<p><b>Private Sector Housing Action Plan</b></p> <p>To consider a report from the Strategic Housing Services Manager which outlines the Private Sector Housing Action Plan, identifying the reasons behind the drafting of the plan and covering key issues and priorities for the Strategic Housing Services team.</p>	<b>10</b>
6.	<p><b>Wyre Forest District Local Development Framework (LDF): Update on the Core Strategy Examination Process</b></p> <p>To consider a report from the Policy and Regeneration Manager which provides Members with an update on the Independent Examination into the Core Strategy.</p>	<b>40</b>
7.	<p><b>Litter Control Areas and Street Litter Control Notices</b></p> <p>To consider a report from the Director of Planning and Regulatory Services which outlines the powers available to the Council under section 90 and 93 of the Environmental Protection Act 1990 in respect of Litter Control Areas and Street Litter Control Notices.</p>	<b>50</b>

8.	<b>Feedback on Town Centre Partnership Meeting</b>  To receive verbal feedback from the Policy and Regeneration Manager regarding the recent Town Centre Partnership Meeting.	-
9.	<b>Joint Scrutiny in Worcestershire</b>  To consider a report from the Assistant Scrutiny / Committee Officer which informs Members of ways in which cooperation and communication is being developed between scrutiny teams across the County, with reference to a recent joint meeting held between Scrutiny Chairs and Officers.	53
10.	<b>Work Programme</b>  To review the work programme for the current municipal year with regard to the Sustainable Community Strategy Theme, Corporate Plan Aim, Annual Priorities and the Forward Plan.	57
11.	<b>Press Involvement</b>  To consider any future items for scrutiny that might require publicity.	
12.	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
13.	<b>Exclusion of the Press and Public</b>  To consider passing the following resolution:  “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.	

Part 2

Not open to the Press and Public

14.	<b>Review of the Parks and Green Spaces Section</b>  To consider a report from the Cultural Services Manager which reviews the Parks and Green Spaces section and provides recommendations for the future management and provision of the service.	66
15.	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	

## Terms of Reference for Scrutiny Committees

All Scrutiny Committees shall be responsible for:

- Setting and agreeing an Annual Work Programme and prioritising the work of the Committee.
- Establishing Review Panels detailing the relevant Terms of Reference.
- Ensuring consideration is given to encouraging public participation and engagement in functions of the Committee.
- Ensuring that the views of any invitees and co-opted Members (where appropriate) are taken into account when conducting investigations.
- Monitoring the implementation of scrutiny recommendations.
- Reviewing and scrutinising relevant public bodies and partners in the District, including the Council's contribution and relationship with them. Where necessary, requesting them to address overview and scrutiny about their activities, performance, particular decisions, initiatives or projects.

<b>Corporate Resources Scrutiny Committee</b>	<b>Community and Regeneration Scrutiny Committee</b>
<ul style="list-style-type: none"> <li>• Scrutiny Co-ordination (including the allocation of all overview and scrutiny functions not within the specific remit of the Scrutiny Committees)</li> <li>• Asset Management</li> <li>• Single Site</li> <li>• Branding</li> <li>• Budget &amp; Major Policy</li> <li>• Call-In</li> <li>• Communication</li> <li>• Comprehensive Area Assessment</li> <li>• Concessionary Travel</li> <li>• Corporate Plan Review</li> <li>• Customer Services / Worcs Hub</li> <li>• Emergency Planning</li> <li>• Equality &amp; Diversity</li> <li>• Human Resources</li> <li>• ICT</li> <li>• Improvement Plan</li> <li>• Scrutiny Support</li> <li>• Refuse Collection and Recycling</li> <li>• Transformational Change</li> </ul>	<ul style="list-style-type: none"> <li>• Parking Services</li> <li>• Cemeteries, Park and Open Spaces</li> <li>• Children and Young People</li> <li>• Climate Change</li> <li>• Community Safety and Accountability</li> <li>• Councillor Call for Action</li> <li>• Crime &amp; Disorder Act</li> <li>• Culture and Arts</li> <li>• Economic Development and Regeneration</li> <li>• Health Improvement</li> <li>• Housing Strategy</li> <li>• Leisure and Community Development</li> <li>• Leisure Centres</li> <li>• Local Development Framework</li> <li>• Markets</li> <li>• Older People</li> <li>• Partner Agencies and LSP</li> <li>• Planning and Sustainable Communities</li> <li>• Public Conveniences</li> <li>• Public Health</li> <li>• Tourism</li> <li>• Transportation and Highways</li> </ul>