

Recommendation Tracking - 2011/2012 Overview & Scrutiny Committee

Scrutiny Date	Recommendation	Cabinet Date	Decision	Action Taken
02/06/11	<p>Sports and Leisure Centre Review Panel</p> <ol style="list-style-type: none"> 1. No leisure provision within the District is not considered to be an option. 2. Refurbishment of the Glades is not considered to be an option. 3. A new build leisure facility within Kidderminster is the preferred option, but at this stage it is not possible to comment on a preferred site or the facilities to be provided within the Leisure Centre. 4. A Community Asset Transfer for the wet and dry facilities at Stourport Sports Centre should be progressed. 5. A Community Asset Transfer for Bewdley Leisure Centre should be progressed with any willing partners. 6. That extension to existing management contracts, as previously approved by Cabinet, with DC leisure take place, if necessary whilst recommendations 1 to 5 are being progressed. 7. That the communications/consultation plan be endorsed. 	21/06/11 Agenda Item 9.2	<ol style="list-style-type: none"> 1. The recommendations from the Overview and Scrutiny Committee on the high level principles for the future arrangements for leisure facilities in the District be noted. 2. A public consultation exercise be carried out between July and September 2 011 on the recommendations of the Overview and Scrutiny Committee. 3. A report on the feedback from the public consultation exercise and further in depth financial appraisal of future options be prepared by the Director of Community and Partnership Services in consultation with the Cabinet Member for Community Well Being, the Director of Resources, the Director of Legal and Corporate Services and the Director of PARS Service for consideration by Cabinet in autumn 2011. 	<p>Report to Cabinet and Council.</p> <p>Consultation exercise was carried out and reported to Cabinet.</p> <p>Report was completed and considered by Cabinet.</p>

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Scrutiny Date	Recommendation	Cabinet Date	Decision	Action Taken
07/07/11	<p>Revenues and Benefits Shared Service – Options Appraisal</p> <ol style="list-style-type: none"> 1. To transform the in-house service to increase effectiveness and efficiency. 2. A full review of the opportunity to join a Revenues Shared Service when the position is clear on Universal Credit. 3. Any costs of implementation are met from the provision of £700k for severance costs approved as part of the Financial Strategy 2011-14. 	19/07/11 Agenda Item 8.1	Approval be given to the Revenues and Benefits Service to remain in-house, whilst transforming the service through “System Thinking” and homeworking to become more effective and efficient.	<ul style="list-style-type: none"> • Restructuring effective from 1.4.2012 achieving annual ongoing savings of £174K. • Homeworking successfully rolled out. 28.1 FTE out of a team of 40.8 FTE’s, which equates to 68.87% of staff working from home. Achieved target for New HQ. • System Thinking Intervention progressing well – July completion date.
08/09/11	<p>Recommendations of the Recording Equipment, Blogging and Social Media Review Panel</p> <ol style="list-style-type: none"> a. The Council should record and broadcast its public meetings online following the move to the new Council Headquarters. b. Video / Audio Recording of meetings by the press and public should not be allowed. c. The use of Social Media by the press and public during meetings should be permitted. d. The use of Social Media by Councillors and Officers whilst in a meeting should be prohibited. e. The use of Social Media by the Council should be encouraged. 	20/09/11 Agenda Item 11.1	<p>The recommendations as set out below be noted:</p> <ol style="list-style-type: none"> a. The Council should record and broadcast its public meetings online following the move to the new Council Headquarters. b. Video / Audio Recording of meetings by the press and public should not be allowed. c. The use of Social Media by the press and public during meetings should be permitted. d. The use of Social Media by Councillors and Officers whilst in a meeting should be prohibited. e. The use of Social Media by the Council should be encouraged. 	<p>A report was taken to Council in November 2011 to incorporate the recommendations from Scrutiny and the report to Cabinet and the constitution was amended to reflect the changes proposed.</p> <p>Systems to record and broadcast public meetings are being stalled in the new HQ. Once they are live they will be monitored to see the number of hits that have been received</p> <p>e. The Council now use social media and has accounts with Facebook and</p>

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	<p>f. The use of Social Media by Councillors outside of meetings should be encouraged and guidelines and training be provided.</p> <p>g. Worcestershire Leadership Group be encouraged to develop a county wide media protocol for Members.</p>		<p>f. The use of Social Media by Councillors outside of meetings should be encouraged and guidelines and training be provided.</p> <p>g. Worcestershire Leadership Group be encouraged to develop a county wide media protocol for Members.</p>	<p>Twitter. These were created in May 2011.</p>
08/09/11	<p>Land Drainage Shared Service</p> <p>1. Wyre Forest District Council develops a shared Land Drainage Service subject to agreement from Redditch Borough Council and Bromsgrove District Council and the responsible Cabinet Member for Wyre Forest District Council is appointed onto the Client Management Group.</p> <p>2. The Strategic Housing Services Manager to obtain clarification regarding the changes coming into effect in October 2011 and circulate to Members of the Committee.</p>	20/09/11 Agenda Item 10.1	<p>1. Wyre Forest District Council enters into arrangements to establish a new North Worcestershire Land Drainage service, along with Bromsgrove District and Redditch Borough Councils.</p> <p>2. Wyre Forest District Council enters into arrangements with Worcestershire County Council on an agency basis to deliver the County Council's Flooding & Water Management Act 2010 responsibilities for the North Worcestershire area and that such arrangements are embodied into the arrangements described at 1 above.</p> <p>3. The Director of Planning & Regulatory Services, in consultation with the Director of Resources and the Director of Legal & Corporate Services</p>	<p>Agreement commenced from 1st November as anticipated.</p> <p>Agreement commenced from September current discussions underway regarding extending range of functions delegated to the service to deliver.</p> <p>Terms agree and agreement signed.</p>

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			<p>and the Cabinet Member for Place Shaping, be given delegated authority to agree the terms of any necessary agreements for the implementation of the shared service/agency proposals and to conclude such agreements.</p> <p>4. The Director of Legal & Corporate Services be given delegated authority to undertake any necessary action relating to employee and union matters regarding the transfer of relevant employees from Redditch and Bromsgrove Councils, including any temporary arrangements under S113 of the Local Government Act 1972 in accordance with the principles of TUPE; and, in conjunction with the Director of Planning & Regulatory Services, to make any necessary staffing arrangements in relation to the provision of the new service with the Council.</p> <p>5. The Chief Executive, in conjunction with the Director of Planning & Regulatory Services, be given delegated</p>	<p>One member of team temporarily seconded from Redditch and one member of team TUPEd from Bromsgrove. Final team structure nearing completion.</p> <p>CMG now established and includes both officers from district and County Council and three Councillors.</p>
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			<p>authority to appoint the Council's other representatives to the proposed Client Management Group.</p>	
<p>08/09/11</p>	<p>Wyre Forest District Local Development Framework: Churchfields Masterplan Supplementary Planning Document Recommended to Cabinet to recommend to Council:</p> <ol style="list-style-type: none"> 1. The representations received and officer comments set out at Appendix 2 of the report to Overview and Scrutiny Committee be approved by Cabinet and Council for publication. 2. The Churchfields Masterplan Supplementary Planning Document as amended by the recommended changes set out in Appendix 3 to the Overview and Scrutiny Report be adopted as the "Churchfields Masterplan" Supplementary Planning Document, in accordance with Section 23 of the Planning and Compulsory Purchase Act 2004. 3. The Director of Planning and Regulatory Services be given delegated authority to determine the final format and presentation of the papers. 	<p>20/09/11 Agenda Item 10.3 Council 28/09/11</p>	<p>Officer responses to the representations received on the Churchfields masterplan as set out in Appendix 2 to the Cabinet report be agreed. Recommended to Council:</p> <ol style="list-style-type: none"> 1. The Churchfields Masterplan (Draft) Supplementary Planning Document as amended by the recommended changes set out in Appendix 2 to the Cabinet Report as the "Churchfields Masterplan" Supplementary Planning Document, in accordance with Section 23 of the Planning and Compulsory Purchase Act 2004 be adopted. 2. The Director of Planning & Regulatory Services be authorised to prepare and publish the necessary documents in accordance with Regulation 19 of the Town and Country Planning (Local Development) (England) Regulations 2004. 3. Delegated authority to the 	<p>Churchfields Masterplan Supplementary Planning Document Adopted by Council on 28th September 2011.</p> <p>The SPD is an important part of the evidence base in developing the Kidderminster Central Area Action Plan DPD.</p> <p>The SPD has had a significant role in providing information in the</p>

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			Director of Planning & Regulatory Services to make any necessary presentational amendments be granted.	consideration of planning applications within the Churchfields area.
08/09/11	<p>Wyre Forest District Local Development Framework (LDF): Site Allocations and Policies and Kidderminster Central Area Action Plan DPDs – Preferred Options Papers Consultation Responses</p> <p>The representations received and officer comments set out in Appendices 1-3 of the report to the Overview and Scrutiny Committee be approved by Cabinet for publication.</p>	20/09/11 Agenda Item 10.2	Officer responses to the representations received on the Site Allocations and Policies DPD and Kidderminster Central Area Action Plan DPD Preferred Options Papers as set out at Appendices 1-3 to the Cabinet report be agreed.	Responses reported to Cabinet and published on the Council's website. Representations used to inform draft publication stage of the Site Allocations and Policies and Kidderminster Central Area Action Plan DPDs.
08/09/11	<p>Recommendations from the Treasury Management Review Panel</p> <p>1. The actual 2010/11 prudential and treasury indicators in the report be approved.</p> <p>2. The annual treasury management report for 2010/11 be noted.</p>	20/09/11 Agenda Item 9.1	<ol style="list-style-type: none"> 1. The actual 2010/11 prudential and treasury indicators be approved. 2. The annual treasury management report for 2010/11 be noted. 	Noted for compliance with Strategy requirements. No further action needed.
19/09/11	<p>Wyre Forest District Local Development Framework (LDF) Potential Sites for Gypsies, Travellers and Travelling Showpeople</p> <p>The report be noted and the Cabinet decide on which site or sites go out to public consultation.</p>	20/09/11 Agenda Item 7.1	<p>The following sites be included in the public consultation for potential new sites for Gypsies, Travellers and Travelling Showpeople:</p> <ol style="list-style-type: none"> a. Site at Stourport Road, Bewdley b. Former Sion Hill school site, Kidderminster c. Lea Castle Hospital site, Cookley, Nr. Kidderminster 	<p>Consultation undertaken for 6 weeks, between October 7th and November 18th 2011.</p> <p>Four Public Meetings were held as follows:</p> <p>Thursday 20th October Bewdley High School</p> <p>Wednesday 26th October</p>

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			<p>d. Land adjacent Nunn's Corner, Stourport-on-Severn</p> <p>e. Saiwen, Stourport-on-Severn</p> <p>f. The Gables Yard, Stourport-on-Severn</p> <p>g. Farm, St. John's Road, Stourport-on-Severn</p> <p>The consultation should proceed in October 2011 for a period of six weeks and public meetings be held covering the proposed sites, in conjunction with the local Parish or Town Councils were appropriate.</p>	<p>Cookley Village Hall</p> <p>Monday 31st October Wolverley Memorial Hall</p> <p>Wednesday 2nd November Stourport Civic Hall</p>
06/10/11	<p>Wyre Forest District Council Empty Property Strategy 2011-2014 The 2011-2014 Empty Property Strategy be adopted.</p>	22/11/11 Agenda Item 10.2	The Wyre Forest District Council Empty Property Strategy be adopted.	Action Plan being implemented.
06/10/11	<p>Green Street Conservation Area Designation and Draft Character Appraisal and Management Plan</p> <p>a. Consultation be undertaken on the proposal to designate a Green Street Conservation Area.</p> <p>b. Consultation be undertaken on the:</p> <ul style="list-style-type: none"> • Proposed Conservation Area Designation: Green Street Area of Kidderminster: Volume 1: Draft Conservation Appraisal and Management Plan: October 2011. • Proposed Conservation Area Designation: Green Street Area of Kidderminster: Volume 2: Maps 	18/10/11 Agenda Item 9.1	<p>1. Consultation be undertaken on the proposal to designate a Green Street Conservation Area.</p> <p>2. Consultation be undertaken on the:</p> <ul style="list-style-type: none"> • Proposed Conservation Area Designation: Green Street Area of Kidderminster: Volume 1: Draft Conservation Appraisal and Management Plan: October 2011. • Proposed Conservation Area Designation: Green Street Area of Kidderminster: Volume 	<p>Consultation undertaken for 6 weeks between 3rd November and the 15th December 2012.</p> <p>Copies of the documents were made available on-line and at Kidderminster Library, Kidderminster Hub and Stourport-on-Severn Hub.</p> <p>Council agreed final adoption in February 2012.</p>

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	<p>and Photographs: October 2011.</p> <p>c. That the Director of Planning and Regulatory Services be given delegated authority to determine the final format and presentation of the papers.</p>		<p>2: Maps and Photographs: October 2011.</p> <p>3. The Director of Planning and Regulatory Services be given delegated authority to determine the final format and presentation of the papers.</p>	
06/10/11	<p>Draft National Planning Policy Framework</p> <p>The proposed response set out at Appendix 1 to the report to Overview and Scrutiny Committee be submitted to the Department for Communities and Local Government.</p>	18/10/11 Agenda Item 11.1	That the recommendations are noted.	Responses submitted to the Department for Communities and Local Government.
03/11/11	<p>Recommendations from the Waste Review Panel</p> <p>1. To support the amendment of the terms and conditions of the staff within the Waste and Recycling service in respect of the introduction of a 4 day working week.</p> <p>2. On the grounds of improvements to the environment and the cost savings it would generate, the frequency of the collection of medical waste be amended to fortnightly, with additional capacity provided if required.</p>	22/11/11 Agenda Item 9.2	<p>1. The principle of a Four Day Waste Collection Service (Tuesday–Friday) be introduced utilizing the Route Optimisation Software.</p> <p>2. The Director of Resources be given delegated responsibility to undertake the review objectives in consultation with the Cabinet Member for Environmental Services.</p> <p>Recommended to Council:</p> <p>1. To support the amendment to the terms and conditions of the staff within the Waste and Recycling Service in respect of the introduction of a 4 day working week.</p> <p>2. On the grounds of</p>	<ul style="list-style-type: none"> • All front line operational staff within the Waste Management Section have been fully engaged and consulted regarding a 4-day week working principal. • This principal has been accepted and crews will commence 4-day waste collections (Tuesday to Friday) effective from Tuesday 15th May 2012. • External grant funding (£70,000) received from Improvement & Efficiency West Midlands, (I&EWM) as part of a WFDC led collaborative project involving Herefordshire & Worcestershire partners for the procurement of Vehicle Route Optimisation Software.

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			<p>improvements to the environment and the cost savings it would generate, the frequency of the collection of medical waste be amended to fortnightly, with additional capacity provided if required.</p>	<ul style="list-style-type: none"> • WFDC first County-wide partner to receive and utilise Vehicle Routing Software for the review and revision of all waste collection rounds during February 2012. • March 2012 revised 4 day collections launched for 2,200 Garden Waste Customers. • April 2012 revised waste collection literature hand delivered to all 45,000 District-wide properties by team of waste collection employees. • May 15th 2012 revised waste collections across the District convert to a 4-day schedule based upon the following principal: <ul style="list-style-type: none"> ▪ Tuesday – Friday collections ▪ All existing medical collections converted to normal fortnightly service with additional bin capacity provided if required ▪ All refuse week 1, all recycling week 2 ▪ Crews operating zoned working for greater efficiency
03/11/11	<p>South Worcestershire Development Plan Preferred Options Response The representations set out at Appendix 1 of the report to the Overview and Scrutiny Committee be approved by Cabinet for submission to the South Worcestershire Authorities.</p>	22/11/11 Agenda Item 10.1	The representations set out at Appendix 1 of the report to Cabinet for submission to the South Worcestershire Authorities be approved.	Representations submitted to the South Worcestershire Authorities.

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<p>03/11/11</p>	<p>Community Safety Partnership Future Arrangements</p> <ol style="list-style-type: none"> 1. That Wyre Forest Community Safety Partnership (CSP) and Wyre Forest District Council Cabinet (as the responsible authority) agrees to the restructuring of the current CSP arrangements into two CSPs (North and South Worcestershire) and one county strategic Community Safety Board. 2. The three North Worcestershire CSPs immediately progress the merger into a single North Worcestershire CSP. The responsible Authorities to progress to merger and obtain appropriate local approvals and Home Office agreement to the merger by 1 April 2012 or earlier. 3. Agree to discussions commencing at the earliest opportunity with the Chairmen of Redditch and Bromsgrove CSPs, relevant portfolio holders and Community Safety co-ordinators to progress the merger. 4. Support the continuation of locality based operational and responsive partnership working through the operational management group and appropriate local Wyre Forest representation on the merged North Worcestershire CSP. 	<p>22/11/11 Agenda Item 11.1</p>	<p>Wyre Forest Community Safety Partnership (CSP) and Wyre Forest District Council (as the responsible authority) agrees to the restructuring of the current CSP arrangements into one CSP for North Worcestershire, by merging with Redditch and Bromsgrove CSP's.</p>	<p>The merger of the 3 district CSPs into one North Worcestershire CSP has been agreed by all the responsible authorities.</p> <p>A series of meetings have been held to progress the merger with draft terms of reference developed and agreed by the Community Safety Partnerships.</p> <p>First meeting of the North Worcestershire CSP to be held on 3 July. Home Office approval yet to be sought but this does not affect the Board being set up and working together across North Worcestershire. July meeting is in shadow form until Home Office approval is given, however no problems are anticipated and the Home Office has been approached and made aware of the intention to apply for the agreement to merge.</p>
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03/11/11	<p>Eastern Gateway: Concept Feasibility Report</p> <ol style="list-style-type: none"> 1. The Eastern Gateway: Concept Feasibility Report be approved. 2. The Head of Economic Development and Regeneration to seek clarification on the issues raised and notify Members of the Committee accordingly. 	22/11/11 Agenda Item 7.2	The Eastern Gateway Concept Feasibility Report be adopted as informal planning guidance in support of the Kidderminster Central Area Action Plan and the Kidderminster Regeneration Prospectus / ReWyre Initiative. Cabinet also agreed that Officers develop a land assembly and disposal strategy.	<p>Eastern Gateway Concept Feasibility Report adopted as informal planning guidance.</p> <p>The report has had a significant role in the consideration of a major planning role in the Churchfields area of Kidderminster.</p> <p>The report is being used for on-going discussions regarding the potential future development of the Eastern Gateway area.</p> <p>The report has provided important part of the evidence base for the Kidderminster Central Area Action Plan DPD.</p> <p>Officers are now in the process of taking the project to the next stage which includes the land strategy.</p>
03/11/11	<p>Worcestershire Regulatory Services - Enforcement Policy</p> <p>The proposed revised Enforcement Policy in respect of Worcestershire Regulatory Services be adopted</p>	22/11/11 Agenda Item 9.1	The Worcestershire Regulatory Services Enforcement Policy be adopted.	The Enforcement Policy was adopted by the Joint Committee on 29th September 2011.

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03/11/11	<p>Review of the Homelessness Contract Option Three “Extend the current contract by two years” as set out in the report to the Overview and Scrutiny Committee be progressed.</p>	22/11/11 Agenda Item 14.1	<ol style="list-style-type: none"> 1. The existing Homelessness contract with the Community Housing Group (CHG) be extended for the further two year period (in accordance with the provisions of the existing contract) and that CHG assist the Council to deliver the contract savings set out in the Council’s Financial Strategy. 2. The Director of Planning and Regulatory Services in consultation with the Director of Resources and the Director of Legal and Corporate Services undertake the necessary procurement exercise to commission a new contract to take effect from April 2014. 	<p>Contract extended and savings negotiated with CHG. Work on re-commissioning service has commenced.</p> <p>New specification is being prepared; procurement planned 2013.</p>
01/12/11	<p>Recommendations from the Treasury Management Review Panel - Kidderminster Carpet Museum Trust Request for Cashflow Support (2011) The Council support the request of Cashflow support up to £100,000 in line with the scheme approved by Council for the Carpet Museum Trust, contingent upon a third party being identified to resource the remaining £45,000 of cash flow support.</p>	20/12/11 Agenda Item 8.3	The request of Cashflow support up to £100,000 in line with the scheme approved by Council for the Carpet Museum Trust, contingent upon a third party being identified to resource the remaining £45,000 of cash flow support be supported.	Meeting in late February with Carpet Museum Trust to consider legal agreement. In the final event the HLF have agreed to provide this support so the Council’s cashflow offer is not necessary.

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01/12/11	<p>Recommendations from the Treasury Management Review Panel - Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2011/12 The Treasury Management Mid-year Review Report be approved.</p>	20/12/11 Agenda Item 8.2	Recommended to Council: The Treasury Management Mid-year Review Report be approved.	Noted for compliance with Statutory requirements; no further action needed.
01/12/11	<p>Recommendations from the Treasury Management Review Panel – Local Authority Mortgage Scheme (LAMS) The Council should formally consider the Local Authority Mortgage Scheme</p>	20/12/11 Agenda Item 9.1	Cabinet noted the Local Authority Mortgage Scheme and would hold their own debate on how to take the Scheme forward.	Approved by Council on 29.2.12 as part of Budget package. Legal information pack purchased from Sector – with Monitoring Officer to consider. Outline implementation timetable approved by CMT; late Autumn target subject to capacity.
30/01/12	<p>Wyre Forest District Local Development Framework (LDF): Potential Sites for Gypsies, Travellers and Travelling Showpeople Consultation Responses</p> <ol style="list-style-type: none"> 1. The sites at Stourport Rd (Bewdley), Sion Hill (Kidderminster), Lea Castle (Cookley) and Manor Farm (Stourport-on-Severn) be disregarded from any further considerations. 2. The sites at Nunn’s Corner Stourport-on-Severn and The Gables Yard, Stourport-on-Severn be carried forward for allocation in the Site Allocations and Policies Development Plan Document. 3. The Statement of Consultation set out in Appendix 1 of the report to the Overview and Scrutiny Committee be 	31/01/12 Agenda Item 8.1	<ol style="list-style-type: none"> 1. The sites at Stourport Rd (Bewdley), Sion Hill (Kidderminster), Lea Castle (Cookley) and Manor Farm (Stourport-on-Severn) be disregarded from any further considerations. 2. The sites at Nunn’s Corner Stourport-on-Severn and The Gables Yard, Stourport-on-Severn be carried forward for allocation in the Site Allocations and Policies Development Plan Document. 3. The Statement of Consultation set out in Appendix 1 of the report to the Overview and Scrutiny Committee be noted and agreed for publication. 	<p>The sites at Stourport Rd (Bewdley), Sion Hill (Kidderminster), Lea Castle (Cookley) and Manor Farm (Stourport-on-Severn) were removed from further consideration in the LDF.</p> <p>The sites at Nunn’s Corner Stourport-on-Severn and The Gables Yard, Stourport-on-Severn have been specifically allocated within the Council’s draft publication Site Allocations and Policies DPD.</p> <p>Consultation was carried out on the following alternative sites for six</p>

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	<p>noted and agreed for publication.</p> <p>4. In line with the recommendations from the Local Development Framework Review Panel, the following alternative sites be taken forward to the next phase of consultation: ALT 1, ALT 2 & ALT 3</p> <p>5. The following sites be disregarded from any further considerations: ALT 25, ALT 4, ALT 20, ALT 24</p> <p>6. The Local Development Framework Panel to consider draft wording in relation to a criteria based site provision policy for Travelling Showpeople and for the future determination of planning applications for gypsy and traveller sites within the Site Allocations and Policies Development Plan Document, recognising the desire of the Overview and Scrutiny Committee to see no further pitches being developed in the Sandy Lane area of Stourport-on-Severn.</p>		<p>4. In line with the recommendations from the Local Development Framework Review Panel, the following alternative sites be taken forward to the next phase of consultation:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Site Number</u></th> <th style="text-align: left;"><u>Location</u></th> </tr> </thead> <tbody> <tr> <td>ALT.1</td> <td>Land opposite the Gatehouse, Sandy Lane Industrial Estate</td> </tr> <tr> <td>ALT.2</td> <td>1A Broach Road, Sandy Lane, Stourport-on-Severn</td> </tr> <tr> <td>ALT.3</td> <td>28-29 Sandy Lane, Stourport-on-Severn</td> </tr> </tbody> </table> <p>5. The following sites be disregarded from any further considerations:</p> <table border="0"> <thead> <tr> <th style="text-align: left;"><u>Site Number</u></th> <th style="text-align: left;"><u>Location</u></th> </tr> </thead> <tbody> <tr> <td>ALT.25</td> <td>Hoobrook Trading Estate, Kidderminster</td> </tr> <tr> <td>ALT.4</td> <td>Land off Wilden Lane, Stourport-on-Severn</td> </tr> <tr> <td>ALT.20</td> <td>Ex Yieldingtree Packing Site nr Churchill</td> </tr> <tr> <td>ALT.24</td> <td>Clows Top Garage Site</td> </tr> </tbody> </table> <p>6. The Local Development Framework Panel to consider draft wording in relation to a criteria based site provision</p>	<u>Site Number</u>	<u>Location</u>	ALT.1	Land opposite the Gatehouse, Sandy Lane Industrial Estate	ALT.2	1A Broach Road, Sandy Lane, Stourport-on-Severn	ALT.3	28-29 Sandy Lane, Stourport-on-Severn	<u>Site Number</u>	<u>Location</u>	ALT.25	Hoobrook Trading Estate, Kidderminster	ALT.4	Land off Wilden Lane, Stourport-on-Severn	ALT.20	Ex Yieldingtree Packing Site nr Churchill	ALT.24	Clows Top Garage Site	<p>weeks between 7th February and 20th March 2012.</p> <p>ALT.1 Land opposite the Gatehouse, Sandy Lane Industrial Estate</p> <p>ALT.2 1A Broach Road, Sandy Lane, Stourport-on-Severn</p> <p>ALT.3 28-29 Sandy Lane, Stourport-on-Severn</p> <p>The following proposed alternative sites were removed from further consideration in the LDF:</p> <p>ALT.25 Hoobrook Trading Estate, Kidderminster</p> <p>ALT.4 Land off Wilden Lane, Stourport-on-Severn</p> <p>ALT.20 Ex Yieldingtree Packing Site nr Churchill</p> <p>ALT.24 Clows Top Garage Site</p> <p>The following draft policies were prepared and presented to the LDF Panel on 20th February 2012 and Overview and Scrutiny on 8th March 2012:</p> <ul style="list-style-type: none"> • Criteria based policy in relation to new sites for Travelling Showpeople; • A policy to help determine new applications for Gypsy and
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			<p>policy for Travelling Showpeople and for the future determination of planning applications for gypsy and traveller sites within the Site Allocations and Policies Development Plan Document, recognising the desire of the Overview and Scrutiny Committee to see no further pitches being developed in the Sandy Lane area of Stourport-on-Severn.</p>	<p>Traveller sites in the District; and</p> <ul style="list-style-type: none"> • A recognition in policy terms to resist further pitch provision at Sandy Lane, Stourport-on-Severn. <p>Responses to the consultation on the three further potential sites were reported to LDF Panel on 20th April 2012.</p>
08/02/12	<p>Future Arrangements for the Management of Sports and Leisure Centres</p> <ol style="list-style-type: none"> 1. In order to meet the future needs of the District as this is the most affordable and sustainable option a new leisure centre based on Option 3, including a swimming pool, should be progressed, 2. That to enable the provision of at least one swimming pool in the District by the Council until such time as a new leisure centre is built, that the current contract with DC Leisure be extended for 3 years, with an option to terminate at 6 months notice. 3. Wyre Forest Glades Leisure Centre closure will be the earliest of: <ol style="list-style-type: none"> (a) when a new leisure centre 	31/01/12 Agenda Item 9.1	<p>In line with the recommendation from the Overview and Scrutiny Committee of 2nd June 2011 on the broad principles for future arrangements for sport and leisure centre provision including “refurbishment of the Glades is not considered to be an option”; and consistent with the Council's emerging planning policy for the Eastern Gateway as set out in the Kidderminster Central Area Action Plan Development Plan Document which was approved by full Council for consultation on 18th May 2011:</p> <ol style="list-style-type: none"> 1. The Cabinet DECIDED that the site of The Glades Leisure Centre would not form an appropriate location for future 	<p>Decision taken at Council to proceed with and procure a new sports and leisure centre for the District, to be completed by April 2015.</p> <p>Negotiations are underway and being led by the Council's Property team.</p>

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	<p>is complete; or</p> <p>(b) if the site needs to be vacated in order to allow its development by any purchaser of the site; or</p> <p>(c) the end of the 3 year extension to the current contract in March 2016; but not before 30th September 2013 in any case.</p> <p>4. Stourport Sports Centre will cease to be operated by Wyre Forest District Council when the new leisure centre is complete or at the end of the 3 year extension to the current contract in March 2016 if an asset transfer has not been possible and that further consideration should be given for the continued use of the site for community sport (not to exclude use by any commercial sports providers);</p> <p>5. The transfer of Bewdley Leisure Centre and playing fields should be secured and a negotiated withdrawal from the dual use agreement;</p> <p>6. The Director of Planning and Regulatory Services and the Director of Legal and Corporate Services in consultation with the Cabinet Member</p>		<p>leisure provision for the district. This decision includes, if necessary, vacating the site in order to allow its development by any purchaser prior to the building of a new leisure centre.</p> <p>2. Except as decided above, the Cabinet NOTES the recommendations set out in paragraphs 2.1 to 2.7 of the report to Cabinet, pending the advice of the Overview and Scrutiny Committee, and will take final decisions on these matters at its meeting on 21st February 2012.</p>	
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	<p>for Community Well-being be authorised to enter into negotiations for the acquisition of the preferred site for the new leisure centre identified in Exempt Appendix 1.</p> <p>7. Following acquisition of the site the appropriate Directors in consultation with the Cabinet Member for Community Well Being, commence the procurement exercise using the restricted procedure for a Design Build Operate Maintain (DBOM) contract for the build and operation of the new leisure centre.</p> <p>8. That the Capital and Revenue Budgets associated with Option 3 as set out in Section 5.3 of this report and Exempt Appendix 2 be approved and included in Cabinet’s final budget strategy proposals in February (exact phasing to be confirmed together with final costs following site acquisition and competitive procurement).</p>			
09/02/12	<p>Public Sector Equality Duty Objectives Recommend to Cabinet: To recommend to Council that it adopts and publishes the following equality objective to meet its duty under the Equality Act 2010: Reduce inequality in access to employment within the District and build links between organisations to enable</p>	21/02/12 Agenda Item 11.1 (c)	<p>Recommend to Council: The Council adopts and publishes the following equality objective to meet its duty under the Equality Act 2010:</p> <ul style="list-style-type: none"> • Reduce inequality in access to employment within the District and build links between organisations to enable this, and by promoting good 	<p>Equality objective was published on the council’s website in advance of the statutory deadline of 1 April. Work in delivering the objective is be co-ordinated through the Wyre Forest Matters Partnership to feed into existing programmes of work for these particular areas.</p>

	<p>this, and by promoting good parenting skills and providing support and advice to families from relevant partner agencies and schools.</p>		<p>parenting skills and providing support and advice to families from relevant partner agencies and schools.</p>	
09/02/12	<p>Recommendations from the Grants to Voluntary Bodies Review Panel</p> <ol style="list-style-type: none"> 1. The general grant funding allocation from 1st April 2012 to 31st March 2015 should be targeted at meeting the needs of as many individuals across the District as possible. The grant funding should reflect the Council priorities of improving Community Well Being and Securing the Economic Prosperity of the District. In order to give stability to those organisations receiving grant funding, it should be given for a 3 year period. 2. The allocation of grant funding should also reflect the ageing population in the District. 3. It is recommended that the following grant allocations cease with effect from: <ul style="list-style-type: none"> 1st April 2012: <ul style="list-style-type: none"> • £1,000 pump priming grant • £1,000 emergency grant 1st June 2012: <ul style="list-style-type: none"> • £1,000 Community Action Wyre Forest • £2,960 Relate Worcestershire 4. The grant funding should be 	<p>21/02/12 Agenda Item 11.1 (b)</p>	<ol style="list-style-type: none"> 1. The general grant funding allocation from 1st April 2012 to 31st March 2015 should be targeted at meeting the needs of as many individuals across the District as possible. The grant funding should reflect the Council priorities of improving Community Well Being and Securing the Economic Prosperity of the District. In order to give stability to those organisations receiving grant funding, it should be given for a 3 year period. 2. The allocation of grant funding should also reflect the ageing population in the District. 3. The following grant allocations cease with effect from: <ul style="list-style-type: none"> 1st April 2012: <ul style="list-style-type: none"> • £1,000 pump priming grant • £1,000 emergency grant 1st June 2012: <ul style="list-style-type: none"> • £1,000 Community Action Wyre Forest • £2,960 Relate 	<p>Recommendations implemented and organisations written to in May 2012 with the results of the Cabinet decision.</p>

	<p>allocated for a three year period, on a reducing basis, on an equal percentage reduction of 16.5% in 2012/13, 8.3% in 2013/14 and 9.0% in 2014/15 with effect from 1st June 2012.</p> <p>5. The following organisations will continue to receive funding in line with recommendations 1, 2 and 3 above:-</p> <ul style="list-style-type: none"> • Citizens Advice Bureau • Stourport Day Centre • Castle Road Day Centre <p>6. It is recommended that rent support to organisations remains unchanged.</p> <p>7. The inflationary uplift to Citizens Advice Bureau should cease with effect from 2012/13.</p> <p>8. At the end of the three year grant giving period and subject to the funds still being available, the Council will widely advertise the available grant and the criteria for organisations to apply for funding.</p> <p>9. It is recommended that the Council publicise the Worcestershire County Council scheme when it is finalised which is aimed at supporting the development of community and voluntary organisations. The Council should help to promote the scheme which will make £750,000 available over the next three years.</p>		<p style="text-align: center;">Worcestershire</p> <p>4. The grant funding be allocated for a three year period, on a reducing basis, on an equal percentage reduction of 16.5% in 2012/13, 8.3% in 2013/14 and 9.0% in 2014/15 with effect from 1st June 2012.</p> <p>5. The following organisations will continue to receive funding in line with recommendations 1, 2 and 3 above:-</p> <ul style="list-style-type: none"> • Citizens Advice Bureau • Stourport Day Centre • Castle Road Day Centre <p>6. Rent support to organisations remains unchanged.</p> <p>7. The inflationary uplift to Citizens Advice Bureau should cease with effect from 2012/13.</p> <p>8. At the end of the three year grant giving period and subject to the funds still being available, the Council will widely advertise the available grant and the criteria for organisations to apply for funding.</p> <p>9. The Council publicise the Worcestershire County Council scheme when it is finalised which is aimed at</p>	
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			supporting the development of community and voluntary organisations. The Council should help to promote the scheme which will make £750,000 available over the next three years.	
09/02/12	<p>Recommendations from the Budget Review Panel – Consideration of Financial Strategy 2012 / 2015, Cabinet Proposals and Alternative Budget Proposals</p> <p>Having considered the Cabinet proposals, and amendments from the Independent Community and Health Concern, Labour and Liberal and Independent Groups, the Overview and Scrutiny Committee is satisfied that the proposals are all clear, achievable and financially sound.</p>	<p>Cabinet 21/02/12</p> <p>Council 29/02/12</p>	Financial Strategy approved as per Council minute C.82	Council on 29/2/12 approved the Financial Strategy for 2012/15. Officers from across the Council are now working to deliver Cabinet Proposals.
09/02/12	<p>Recommendations from the Treasury Management Review Panel</p> <p>Recommend to Cabinet, to recommend to Council:</p> <ol style="list-style-type: none"> 1. To approve the restated Prudential Indicators and Limits for the financial years 2012/13 to 2014/15. 2. To approve the updated Treasury Management and Investment Policy and Strategy Statements for the period 1st April 2012 to 31st March 2013 (the associated Prudential Indicators are included in Appendix 3 and the detailed 	<p>21/02/12 Agenda Item 10.3</p>	<p>Recommend to Council:</p> <ol style="list-style-type: none"> 1. The restated Prudential Indicators and Limits for the financial years 2012/13 to 2014/15 be approved. 2. The updated Treasury Management and Investment Policy and Strategy Statements for the period 1st April 2012 to 31st March 2013 (the associated Prudential Indicators are included in Appendix 3 and the detailed 	Final Treasury Management Service Strategy (TMSS) approved at Council on 29.2.12 as part of our Financial Strategy. Revised TMSS effective from 1.4.12 and now being complied with by Accountancy team.

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	<p>criteria is included in Section 11 and Appendix 5 of the report to the Treasury Management Review Panel).</p> <p>3. To approve the Minimum Revenue Provision (MRP) Statement that sets out the Council's policy on MRP included in Appendix 1 of the report to the Treasury Management Review Panel.</p> <p>4. To approve the Authorised Limit Prudential Indicator included in Appendix 3 of the report to the Treasury Management Review Panel.</p> <p>5. That the Treasury Management Review Panel notes that the prudential indicators in the report will be revised in February 2012 as part of the Council's approval of the Financial Strategy 2012 to 2015, as the indicators included within this report are based on current recommendations.</p>		<p>criteria is included in Section 11 and Appendix 5 of the report to Cabinet) be approved.</p> <p>3. The Minimum Revenue Provision (MRP) Statement that sets out the Council's policy on MRP included in Appendix 1 of the report to Cabinet be approved.</p> <p>4. The Authorised Limit Prudential Indicator included in Appendix 3 of the report to Cabinet be approved.</p>	
09/02/12	<p>South Kidderminster Enterprise Park, Local Development Order (LDO) – Consultation Document</p> <p>1. That the Local Development Order Consultation document, as attached at Appendix 1 to the report to the Overview and Scrutiny Committee on 9th February 2012 is approved for consultation purposes.</p> <p>2. If adopted, Members are kept informed of developments carried out under the order by way of the weekly</p>	21/02/12 Agenda Item 8.1	<p>1. The draft Local Development Order, attached at Appendix 1 of the report to Cabinet, be used as the basis for public consultation</p> <p>2. Delegated authority be granted to the Director of Planning and Regulatory Services to approve the final format of the consultation papers.</p> <p>3. If adopted, Members be kept</p>	<p>Consultation undertaken between 1st March and 30th March 2012.</p> <p>An amendment was made to the draft Order to add a condition that members were informed of development being undertaken through the Order via the weekly planning list.</p> <p>Consultation responses and a revised</p>

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	planning list.		informed of developments carried out under the order by way of the weekly planning list.	Draft LDO are due to be reported to Overview and Scrutiny Committee on 31 st May and to Cabinet in June.
09/02/12	<p>Wyre Forest District Local Development Framework (LDF): Revised Project Plan (Local Development Scheme)</p> <p>Endorse the proposed Revised Local Development Framework Project Plan 2012-15 (LDS) as set out in Appendix 1 of the report to the Overview and Scrutiny Committee of 9th February 2012.</p>	21/02/12 Agenda Item 11.1 (d)	The proposed Revised Local Development Framework Project Plan 2012-15 (LDS) as set out in Appendix 1 of the report to the Overview and Scrutiny Committee of 9 th February 2012 be endorsed.	The Revised Local Development Framework Project Plan is now in place and provides the timetable that the Planning Policy section is currently working to for the production of the Local Development Framework documents.
09/02/12	<p>Green Street Conservation Area Designation, Character Appraisal and Management Plan</p> <ol style="list-style-type: none"> 1. The designation of a new Conservation Area at Green Street as shown on the plan attached to the report to the Overview and Scrutiny Committee on 9th February 2012. 2. The owners/occupiers of the buildings and structures it is proposed to include on the Kidderminster Local List be notified of the Council's intention. 3. The Character Appraisal and Management Plan be adopted. 4. The background and history of the buildings and points of interest within the area collated as part of the report be made available for display in the 	21/02/12 Agenda Item 9.1	<p>Recommended to Council:</p> <ol style="list-style-type: none"> 1. The designation under Section 69 of the Planning (Listed Buildings and Conservation Areas) Act 1990, of a new Conservation Area at Green Street in Kidderminster as shown on Appendix 1 of the report to Cabinet. 2. Delegated powers be granted to the Director of Planning and Regulatory Services to determine the final format and presentation of the Character Appraisal and Management Plan. 3. The owners/occupiers of the buildings and structures it is proposed to include on the 	<p>The Green Street Conservation Area and associated Character Appraisal and Management Plan has now been designated and Adopted by the District Council.</p> <p>This consultation is due to take place in June 2012. It is anticipated the results will be reported to the</p>

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	Carpet Museum and local library.		<p>Kidderminster Local List be notified of the Council's intention.</p> <p>4. The Character Appraisal and Management Plan be adopted.</p> <p>5. The background and history of the buildings and points of interest within the area collated as part of the report be made available for display in the Carpet Museum and local library.</p>	<p>September Planning Committee.</p> <p>This work is ongoing and will involve some more research/input from Kidderminster Civic Society, prior to the production of information panels to be displayed in the new Carpet Museum, and public library.</p>
08/03/12	<p>Wyre Forest District Local Development Framework (LDF): Draft Policy Wording for Potential sites for Gypsies, Travellers and Travelling Showpeople</p> <p>The draft policy wording set out at Appendix 1 of the report to the Overview and Scrutiny Committee on Thursday 8th March 2012, be approved for informal consultation with key stakeholders ahead of its inclusion within the Pre-Submission Publication version of the Site Allocations and Policies DPD.</p>	-	<p>To be tabled at June Cabinet meeting with further recommendations from the LDF Review Panel.</p>	<p>The draft policy wording now forms part of the Pre-Submission Draft Publication version of the Site Allocations and Policies DPD, which will be presented at the June meetings of Overview and Scrutiny and Cabinet.</p>
08/03/12	<p>Wyre Forest District Council's Carbon Management Plan</p> <p>1. The Carbon Management Plan, as attached at Appendix 1 of the report to the Overview and Scrutiny Committee on 8th March 2012 be amended to include targets relating to</p>	-	<p>Delegated decision taken by Cabinet Member for Place Shaping on 12/03/12.</p>	<p>Development of Carbon Management Business cases for year one projects underway.</p> <p>Lead members have received first briefing on progress.</p>

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	<p>the procurement process for fleet vehicles and subject thereto, that it be approved.</p> <p>2. Members to receive regular updates on progress made.</p>			
08/03/12	<p>Worcestershire Homelessness Strategy</p> <p>1. The draft homelessness strategy be consulted upon for a period of 12 weeks from 16th March 2012.</p> <p>2. Delegated authority be given to the Director of Economic Prosperity and Place in consultation with the Cabinet Member for Place Shaping to agree the final Worcestershire Homelessness Strategy following the 12 week consultation to take account of any comments received.</p>	-	Delegated decision taken by Cabinet Member for Place Shaping on 12/03/12.	The Strategy is currently out to consultation.
12/04/12	<p>North Worcestershire Strategy</p> <ul style="list-style-type: none"> • The North Worcestershire Economic Development & Regeneration Strategy for North Worcestershire as set out at Appendix 3 to the report of the Overview and Scrutiny Committee on 12th April 2012 be endorsed. • The identified priorities for Wyre Forest District set out in Appendix 3 to the report of the Overview and Scrutiny Committee on 12th April 2012 and namely the focus on the delivery of the ReWyre Initiative and associated State of the Area Debate, be agreed. 	17/04/12 Agenda Item 8.2	<ol style="list-style-type: none"> 1. The North Worcestershire Economic Development & Regeneration Strategy for North Worcestershire as set out at Appendix 3 of the report to Cabinet be endorsed. 2. The identified priorities for Wyre Forest District set out in Appendix 3 of the report to Cabinet and namely the focus on the delivery of the ReWyre Initiative and associated State of the Area Debate be agreed. 	The Strategy and associated priorities will be delivered as part of the North Worcestershire service.

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<p>12/04/12</p>	<p>Worcestershire Extra Care Housing Strategy</p> <p>Recommend to Cabinet: The Worcestershire Extra Care Housing, as attached at Appendix 1 to the report of the Overview and Scrutiny Committee on 12th April 2012 be approved.</p> <p>Recommend to LDF: In relation to the subsequent development of planning policy following approval of the Worcestershire Extra Care Housing Strategy as attached at Appendix 1 to the report of the Overview and Scrutiny Committee on 12th April 2012, the Committee wished the Council to resist new major developments of extra care accommodation outside of existing communities.</p>	<p>17/04/12</p> <p>Agenda Item 9.1</p> <p>01/05/12</p> <p>Agenda Item</p>	<p>The Worcestershire Extra Care Housing Strategy be approved.</p>	<p>A local delivery plan will be developed throughout 2012/13 to support the strategy's key aims.</p>
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