

**Open**

# **Cabinet**

# **Agenda**

**6.00pm**  
**Tuesday, 16th November 2010**  
**The Earl Baldwin Suite**  
**Duke House**  
**Clensmore Street**  
**Kidderminster**



## Cabinet

### **The Cabinet Members and their responsibilities:-**

<b>Councillor J-P Campion</b>	<b>Leader of the Council</b>
<b>Councillor M J Hart</b>	<b>Deputy Leader, Housing &amp; Environmental Services</b>
<b>Councillor S J M Clee</b>	<b>Planning &amp; Economic Regeneration</b>
<b>Councillor N J Desmond</b>	<b>Resources</b>
<b>Councillor A T Hingley</b>	<b>Legal &amp; Corporate Services</b>
<b>Councillor T L Onslow</b>	<b>Community &amp; Partnership Services</b>

### **SCRUTINY OF DECISIONS OF THE CABINET**

The Council has two Scrutiny Committees that have power to investigate policy issues and question members of the Cabinet who have special responsibility for a particular area of the Council's activities. The Cabinet also considers recommendations from these Committees.

In accordance with Part 4 of the Council's Constitution, Overview and Scrutiny Procedure Rules, and Standing Order B4, any item on this agenda may be scrutinised by the Scrutiny Committees if it is "called in" by the Chairman or Vice-Chairman of the Corporate Resources Scrutiny Committee and any other three non-Cabinet members.

*The deadline for "calling in" Cabinet decisions is 30<sup>th</sup> November 2010.*

Councillors wishing to "call in" a decision on this agenda should contact Sue Saunders, Committee/Scrutiny Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732733 or email [susan.saunders@wyreforestdc.gov.uk](mailto:susan.saunders@wyreforestdc.gov.uk).

### **Urgent Key Decisions**

If the Cabinet needs to take an urgent key decision, the consent of the Scrutiny Committee Chairman must be obtained. If the Scrutiny Committee Chairman is unable to act the Chairman of the Council or in his/her absence the Vice-Chairman of the Council, must give consent. Such decisions will not be the subject to the call in procedure.

### **DECLARATIONS OF INTEREST - GUIDANCE NOTE**

#### **Code of Conduct**

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

#### **Section 106 of the Local Government Finance Act 1992**

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

### **For further information: -**

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Sue Saunders, Committee/Scrutiny Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732733 or email [susan.saunders@wyreforestdc.gov.uk](mailto:susan.saunders@wyreforestdc.gov.uk).

Documents referred to in this agenda may be viewed on the Council's website - [www.wyreforestdc.gov.uk/council/meetings/main.htm](http://www.wyreforestdc.gov.uk/council/meetings/main.htm)

Wyre Forest District Council

Cabinet

Tuesday 16th November 2010

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

<b>Agenda item</b>	<b>Subject</b>	<b>Page Number</b>
1.	<b>Apologies for Absence</b>	
2.	<b>Declarations of Interest</b>  In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered.  Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992.  (See guidance note on cover.)	
3.	<b>Minutes</b>  To confirm as a correct record the Minutes of the meeting held on the 21 <sup>st</sup> September 2010. <a href="#">Minutes Cabinet 21 09 10</a>	7
4.	<b>CALL INS</b> a verbal update will be given on any decisions which have been "called in" since the last meeting of the Cabinet.	
5.	<b>Items Requiring Urgent Attention</b>  Any item which, in the opinion of the Chairman requires consideration at the meeting as a matter of urgency.	
6.	<b>Public Participation</b>  In accordance with the Council's Scheme for Public Speaking at Meetings of Full Council/Cabinet, to allow members of the public to present petitions, ask questions, or make statements, details of which have been received by 9 am on Friday 12 <sup>th</sup> November 2010. (See front cover for contact details).	
<b>7.</b>	<b>Leader of the Council</b>	<b>John-Paul Champion</b>
7.1	<b>Leader's Announcements</b>	

7.2	<p><b>Local Government and Public Involvement in Health Act 2007</b></p> <p>To consider a report from the Chief Executive which makes recommendations to Special Council on changes to governance arrangements and the election cycle, following a public consultation that has been undertaken from 8<sup>th</sup> July to 8<sup>th</sup> October 2010.</p> <p><a href="#">Agenda Item 7.2 PIHA</a></p>	14
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8. <b>Resources</b>		<b>Nathan Desmond</b>
8.1	<p><b>Review of Payroll Services Arrangements</b></p> <p>To consider a report from the Director of Resources that presents a proposal in relation to the transfer of payroll function from Wyre Forest District Council to Redditch Borough Council with effect from 1<sup>st</sup> April 2011.</p> <p><a href="#">Agenda Item 8.1 Payroll Services Arrangements</a></p>	29
8.2	<p><b>Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Investment Policy and Strategy Statement for the period 1<sup>st</sup> January 2011 to 31<sup>st</sup> March 2012</b></p> <p>To consider a report from the Director of Resources regarding the Treasury Management Strategy Statement, Minimum Revenue Provision Policy Statement and Investment Policy and Strategy Statement for the period 1<sup>st</sup> January 2011 to 31<sup>st</sup> March 2012 and makes recommendations to Council.</p> <p><a href="#">Agenda Item 8.2 TM Strategy Statement Apps 1-8</a> <a href="#">Agenda Item 8.2 TM Strategy App 9</a></p>	33
8.3	<p><b>Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2010/11</b></p> <p>To consider a report from the Director of Resources that provides members with a mid-year review of its treasury management policy, practices and activities in accordance with the Reviewed CIPFA Treasury Management Code of Practice.</p> <p><a href="#">Agenda Item 8.3 TM Strategy State Mid Year Review</a></p>	73

9. <b>Housing &amp; Environmental Services</b>		<b>Marcus Hart</b>
9.1	<p><b>Kickstart Eligibility Criteria</b></p> <p>To consider a report from the Director of Planning and Regulatory Services which informs the Cabinet of the proposed updates to the Private Sector Housing Assistance Policy November 2010.</p> <p><b><i>The appendix to this report has been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></b></p> <p><a href="#">Agenda Item 9.1 Kickstart Eligibility Criteria</a> <a href="#">Agenda Item 9.1 Kickstart Eligibility Criteria App 1</a></p>	86
9.2	<p><b>Wyre Forest Car Parking Review – Phase II</b></p> <p>To consider a report from the Director of Planning and Regulatory Services that asks Cabinet to consider the proposed schedule of car parking and Season Ticket charges for the Council's pay &amp; display car parks, taking effect on 3<sup>rd</sup> October 2011, which is to be considered as part of the Council's budget to be agreed in February 2011.</p> <p><a href="#">Agenda Item 9.2 Strategic Car Park Review</a></p>	89

10.	<b>Planning &amp; Economic Regeneration</b>	<b>Stephen Clee</b>
10.1 (a)	<p><b>Local Development Framework Core Strategy Development Plan Document (DPD) - Adoption</b></p> <p>To consider a report from the Director of Planning &amp; Regulatory Services which presents the Local Development Framework Core Strategy Development Plan Document Inspector's Report and proposes that Members recommend to Council that the Core Strategy is adopted, with effect from 9<sup>th</sup> December 2010, at their meeting on 1<sup>st</sup> December 2010.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></p> <p><a href="#">Agenda Item 10.1 LDF Core Strat Adoption</a>  <a href="#">Agenda Item App 1 Inspectors Report</a>  <a href="#">Agenda Item 10.1 App 2</a>  <a href="#">Agenda Item 10.1 App 3 Adoption Statement</a>  <a href="#">Agenda Item 10.1 App 4 SA SEA Statement</a></p>	96
10.1 (b)	<p><b>Recommendations from Community and Regeneration Scrutiny Committee 4<sup>th</sup> November 2010 regarding the Local Development Framework Core Strategy Development Plan Document (DPD) – Adoption. (To follow)</b></p>	-
10.2	<p><b>Building Control in North Worcestershire</b></p> <p>To consider a report from the Director of Planning &amp; Regulatory Services which recommends to Council a proposal for a North Worcestershire Building Control Partnership between Bromsgrove, Redditch Borough and Wyre Forest District Councils.</p> <p><a href="#">Agenda Item 10.2 Building Control in North Worcs</a></p>	100
10.3 (a)	<p><b>Waste Core Strategy for Worcestershire – First Draft Submission Consultation</b></p> <p>To consider a report from the Director of Planning &amp; Regulatory Services which asks for Cabinet approval of representations to be submitted on the Waste Core Strategy for Worcestershire, First Draft Submission Consultation, September 2010.</p> <p><i>The appendices to this report have been circulated electronically and a public inspection copy is available on request. (See front cover for details.)</i></p> <p><a href="#">Agenda Item 10.3 Waste Core Strat for Worcs</a>  <a href="#">Agenda Item 10.3 Waste Core strategy App 1</a>  <a href="#">Agenda Item 10.3 App 2 Waste Core Strat</a></p>	106
10.3 (b)	<p><b>Recommendations from Community and Regeneration Scrutiny Committee 4<sup>th</sup> November 2010 regarding the Waste Core Strategy for Worcestershire – First Draft Submission Consultation. (To follow)</b></p>	-

<b>11.</b>	<b><i>Recommendations from Committees</i></b>	
<b>11.1</b>	<b>Community &amp; Regeneration Scrutiny Committee 7<sup>th</sup> October 2010</b> <ul style="list-style-type: none"> <li><b>Private Sector Housing Action Plan</b>  <a href="#">Agenda Item 11.1 Recs from C R</a></li> </ul>	112
<b>11.2</b>	<b>Community &amp; Regeneration Scrutiny Committee 4<sup>th</sup> November 2010</b> <ul style="list-style-type: none"> <li><b>Sustainability Policy (To follow)</b></li> </ul>	-
<b>12.</b>	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	
<b>13.</b>	<b>Exclusion of the Press and Public</b>  To consider passing the following resolution:  “That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in paragraph 3 of Part 1 of Schedule 12A to the Act”.	

Part 2

Not open to the Press and Public

<b>14.</b>	<b><i>Resources</i></b>	<b><i>Nathan Desmond</i></b>
<b>14.1</b>	<b>Council Tax/National Non-Domestic Rates (NNDR) Write Off</b>  To receive a report from the Director of Resources that asks the Cabinet to write of an amount relating to outstanding Council Taxes and to note the write off of an amount in respect of National Non-Domestic Rates.	-
<b>15.</b>	<b>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</b>	