

WYRE FOREST DISTRICT COUNCIL

AUDIT COMMITTEE

COUNCIL CHAMBER, WYRE FOREST HOUSE, FINEPOINT WAY,
KIDDERMINSTER

30TH MARCH 2015 (6PM)

Present:

Councillors: T L Onslow (Chairman), J A Hart (Vice-Chairman), P Dyke,
J Holden, L Hyde, M B Kelly, J W Parish and C Rogers.

AUD.27 Apologies for Absence

There were no apologies for absence

AUD.28 Appointment of Substitutes

There were no substitutes appointed.

AUD.29 Declarations of Interests by Members

No declarations of interest were made.

AUD.30 Minutes

Agreed: The minutes of the meeting held on 1st December 2014 be confirmed as a correct record of the meeting and signed by the Chairman.

AUD.31 Audit Update

The Committee received an audit update from Grant Thornton.

Members were taken through the report and informed that all audit work was on target and up to date.

Agreed: The report be noted.

AUD.32 Certification Report

The Committee received a report from Grant Thornton on the certification work for year ended 31st March 2014.

Members were informed that a number of small errors had been identified but nothing of concern.

Agreed: The report be noted.

AUD.33 Audit Plan

The Committee received a report from Grant Thornton on the Audit Plan.

Members were led through the report and informed Grant Thornton were happy with how the Council delivered its services.

Agreed: The report be noted.

AUD.34 Informing the Audit Risk Assessment

The Committee received a report from Grant Thornton on Informing the Audit Risk Assessment.

Agreed: The report be noted.

AUD.35 Internal Audit – Annual Audit Plan 2015/16

The Committee received a report from the S151 Officer and the Principal Auditor which informed Members of the Internal Audit – Annual Audit Plan 2015-2016.

Members were taken through the report and informed that the Audit Team had had their working hours reduced but had worked extra days if needed.

Agreed:

- 1. The Internal Audit – Annual Audit Plan 2015-16, attached at Appendix 1 of the report to the Audit Committee be considered and approved.**
- 2. The Chief Financial Officer as Section 151 be approved to amend the plan in consultation with the Principal Auditor in light of developments arising during the year as described in paragraph 3.6 of the report to the Audit Committee.**

AUD.36 Internal Audit Monitoring Report Quarter Ended 31st December 2014

The Committee received a report from the S151 Officer and the Principal Auditor which informed Members of the Internal Audit Monitoring Report for the quarter ended 31st December 2014.

The Principal Auditor took Members through the report and advised Members that the six audit reports had been finalised with two at a level of Some assurance and four at a level of Full assurance.

Agreed: The Internal Audit Monitoring Report for the Quarter ended 31st December 2014 as detailed in the Appendix of the report to the Audit Committee be considered.

AUD.37 Internal Audit – Protecting the Public Purse 2014

The Committee received a report from the S151 Officer which asked Members to note the summary of findings and recommendations from the recent Audit Commission National Report “Protecting the Public Purse 2014.

Members were taken through the report and informed that the report followed the national report and it had been agreed to look at it from the Council’s perspective.

Agreed: The Audit Committee Report “Protecting the Public Purse” 2014 and the position shown within the completed checklist as attached at appendix A of the report to the Audit Committee including any actions required be considered and noted.

AUD.38 Annual Governance Statement

The Committee received a report from the Chief Financial Officer which asked the Committee to approve the progress against the Annual Governance Statement Action Plan 2013/14.

The Chief Financial Officer took Members through the report and advised that the final settlement was awaited from Heritable Bank.

Agreed: The progress against the Annual Governance Statement Action Plan 2013/14 as attached at appendix 1 of the report to the Audit Committee be approved.

AUD.39 Risk Management

The Committee received a report from the Chief Financial Officer which informed Members of the current Corporate Risk Register and the Budget Risk Matrix.

Agreed: The Corporate Risk Register and the associated mitigating actions as at 31st January 2015 and the 2014/17 Budget Risk Matrix be considered and noted.

The meeting ended at 18.41pm.