



Corporate Resources Scrutiny Committee

Briefing Paper

Report of: Ian Miller, Chief Executive
Date: Thursday, 11th November 2010
Open

Single Site Update

1. Summary

- 1.1 This report provides a brief update on progress since the last meeting of the Committee and outlines the forthcoming critical dates for Members. Further to the report to this Committee on 14th October, the Planning Department have confirmed that the Planning Application for the two storey 3,585 square metre building is on track.

2. Key Issues

2.1 Procurement Process

The closing date has now passed for the pre-qualification questionnaires (15th October). Members will recall that over forty companies expressed an interest in tendering for the work and the Pre Qualification Questionnaire's (PQQ's) are being used to narrow the number of contractors down to five including robust financial checks. The long and the short listing of the potential construction companies to be invited for interview is on target to be completed in November 2010. The tender documents will be issued early in January 2011 and it is proposed that there will be a six week tender period. Assessment and interviews will follow.

2.2 Member Participation

It is intended that there will be a further Member update and this will focus on the final detail of the new building. This will be held on the 15th November, at 6:30 pm, in the Earl Baldwin Suite, and in addition for employees, Road Shows will be held on the same day in Stourport and Kidderminster.

2.3 Design

The Interior Designer at Rider Levett Bucknall (RLB) is currently working on matters including:-

- carpet types
- colours

- blinds
- worktops and finishes

These will be shared with Members at the presentation on the 15th November.

RLB are working with the Planning Department to ensure all design details are finalised including reduction of glazing on the Council Chamber.

RLB are also liaising with the Mobile and Flexible Working Group to ensure all directorate accommodation needs are incorporated.

2.4 Ground Works

Further ecology work is continuing on site to ensure that all the relevant investigations are completed prior to any construction phase.

2.5 The Way Forward

The public consultation process including statutory consultees is continuing. The planning application progress can be viewed on the web site and also at The Hub.

3. Options

- 3.1 To note the developments outlined in this report.

4. Consultation

- 4.1 A regular report will continue to be brought to this Scrutiny Committee.

5. Related Decisions

- 5.1 Planning consent.

6. Relevant Council Policies/Strategies

- 6.1 Single Site, Mobile and Flexible Working, Sustainability Strategy.

7. Wards affected

- 7.1 All Wards.

8. Appendices

- 8.1 None.

9. Background Papers

- 9.1 Report to Council on 29/07/09
- 9.2 Progress report to Corporate Resources Scrutiny Committee,
11/02.10, 18/03/10, 15/04/10, 8/07/10, 09/09/10
- 9.3 Report to Cabinet 20/04/10, 20/07/10
Member Seminars 17/06/10, 29/7/10, 31/8/10 & 15/11/10

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