

NOTICE OF DELEGATION OF DECISION TO CABINET MEMBER BY STRONG LEADER

Section 15(4) of the Local Government Act 2000, the senior executive member may discharge any of the functions that are the responsibility of the Cabinet or may arrange for them to be discharged by another member of the Cabinet or Officer. On 1st December 2010, the Council adopted the Strong Leader Model for Corporate Governance 2011 as required under Part 3 of The Local Government and Public Involvement in Health Act 2007 (The 2007 Act).

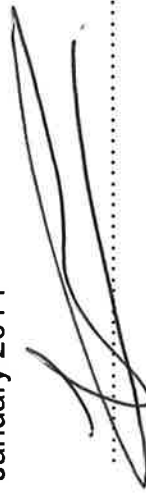
I, J-P Campion, as Strong Leader, delegate the decision regarding the fees at Kidderminster Town Hall to the Cabinet Member below:

The Director of Community Well Being and the Environment be authorised to amend the fees and charges for Kidderminster Town Hall for 2014 -15 to take effect on the 1st April 2014 and the grant aid of £6,150 be removed from the budget from 1st April 2014.

Cabinet Member for Community Well Being, Councillor Hardiman

Dated: 21st January 2014

Signed:


.....
Leader of the Council J-P CAMPION

NOTICE OF DECISION OF CABINET MEMBER


Pursuant Section 15(4) of the Local Government Act 2000, as amended by section 63 of the Local Government and Public Involvement in Health Act 2007, the senior executive member may discharge any of the functions that are the responsibility of the Cabinet or may arrange for them to be discharged by another member of the Cabinet or Officer. On 1st December 2010, the Council adopted the Strong Leader Model for Corporate Governance 2011 as required under Part 3 of The Local Government and Public Involvement in Health Act 2007 (The 2007 Act).

In accordance with the authority delegated to *me / by the Leader* (delete as appropriate), I have made the following decision:

Subject	Decision	Reason for decision	Date for Decision to be taken
Kidderminster Town Hall fees and charges	The Director of Community Well Being and the Environment be authorised to amend the fees and charges for Kidderminster Town Hall for 2014 -15 to take effect on the 1 st April 2014 and the grant aid of £6,150 be removed from the budget from 1 st April 2014.	In accordance with officer report.	21 st January 2014

I confirm that the appropriate statutory officer consultation has taken place with regard to this decision.

Dated: 21st January 2014

Signed: 

Councillor: ... Ian Hardiman.....
Cabinet Member

WYRE FOREST DISTRICT COUNCIL

DECISION BY CABINET MEMBER

January 2014

Fees and charges Kidderminster Town Hall 2014-15

OPEN	
SUSTAINABLE COMMUNITY STRATEGY THEME:	Stronger communities
CORPORATE PLAN THEME:	Delivering Together With Less
CABINET MEMBER:	Cllr Ian Hardiman
RESPONSIBLE OFFICER	Director of Community Environment and Well Being
CONTACT OFFICER:	Kay Higman ext 2902
APPENDIX:	Fees and charges for Town Hall 2013 -14 and proposed for 2014 -15

1. PURPOSE OF REPORT

- 1.1 To authorise the Director of Community Well Being and Environment to amend fees and charges for Kidderminster Town Hall for 2014 -15 in accordance with the appendix attached and to remove the grant of £6,150 which is currently available to community groups.

2. RECOMMENDATION

- 2.1 The Director of Community Well Being and the Environment be authorised to amend the fees and charges for Kidderminster Town Hall for 2014 -15 to take effect on the 1st April 2014 and the Council cease to provide grant aid by way of discount to hire charges for community groups and an amendment to the budget be made to reflect this from 1st April 2014.

3. BACKGROUND

- 3.1 The fees and charges for the Town Hall are approved annually along with the fees and charges for the Council. The fees and charges attached have been taken into consideration when revising the fees.
- 3.2 At present, various community groups are able to apply for discounts from the standard hire charges. In the current financial year £6,150 was included in the budget for this purpose and £3,133 has been claimed to date. To enable the Town Hall income to be maximised it is recommended that this practice be ended.
- 3.3 A business and development plan is being produced and will be finalised by March 2014 for the Town Hall which will seek to establish a more commercial approach. The new business model will review how to increase income and reduce expenditure.
- 3.4 This business plan/new approach will be taken to Overview and Scrutiny in March 2014.

4. KEY ISSUES

- 4.1 The new fees and charges are important for the future development of the Town Hall in accordance with the medium term financial strategy and a wider commercial approach.
- 4.2 The main changes for the fees and charges are to band the charges for peak and off peak and to ensure setting up time and derigging time is charged. The off peak band has been created to promote and increase weekly daytime usage of the facility in particular.
- 4.3 Some groups will pay more for their bookings but some will pay less depending on timing of the bookings but overall the income for Kidderminster Town hall will increase.
- 4.4 The new fees and charges will incorporate the 5% increase in fees which was agreed by Cabinet in November 2013.

5. FINANCIAL IMPLICATIONS

- 5.1 The new charges and the removal of the grant aid will enable the Council to increase income at the Town Hall and to encourage off peak usage.

6. LEGAL AND POLICY IMPLICATIONS

- 6.1 There are no identifiable legal or policy implications.

7. RISK MANAGEMENT

- 7.1 There are no risk management issues.

8. EQUALITY IMPACT ASSESSMENT

- 8.1 An equality impact assessment has been carried out and there are no significant issues to consider.

9. CONCLUSION

- 9.1 The fees and charges for 2014 -15 and removal of the grant aid should be agreed for the future development of the Town Hall.

10. CONSULTEES

- 10.1 Cabinet Member for Community Well Being.
- 10.2 CMT.
- 10.3 All Members for Strong Leader Report.

11. BACKGROUND PAPERS

- 11.1 None.

KIDDERMINSTER TOWN HALL
HOURLY RATES FROM 1ST APRIL 2013 – 31ST MARCH 2014

KIDDERMINSTER TOWN HALL										
Type of Function	Music Room only		Corn Exchange only		Music Room & Corn Exchange		King Charles Room	Court Room	Council Chamber	Curators Room
	Mon to Thurs	Fri, Sat, Sun	Mon to Thurs	Fri, Sat, Sun	Mon to Thurs	Fri, Sat, Sun	Mon to Fri, Weekends & B/H	Mon to Fri, Weekends & B/H	Mon to Fri, Weekends & B/H	Mon to Fri, Weekends & B/H
Meetings, Lectures, Amateur Sports, etc	£29.00	£42.00	£23.00	£32.00	£44.00	£54.00	£40.00	£40.00	£40.00	£15.00
	£20.00*	£29.00*	£16.00*	£22.00*	£31.50*	£37.50*	£28.00*	£28.00*	£28.00*	£12.00*
Dances and Discos/Concerts and Theatrical Performances	£32.50	£48.50	£30.00	£39.00	£51.00	£72.00	£40.00	N/A	N/A	
	£23.00*	£33.00*	£21.00*	£27.00*	£36.00*	£50.50*	£28.00*			
Professional Theatrical Performances and Sport	£86.00	£116.00	£70.00	£87.00	£82.00	£144.00	£40.00	N/A	N/A	
	£56.00*	£81.00*	£49.00*	£61.00*	£57.00*	£101.00*	£28.00*			
Trade Functions and Commercial	HIRE CHARGES FOR COMMERCIAL ORGANISATIONS ARE AVAILABLE UPON REQUEST									

* Internal W.F.D.C and Grant Aid Booking Rates

All facilities – Hourly rate will be double after midnight and on all bank holidays.

Bar Charges: A £14.00 exclusive of V.A.T. Charge will apply and be charged to the “hirer” when booking the services of a bar.

Health & Safety Check – A £35.00 exclusive of VAT charge may apply and be charged to the “hirer” when providing external sound, lighting and additional equipment within the Civic Halls.

Grant Aid may be awarded to schools, charities, local groups and any other booking we wish to support.

PERFORMING RIGHTS SOCIETY FEES ARE IN ADDITION TO THE ABOVE CHARGES.



KIDDERMINSTER TOWN HALL HIRE CHARGES 2014

(Costs Per Hour)

TYPE OF FUNCTION	MUSIC ROOM			CORN EXCHANGE ONLY			MUSIC ROOM & CORN EXCHANGE			KING CHARLES ROOM, COURT ROOM OR COUNCIL CHAMBER			CURATOR'S ROOM NOT DDA		
	Off Peak	Mid Peak	Peak Rate	Off Peak	Mid Peak	Peak Rate	Off Peak	Mid Peak	Peak Rate	Off Peak	Mid Peak	Peak Rate	Off Peak	Mid Peak	Peak Rate
Meetings, Lectures, Amateurs Sports etc	£22.00	£32.00	£45.00	£16.00	£25.00	£35.00	£32.00	£47.00	£58.00	£18.00	£30.00	£44.00	£15.00	£25.00	£30.00
Internal Rate	£18.00	£27.00	£38.00	£13.00	£22.00	£30.00	£27.00	£40.00	£49.00	£15.00	£26.00	£37.00	£13.00	£21.00	£26.00
Dances, Concerts, Theatrical Performances, Parties	£30.00	£35.00	£52.00	£22.00	£32.00	£42.00	£45.00	£55.00	£78.00	£18.00	£30.00	£44.00	£15.00	£25.00	£30.00
Internal Rate	£26.00	£30.00	£44.00	£18.00	£27.00	£35.00	£38.00	£47.00	£66.00	£15.00	£26.00	£37.00	£13.00	£21.00	£26.00
Trade Functions & Commercial	Commercial Rate			Commercial Rate			Commercial Rate			Commercial Rate			Commercial Rate		
<p>OFF PEAK - Monday to Friday - 8.00am till 4:00pm.</p> <p>MID PEAK - Monday to Thursday - 4.00pm till 12:00am.</p> <p>PEAK - Friday to Sunday - 4:00pm Friday till 12:00am. All day Saturday & Sunday</p> <p>For certain events, an additional charge for Council employed casual labour could be added to room costs – this would be agreed before the date of hire</p> <p>Booking times must inc. preparation and clearing up.</p>															
<p>HIRE CHARGES FOR COMMERCIAL ORGANISATIONS ARE AVAILABLE UPON REQUEST</p> <p>All facilities – Hourly rate will be double after midnight and on all bank holidays. Bar Charges: A £15.00 exclusive of V.A.T. Charge will apply and be charged to the "hirer" when booking the services of a bar. Health & Safety Check – A £35.00 exclusive of VAT charge may apply and be charged to the "hirer" when providing external sound, lighting and additional equipment within the Civic Halls. NB: ADDITIONAL HOURS OUTSIDE TIMES OF BOOKINGS AND OUTSIDE CORE HOURS WILL BE CHARGED FOR ACCORDINGLY PERFORMING RIGHTS SOCIETY FEES ARE IN ADDITION TO THE ABOVE CHARGES.</p>															