

FORM 1

NOTICE OF DELEGATION OF DECISION TO CABINET MEMBER BY STRONG LEADER

Section 15(4) of the Local Government Act 2000, the senior executive member may discharge any of the functions that are the responsibility of the Cabinet or may arrange for them to be discharged by another member of the Cabinet or Officer. On 1st December 2010, the Council adopted the Strong Leader Model for Corporate Governance 2011 as required under Part 3 of The Local Government and Public Involvement in Health Act 2007 (The 2007 Act).


I, Cllr Marcus Hart, as Strong Leader, delegate the decision to procure and supply Refuse and Recycling Wheelie Bins and Containers, as detailed in the Forward Plan to the Cabinet Member detailed below:

Cabinet Member for Operational Services

Dated:

28th May, 2015.

Signed:


.....
Leader of the Council

FORM 2

NOTICE OF DECISION OF CABINET MEMBER


Pursuant Section 15(4) of the Local Government Act 2000, as amended by section 63 of the Local Government and Public Involvement in Health Act 2007, the senior executive member may discharge any of the functions that are the responsibility of the Cabinet or may arrange for them to be discharged by another member of the Cabinet or Officer. On 1st December 2010, the Council adopted the Strong Leader Model for Corporate Governance 2011 as required under Part 3 of The Local Government and Public Involvement in Health Act 2007 (The 2007 Act).

In accordance with the authority delegated *by the Leader* (delete as appropriate), I have made the following decision:

Subject	Decision	Reason for decision	Date for Decision to be taken
Contract for the Supply & Delivery of Refuse and Recycling Wheelie Bins and Containers	To give delegated authority to the Director of Community, Environment & Well-Being (CWE) to progress the procurement of refuse, recycling and garden waste wheelie bins and refuse and recycling containers inline with the Council's Contracts Procedure Rules	Undertaking a procurement exercise for the provision of bins and containers for operational services provides the most efficient and effective method to maintain best value and deliver better services to the customer.	4/6/15

I confirm that the appropriate statutory officer consultation has taken place with regard to this decision.

Dated: 4/6/15

Signed: 
.....

Councillor: Ian Hardiman, Deputy Leader and Cabinet Member for Operational Services

Strong Leader Report

To: Cabinet Member for Operational Services

From: Director of Community Environment & Well-being

Date: Thursday 28 May 2015

Title of Report

Contract for the Supply & Delivery of Refuse and Recycling Wheelie Bins and Containers

1. PURPOSE

- 1.1 To seek delegated authority to the Director of Community, Environment & Well-Being (CWE) to progress the procurement of refuse, recycling and garden waste wheelie bins and refuse and recycling containers inline with the Council's Contracts Procedure Rules.

2. RECOMMENDATION

To procure the supply of bins and containers and have in place a 3 year fixed contract with suppliers at a fixed cost for supply, delivery and refurbishment of the wheelie bins and containers as defined in the specification.

3. BACKGROUND

In previous years the supply of these products has been from various suppliers depending on costs and lead in time for delivery, consequences of this can be poor quality and service failure.

With the growth in housing and the increased popularity of the garden and trade waste services it is necessary to maintain a small stock of containers and bins and to procure a dependable supplier who can deliver excellent quality and value for money.

4. FINANCIAL IMPLICATIONS

Costs for the wheelie bins average between £18 and £22 and for the containers £350 to £400. Costs will be contained within operational services budgets for 2015-2018.

The annual budget for 2015/16 Bin replacements is £47,200

By seeking best value through a competitive process and agreeing a contract, the best price and quality can be sought over a fixed term.

This will also enable the operational teams to plan for new developments and campaigns to expand our paid services and increase commerciality with the flexibility of using a readily available stock for new customers.

5. LEGAL AND POLICY IMPLICATIONS

The execution of this paper is in line with all internal policy and procurement protocols. Upon conclusion of the procurement exercise and selection of a supplier the Council will enter into an agreement for 3 years.

The opportunities will be advertised on Contract Finder, Find it in Worcestershire and our own WFDC website..

6. CONCLUSION

Undertaking a procurement exercise for the provision of bins and containers for operational services provides the most efficient and effective method to maintain best value and deliver better services to the customer.

7. RISK MANAGEMENT

Any delay in procuring these products affects business and customer care.

8. EQUALITY IMPACT NEEDS ASSESSMENT

Not required.

9. CONSULTEES

Officers within the following sections have been consulted:

- Depot
- Legal
- Finance
- Procurement

10. BACKGROUND PAPERS

- Council Leader delegations
- Cabinet Member delegations
- WFDC Contracts Procedure Rules