

Open

Audit Committee

Agenda

6.00pm
Monday, 14th March 2011
The Earl Baldwin Suite
Duke House, Clensmore Street, Kidderminster



Audit Committee

Members of Committee:

Chairman: Councillor J Holden
Vice-Chairman: Councillor K H Prosser

Councillor G W Ballinger
Councillor I Hardiman
Councillor D J McCann
Councillor M A Salter

Councillor B T Glass
Councillor H J Martin
Councillor D J Millis

Information for Members of the Public:

Part I of the Agenda includes items for discussion in public. You have the right to request to inspect copies of Minutes and reports on this Agenda as well as the background documents used in the preparation of these reports.

Part II of the Agenda (if applicable) deals with items of "Exempt Information" for which it is anticipated that the public may be excluded from the meeting and neither reports nor background papers are open to public inspection.

There are particular circumstances when the Ethics and Standards Committee may exclude the public, which are in addition to those available at meetings of the Council, its Cabinet and Committees etc. These apply when the Ethics and Standards Committee considers the following:

Information relating to a particular chief officer, former chief officer or applicant to become a chief officer of a local probation board within the meaning of the Criminal Justice and Court Services Act 2000.

Information which is subject to any obligation of confidentiality.

Information which relates in any way to matters concerning national security.

DECLARATIONS OF INTEREST - GUIDANCE NOTE

Code of Conduct

Members are reminded that under the Code of Conduct it is the responsibility of individual Members to declare any personal or personal and prejudicial interest in any item on this agenda. A Member who declares a personal interest may take part in the meeting and vote, unless the interest is also prejudicial. If the interest is prejudicial, as defined in the Code, the Member must leave the room. However, Members with a prejudicial interest can still participate if a prescribed exception applies or a dispensation has been granted.

Section 106 of the Local Government Finance Act 1992

If any Member is two months or more in arrears with a Council Tax payment, they may not vote on any matter which might affect the calculation of the Council Tax, any limitation of it, its administration or related penalties or enforcement.

For further information:-

If you have any queries about this Agenda or require any details of background papers, further documents or information you should contact Diana Glendenning, Principal Committee Officer, Civic Centre, Stourport-on-Severn. Telephone: 01562 732763 or email Diana.glendenning@wyreforestdc.gov.uk

Wyre Forest District Council

Audit Committee

Monday, 14th March 2011

The Earl Baldwin Suite, Duke House, Clensmore Street, Kidderminster

Part 1

Open to the press and public

Agenda item	Subject	Page Number
1.	Apologies for Absence	
2.	Appointment of Substitute Members To receive the name of any Councillor who is to act as a substitute, notice of which has been given to the Director of Legal & Corporate Services, together with the name of the Councillor for whom he/she is acting.	
3.	Declarations of Interest In accordance with the Code of Conduct, to invite Members to declare the existence and nature of any personal or personal and prejudicial interests in the following agenda items. Members should indicate the action they will be taking when the item is considered. Members are also invited to make any declaration in relation to Section 106 of the Local Government Finance Act 1992. (See guidance note on cover.)	
4.	Minutes To confirm as a correct record the Minutes of the meeting held on the 17th January 2011. Minutes 17th January 2011	6
5.	Value for Money Conclusion for 2009/2010 To receive a report from the Audit Commission in accordance with the Audit Commission Act 1998 which requires that proper arrangements have been made by the Council for securing economy, efficiency and effectiveness in its use of resources. Agenda Item 5 Value for Money Conclusion	11
6.	2009/2010 Certification of Claims and Returns Report To receive a report from the Audit Commission in relation to the work undertaken in the certification of claims and returns on behalf of the Council. Agenda Item 6 Certification of Claims and Returns	27

7.	<p>Audit Strategy 2010/2011</p> <p>To receive a report from the Audit Commission which identifies the audit work which is proposed by them to be undertaken for the audit of financial statements 2010/2011 and the Value for Money Conclusion.</p> <p>Agenda Item 7 Audit Strategy</p>	32
8.	<p>International Financial Reporting Standards (IFRS) Draft Accounting Policies 2010/2011</p> <p>To receive a report from the Director of Resources identifying revised accounting policies as required under the International Financial Reporting Standards.</p> <p>Agenda Item 8 International Reporting Standards Agenda Item 8 Appendix 1</p>	55
9.	<p>Internal Audit - Annual Audit Plan 2011/2012</p> <p>To receive a report from the Director of Resources informing Members of the Internal Audit – Annual Audit Plan 2011 – 2012.</p> <p>Agenda Item 9 Annual Audit Action Plan Agenda Item 9 Appendix Annual Audit Action Plan</p>	79
10.	<p>Internal Audit Monitoring Report Quarter Ended 31st December 2010</p> <p>To receive a report from the Director of Resources informing Members of the Internal Audit Monitoring report for the quarter ended 31st December 2010.</p> <p>Agenda Item 10 Internal Audit Monitoring</p>	97
11.	<p>Corporate Governance Action Plan 2010/2011</p> <p>To receive a report from the Director of Resources which informs Members of the Internal Audit Monitoring Report for the Quarter ended 31st December 2010 – attached as Appendix 1.</p> <p>Agenda Item 11 Corporate Governance Action Plan Agenda Item 11 Appendix Corporate Governance Action Plan</p>	112
12.	<p>Annual Governance Statement – Action Plan</p> <p>To receive a report from the Director of Resources which presents to Members the current position in relation to the Action Plan, which was developed to address the weaknesses identified with the 2009/2010 Annual Governance Statement.</p> <p>Agenda Item 12 AGS Action Plan Agenda Item 12 Appendix</p>	121
13.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	

14.	<p>Exclusion of the Press and Public</p> <p>To consider passing the following resolution:</p> <p>“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting during the consideration of the following item of business on the grounds that it involves the likely disclosure of “exempt information” as defined in the relevant paragraphs of Part 1 of Schedule 12A to the Act”.</p>	
-----	--	--

Part 2

Not open to the Press and Public

15.	<p>To consider any other business, details of which have been communicated to the Director of Legal and Corporate Services before the commencement of the meeting, which the Chairman by reason of special circumstances considers to be of so urgent a nature that it cannot wait until the next meeting.</p>	
-----	---	--