

**Index of Members' Activity Reports Received as of the date of publication of  
the Council Agenda**

Electronic Copies of all reports are available on the Internet

<b>Name</b>	<b>Attendance Percentage for 2023/2024</b>	<b>Number of Meetings Attended</b>
Cllr John Aston	95%	18
Cllr Emily Bourne	100%	7
Cllr Ben Brookes	100%	22
Cllr John Byng	100%	15
Cllr Liam Carroll	94%	16
Cllr Vicky Caulfield	80%	12
Cllr George Connolly	89%	17
Cllr Nathan Desmond	95%	21
Cllr Robin Drew	94%	16
Cllr Helen Dyke	38%	9
Cllr Peter Dyke	96%	25
Cllr Kevin Gale	90%	18
Cllr Nicky Gale	93%	14
Cllr Jackie Griffiths	100%	12
Cllr Ian Hardiman	95%	19
Cllr Paul Harrison	94%	30
Cllr Marcus Hart	100%	23
Cllr Ken Henderson	92%	11
Cllr David Little	96%	22
Cllr Nicky Martin	74%	17
Cllr Mary McDonnell	91%	10
Cllr Shazu Miah	100%	14
Cllr Dan Morehead	100%	12
Cllr Fran Oborski	89%	25
Cllr Tracey Onslow	100%	12
Cllr Mary Rayner	94%	16
Cllr Chris Rogers	94%	32
Cllr David Ross	100%	22
Cllr Danny Russell	100%	15
Cllr Alan Sutton	84%	16
Cllr Leigh Whitehouse	86%	12
Cllr Nick Wilson	80%	4
Cllr Peter Young	93%	13

The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor John Aston

**Ward:** Aggborough & Spennells

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Licensing & Environmental	5	5
Overview & Scrutiny	1	1
Planning	8	7

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 95%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Licensing Training	25-05-2023
Code of Conduct - training guidance slides and LGA Link	13-03-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	0



## **Section 3: Community Involvement**

Prostate Cancer Group  
Wyre Forest Dog Rescue  
Cancer Research Support  
Stone Parish Council  
Kidderminster Town Council

## **Section 4: Assisting Constituents**

I carry out Ward work on a day to day basis and work with a team of volunteers delivering regular independent newsletters around the area. I have regular contact with constituents to discuss ward problems. I have supported Friends of Heronswood Primary School, Wyre Forest Dog Rescue and Kidderminster & Worcestershire Prostate Cancer Group with my Community Leadership Funding for this year. I also arrange street cleaning and grass cutting for the ward.

## **Section 5: Supplementary Information**

During my time as Chair of Wyre Forest District Council (WFDC) for the 2021/22 municipal year, I raised £3,500 for Marie Curie.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Emily Bourne

**Ward:** Bewdley & Rock

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Ethics & Standards	0	0
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Code of Conduct - training guidance slides and LGA Link	29-02-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1



## **Section 3: Community Involvement**

Bewdley Carnival Organisation Secretary

Bewdley Town Council

Rock Parish Council

Attended a Crafty Morning and 2 x Coffee Mornings at Rock Village Hall

## **Section 4: Assisting Constituents**

Regular newsletters are delivered to residents with an update and my details for contact.

I have spoken to residents on the phone and via email to try and resolve issues with the relevant officers.

Councillors Dan Morehead, Nick Wilson and I attend parish meetings on a rota, as district councillors, to give updates and receive complaints/requests for assistance.

## **Section 5: Supplementary Information**

I am the Vice Chairperson for the Ethics and Standards Committee.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Ben Brookes**

**Ward: Franche & Habberley North**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointments & Appeals	0	0
Cabinet	7	7
Cabinet Advisory Panel – Corporate Plan	2	2
Council	5	5
Planning	8	8

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	10-05-2023
Online Audit Training **	23-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	8



## **Section 3: Community Involvement**

I am a trustee of Wyre Forest District Scout Council. Trustee and Deputy Group Scout Leader for 7<sup>th</sup> Wyre Forest Scout Group and a trustee and acting Group Scout Leader for 6<sup>th</sup> Wyre Forest Scout Group. I am a member of Wolverley and Cookley Parish Council. I meet regularly with Community Housing and the neighbourhood policing team for Franche and Habberley North, where we walk 'the patch' and engage with residents where necessary.

## **Section 4: Assisting Constituents**

After nearly completing my second year as a Councillor I have enjoyed meeting with residents on a face-to-face basis as well as responding to all calls, emails, text messages and one written letter posted to me.

I have worked closely with my ward colleagues Councillor David Ross and Councillor George Connolly and have engaged regularly with Community Housing and the neighbourhood policing team for Franche and Habberley North, where we walk 'the patch' and engage with residents where necessary.

One stand out, ongoing issue, that I am working on for multiple residents is the access onto the marsh at the end of Beaulieu Close.

With my ward colleagues I deliver a regular newsletter to all households in the ward. At least three editions are produced each year. I also post regularly on Facebook.

## **Section 5: Supplementary Information**

This is my second report as a Councillor, and I have spent almost a year in post as part of the cabinet as cabinet member for operational services. It has been a fantastic experience working with a great team of officers at the depot and being part of the core decision making team for the council. We have been able to progress many projects across the district and we are already starting to deliver on our corporate plan.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

Name of Member: Councillor John Byng

Ward: Wribbenhall & Arley

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Licensing & Environmental	5	5
Licensing Sub	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Online Audit Training	23-05-2023
Licensing Training On-line	29-05-2023
Housing Training	15-06-2023
Audit Committee – Risk management training	20-07-2023
Community Housing: Housing Induction for members	24-07-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024
Refresher training Licensing – online	29-04-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0





## Section 3: Community Involvement

1. Member and Trustee of Friends of Riverside North Park.
2. Member of the Bewdley Flood Emergency Group.
3. Attended meetings, in my District Councillor role, of Arley and Kidderminster Foreign Parish Councils.
4. In regular communication with the Chair of Wribbenhall Residents' Association.
5. Millennium Green Committee Member, maintaining Trustee responsibilities to the community.
6. Member of Bewdley Town Council.
7. Chairman of Finance & Facilities Committee (Bewdley Town Council) and member of the Events & Functions Group (BTC).
8. Member of Bewdley Civic Society.
9. Vice Chairman of Wyre Forest District Council, deputising for the Chairman at functions, when required.

## Section 4: Assisting Constituents

I have endeavoured to assist my constituents by responding to requests received via email, telephone or personal home/site visits.

This has been a particularly busy year with regards to new housing in the Ward, with four new developments. I have met with concerned residents and represented them on three occasions at Planning Committee meetings, putting forward the various issues raised.

I have been able to help resolve a variety of issues by, where necessary, involving WFDC officers, West Mercia Police, Worcestershire County Council, Community Housing, and Wribbenhall Residents' Association. Other issues that I have helped residents with include tree safety, highways and road safety issues, mould, illegal parking and litter problems, as well as pursuing planning issues highlighted by residents. I have also visited residents regarding illegal building works and other planning matters.

I have kept residents informed by delivering newsletters (Wribbenhall & Arley Matters), which reach every household in my Ward. I have also made personal telephone calls and/or visits to residents to advice and inform in respect of their specific issue or concern raised.

My contact details are prominently shown and included on Wyre Forest District and Bewdley Town Council websites.

## Section 5: Supplementary Information

I have observed Cabinet and Committee meetings via Zoom and worked closely with the Parish Clerks of Kidderminster Foreign and Arley Parish Councils.

Being visible has encouraged people to approach me with issues that I have endeavoured to resolve, for example, during Ward walks.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Liam Carroll

**Ward:** Offmore & Comberton

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointments and Appeals	0	0
Audit	1	1
Cabinet Advisory Panel – Corporate Plan	2	1
Council	5	5
Overview & Scrutiny	1	1
Planning	8	8

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 94%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Online Audit Training	24-05-2023
Licensing Training	25-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0



## Section 3: Community Involvement

As a dedicated councillor for the ward of Offmore & Comberton, I am deeply committed to fostering community involvement and engagement.

My tenure as a trustee for Worth Unlimited Kidderminster was an enriching experience that allowed me to contribute to the growth and support of our local youth. Although the organisation has closed, the impact of its programs will be long-lasting in our community.

Currently, I am actively involved in the 'Save St. George's Park Paddling Pool' campaign, advocating for the preservation of this essential community asset. This initiative is not just about saving a paddling pool; it's about safeguarding a space that brings joy, fosters family time, and encourages outdoor activities among children.

Additionally, my role as a match day volunteer at Kidderminster Harriers Football Club is another avenue through which I connect with the community. These diverse roles underscore my commitment to enhancing the lives of our residents and ensuring that our community remains a vibrant place for all.

## Section 4: Assisting Constituents

As a dedicated representative of the Offmore and Comberton ward, I am committed to being accessible and responsive to all residents.

My goal is to ensure that every resident feels heard and supported. Residents can reach me via phone or email for any inquiries or concerns. Additionally, I am active on social media platforms like Facebook, X (formerly Twitter) and Instagram, where I regularly share updates about my community work.

To stay connected with the local issues, I conduct weekly walks throughout the ward, actively seeking out casework that may require attention. Moreover, I hold surgeries throughout the year to address individual concerns in a confidential setting. Door-knocking sessions have also provided me with the invaluable opportunity to meet many residents face-to-face, understand your daily experiences, and discuss how we can work together to improve our community. Your voice is essential in shaping the future of our ward, and I am here to listen and act on your behalf.

## Section 5: Supplementary Information

As the youngest councillor on Wyre Forest District Council, I am deeply committed to voicing the perspectives and concerns of our young residents. My election as the first ever Labour councillor for this ward marks a significant milestone. In February, I was honoured to be elected as the Leader of the Labour Group on the council, a role I accept with the utmost responsibility and enthusiasm. At 22, this appointment also signifies a national record, positioning me as the youngest leader of a Labour group in the country. My dedication to our district is unwavering, and I am eager to continue advocating for policies and initiatives that will benefit all members of our community.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Vicky Caulfield

**Ward:** Blakebrook & Habberley South

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Overview & Scrutiny	10	8

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 80%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1



## **Section 3: Community Involvement**

This year I have continued to be heavily involved with the Friends of Brinton Park group. We held a successful event for the King's Coronation and also our annual Christmas fair. We have a Summer fair planned for this year. The Friends group continue to hold gardening sessions as well as litter picks with support from the Pick Up Artists. I am treasurer for the group and attend regular meetings.

I am a member of Wyre Forest Green Alliance and provide a link between the council and local sustainability groups.

I regularly liaise with the police local Safer Neighbourhood Team regarding speeding concerns and any anti-social behaviour. I am currently setting up a "speedwatch" scheme for 2 of my streets with support from the local police.

I am a member of the Parent Teacher Association (PTA) for one of my local schools.

## **Section 4: Assisting Constituents**

I communicate with residents regularly via phone calls/email, social media and regular newsletters. I have supported residents with a range of issues such as dog mess, overgrown shrubbery, anti-social behaviour, neighbour disputes, housing and parking issues.

## **Section 5: Supplementary Information**

I work to the best of my abilities with Councillors and Officers to ensure that we work with the priorities in the WFDC Corporate Plan. Particularly important to me is reducing carbon, reducing our use of pesticides, improving air quality and protecting the natural environment.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor George Connolly

**Ward:** Franche & Habberley North

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Overview & Scrutiny	10	8

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 89%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Online Audit Training	19-05-2023
Community Housing: Housing Induction for members	24-07-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	0



## **Section 3: Community Involvement**

I have been appointed as a trustee to the Sir Edward Blount's Charity (operates as Witnell Blount Charity). The charity's main role is operating and maintaining six alms-houses in Franche & Habberley North Ward. I have close ties with the White Wickets Friends of group and attend meetings where my schedule allows.

## **Section 4: Assisting Constituents**

After nearly completing my first 12 months as a Councillor I have enjoyed meeting with residents on a face-to-face basis as well as responding to all calls, emails, text messages and one written letter posted to me.

With my ward colleagues Cllr David Ross and Cllr Ben Brookes, I deliver a regular newsletter to all households in the ward. At least three editions are produced each year as well as Christmas cards. I also post regularly on Facebook and other social media.

## **Section 5: Supplementary Information**

This is my first report as a Councillor, and I look forward to completing 12 months on the Council. I have very much enjoyed working with my ward colleagues Councillor Ross and Brookes and benefitting from both of their many years of experience.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Nathan Desmond

**Ward:** Foley Park & Hoobrook

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Cabinet Advisory Panel – Corporate Plan	2	2
Council	5	5
Overview & Scrutiny	10	9
Strategic Review Panel	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 95%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Online Audit Training	23-05-2023
Audit Committee – Risk management training	20-07-2023
Treasury Management Training	13-11-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1





## **Section 3: Community Involvement**

I have chaired two PACT meetings in October 2023 and March 2024 with local residents, Police and other partners to discuss issues in the ward and to hear residents' concerns and to take questions.

## **Section 4: Assisting Constituents**

Over the last 12 months I have championed many Highway improvements across the ward. I have had new pavements installed on Blount Terrace and a new road resurfaced in Larches Avenue. I've also had double yellow lines installed on the corner of Spring Grove Road and Spring Grove Crescent.

I've tried to address the issue of speeding traffic on Hoo Road, Wilden Lane and Sutton Park Rd by getting two additional Speed Activated Signs purchased for these roads.

I have also had the long-term flooding issue on the pedestrian crossing on Stourport Rd rectified by getting Highways to install dedicated drainage gullies.

I'm on 5 different residents' Facebook groups, on which I regularly post stories that highlight the issues I'm progressing, and residents regularly contact me through these groups. I also have my councillor page on Facebook that again I communicate directly to residents with.

I have also put out 4 newsletters this year, highlighted all the issues I am looking into together with my achievements and clearly states my contact details.

## **Section 5: Supplementary Information**

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

Name of Member: Councillor Robin Drew

Ward: Wyre Forest Rural

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Ethics & Standards	0	0
Overview & Scrutiny	2	2
Planning	8	8
Cabinet Advisory Panel – Corporate Plan	2	1

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**This represents an overall attendance of 94%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Online Audit Training	25-05-2023
Licensing Training	25-05-2023
Housing Training	15-06-2023
Community Housing: Housing Induction for members	24-07-2023
Refresher training Licensing – online	02-05-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0



### **Section 3: Community Involvement**

I am a Councillor for Wolverley & Cookley Parish Council and am heavily involved in the community I represent. I am also regularly 'on the patch' meeting residents, looking at issues, attending events, and attending all 6 Parish Councils on my WFDC rural division, in conjunction with my two ward colleagues Ian and Marcus.

I am President of the Wolverley & Cookley branch of the Royal British Legion and attended both meetings and services of remembrance.

### **Section 4: Assisting Constituents**

It has been a busy and interesting first year in my role as an elected member. I have responded to all queries raised to me by constituents either by telephone call, letter or email and indeed have face to face meetings with residents on specific issues and have also convened residents' meetings on various issues.

I respond to dozens of emails relating to casework issues within the ward daily.

Litter and fly tipping have been constant issues throughout the year. Planning Enforcement issues in all six parishes are very much a huge part of my post bag and liaison between residents' parish councils and the planning enforcement officers is a big part of my role.

The Local Plan and protecting the green belt have also been an issue raised by many local residents, notwithstanding it was approved by Full Council in April 2022.

Localism issues within the ward, i.e. parking issues in Blakedown Car Park, Brown Westhead Park and around our schools are issues we have also been involved in.

I also deliver a regular newsletter to all households within the ward together with my two ward colleagues throughout the year. We deliver at least 3 editions per year. I also put regular posts on Facebook and share to the residents' groups too.

In addition to the regular newsletter, there are often issues which affect a particular street or area and I always communicate regarding those issues as well.

I also attend village events, Broome and Rushock coffee mornings, Wolverley Carnival, St Cassian's Church fete in Chaddesley, to name just a few.

### **Section 5: Supplementary Information**

I am the Chair of the Planning Committee and have regular meetings with the officers to review future planning applications and enforcement issues. This is the first report I am writing as a



Councillor for the Wyre Forest Rural Ward, and I have worked very closely with my ward colleagues Cllrs. Ian Hardiman and Marcus Hart in sharing information and resolving issues.

The rural nature of the ward makes this a different and more interesting challenge. In particular, there are no less than six parish councils, Broome, Chaddesley Corbett, Churchill and Blakedown, Rushock, Stone and Wolverley, and Cookley of which I and my colleagues continue to attend regularly on a rota basis, providing them with regular reports and updates and I believe that liaising with the parish councils and their councillors is essential to maintain community ties in particular in the rural areas.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

Name of Member: Councillor Helen Dyke

Ward: Aggborough & Spennells

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointments & Appeals	0	0
Council	5	3
Overview & Scrutiny	10	2
Planning	8	3
Strategic Review Panel	1	1

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This represents an overall attendance of 38%

Other attendance	Number
<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	Due to having undergone a major operation at the end of April 2023 and then a series of Chemotherapy and Radiotherapy sessions I have had to miss a number of Council Meetings and Training Updates this year. This has been unfortunate and during this time I have tried to concentrate on community/Ward work with residents, medical treatment allowing.
<b>Number of meetings attended as a substitute:</b>	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Emergency Planning & Business Continuity Training	03-10-2023
Treasury Management Training	13-11-2023
Code of Conduct - training guidance slides and LGA Link	04-03-2024
Refresher training Licensing	25-04-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	1

### **Section 3: Community Involvement**

We visit residents in their homes to discuss problems or ideas they have raised with us. We have also arranged site meetings with Council Officers and residents throughout the year on a number of issues.

I am also a Kidderminster Town Councillor.

### **Section 4: Assisting Constituents**

This year my ward colleagues and I have allocated our Community Leadership monies to Heronswood School, Kidderminster and District Youth Trust, Local Scouts and Brownies, Wyre Forest Dogs Trust and assorted grounds maintenance work not covered by the normal Council remit.

### **Section 5: Supplementary Information**

I have lived in the Aggborough and Spennells Ward for over 43 years and have represented it as one of the District Councillors for over 27 years. I think living in the ward gives you the local knowledge needed when working on local issues with residents but, of course, being a District Councillor means having to balance working for your ward and its residents and the larger Wyre Forest.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Peter Dyke

**Ward:** Aggborough & Spennells

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet Advisory Panel – Corporate Plan	2	1
Licensing & Environmental	4	4
Overview & Scrutiny	7	7
Planning	6	6
Treasury Management Review Panel	2	2

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**This represents an overall attendance of 96%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	1
Number of meetings attended as a substitute:	13

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Housing Training	15-06-2023
Community Housing: Housing Induction for members	24-07-2023
Emergency Planning & Business Continuity Training	03-10-2023
Treasury Management Training	13-11-2023
Code of Conduct - training guidance slides and LGA Link	04-03-2024
Refresher training Licensing	25-04-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	3

### **Section 3: Community Involvement**

I visit residents who contact me and offer advice or help where I can. Also sign post possible contacts or groups to offer support.

### **Section 4: Assisting Constituents**

I continue to deliver regular Newsletters around Aggborough and Spennells on a regular basis. This is the best way of keeping residents in our ward informed about what is going on locally. Each Newsletter carries full contact details for all 3 ward Councillors and this information enables them to contact us via telephone, email, post or face to face.

### **Section 5: Supplementary Information**

This year I have served as a member of the Cabinet Advisory Panel – Corporate Plan, the Treasury Management Review Panel and the Licensing and Environmental Committee (from May 2023 until February 2024).



# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Kevin Gale

**Ward:** Foley Park & Hoobrook

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Licensing & Environmental	5	3
Licensing Sub Committee	2	2
Overview & Scrutiny	2	2
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 90%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Licensing Training	25-05-2023
Online Audit Training	14-06-2023
Housing Training	15-06-2023
Emergency Planning & Business Continuity Training	03-10-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024



Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	3

### Section 3: Community Involvement

Trustee of StepWay, a community-based organisation for Veterans, who have fallen on hard times, being the co-ordinator for volunteers in the Wyre Forest.

A sitting member for Kidderminster Town Council, for Foley Park and Hoobrook ward for the last 8 years. I am Chair of the Planning Committee and outside bodies involve:

Friends of St Mary's  
CALC

As part of my role, I am also one of two Armed Forces Champions for WFDC.

Attending local Armed Forces & Veterans Breakfast Club and Banter & Brew sessions with fellow veterans, offering advice, when required.

Also, Armed Forces Covenant county meetings.

Monthly I try and attend, at least once, the Monday breakfast group at St Peter's Church, where I get the opportunity to mix with residents, the local policing team and Community Housing Group, getting information and offering advice, as and when required.

Attend ward walks and follow up issues raised with either CHG or WFDC.

Three times a year, my fellow councillors and I hold a PACT / Urban Safety meeting, where we give the residents the opportunity to speak to us councillors, policing and CHG.

### Section 4: Assisting Constituents

It has been an interesting first year for me on WFDC, a step up from 8 years on Kidderminster Town Council.

I started a Facebook Group for the ward, upon election, and this is a vital tool for myself and my fellow councillors. We use it to inform residents of what we have been doing for them, also they can raise issues for us to sort. I try to respond to any emails and texts as soon as possible and always respond to them with the outcome, even if it's not what they want to hear.

Fly-tipping is a big issue and, recently, I've been working with WFDC, CHG and Severn Valley Railway, with issues around the Gould Avenue and Lickey Grove area of the ward.

Leaflets are delivered 3 or 4 times a year across the ward, updating residents of what we have been doing.

Attend the local church, St Peter's, and help out at fund raising events held throughout the year. Recently helped organise a litter pick, on top of my involvement in the Adopt at Street campaign.



If a particular area needs extra advice or help with issues, I get involved with the resident or CHG to sort them.

## **Section 5: Supplementary Information**

This is my first report as a Wyre Forest District councillor for the Foley Park and Hoobrook ward, working closely with my fellow councillors, N Gale and N Desmond.

I sit on the following committees:

Audit

Licensing and Environmental

I also substitute for my fellow councillors on other committees, as and when requested.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Nicky Gale

**Ward:** Foley Park & Hoobrook

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Ethics & Standards	0	0
Overview & Scrutiny	10	9

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 93%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct - training guidance slides and LGA Link	04-03-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	2



### **Section 3: Community Involvement**

I have attended two PACT meetings in the last 12 months, which have been started again in our community. We have had quite a good turnout from residents, and we have been able to sort out some of the issues, especially in regard to antisocial parking when attendees for training are parking in residential parking spots when they are using the training unit in Gamson Close.

Also, I have been involved with local church or local community events that have been taking place, and my Community Leadership Fund donation actually went towards helping fund the community fridge. Myself and others took part in “I love your place” community event, in which I’d been nominated for an award for unsung hero in the community and I won that with my husband, who is also a Councillor for this area, for the work we are doing in and around the community care.

### **Section 4: Assisting Constituents**

I continue to support residents when they need support with signposting to areas in which they hadn’t received the help they need. Recently, I’ve worked with a resident who was unhappy with the state that a utilities company had left parts of Meredith Green and I had an update this week in which she said that they were coming out to sort it out and, if they weren’t happy then we were to get back in touch with them. We’ve started working closely with Community Housing again, within the area, and I’ve had meetings with the Chief Executive. Fly tipping is still ongoing within the ward and we are now taking pictures with the “What3Words” app, which identifies the exact location of where the fly tipping has taken place.

### **Section 5: Supplementary Information**

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Jackie Griffiths

**Ward:** Mitton

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Strategic Review Panel	1	1
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
<b>Period of Extended Absence, (e.g. Maternity leave/Sick leave):</b>	-
<b>Number of meetings attended as a substitute:</b>	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Licensing Training	25-05-2023
Online Audit Training	26-05-2023
Housing Training	15-06-2023
Community Housing: Housing Induction for members	24-07-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	0

### **Section 3: Community Involvement**

In addition to being a Town and District Councillor, I am a school governor in two local schools and a member of Patient Participation Group for Stourport Medical Centre.

The combination of these roles helps me understand and appreciate the problems and issues effecting people and also the good things about living in Wyre Forest.

### **Section 4: Assisting Constituents**

I am really interested to hear from people whether it is about the problems they are experiencing or their thoughts on what could be done to improve things. I am very happy to be contacted by phone, email, in person whichever people prefer. My contact details are readily available on Town and District Council sites and also included in the Stourport Rose which is delivered to Stourport residents.

During the year a range of issues have come my way, some of which I have been able to help with others not, as unfortunately it isn't always possible to fix every problem. In these instances, I have signposted people to other organisations who may be able to help and/ or explained why the law sometimes allows something to happen which is seen as undesirable.

I have attended meetings where I have gained a better understanding of issues effecting residents and communities including the local Housing Association and the national High Street Task Force (HSTF), which provides expert advice on improving our local High Streets.

### **Section 5: Supplementary Information**

I have been a Stourport resident for over 40 years. I shop and socialise in Stourport on a weekly basis. I hope this gives me an insight and empathy to people's concerns and worries.

I also look to use the knowledge and skills acquired in a long civil service career, including senior leadership posts, to help residents with the range of issues/ concerns which they have and also be an effective participant at committee and council meetings.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Ian Hardiman

**Ward:** Wyre Forest Rural

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointment & Appeals	0	0
Cabinet	7	6
Cabinet Advisory Panel – Corporate Plan	2	2
Council	5	5
Licensing & Environmental	5	5
Licensing Sub Committee	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 95%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Licensing Training	25-05-2023
Community Housing: Housing Induction for members	24-07-2023
Emergency Planning & Business Continuity Training	03-10-2023
Refresher training Licensing	25-04-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0





Cyber security training	3
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### **Section 3: Community Involvement**

In my role as a District Councillor for the Wyre Forest Rural Ward, I attend regularly meetings of the Parish Councils within this ward. I am a Trustee of Kidderminster Special Educational Benefits Trust; I am a Member of the Bewdley School Foundation. I work closely with my two ward colleagues.

### **Section 4: Assisting Constituents**

I respond swiftly to residents' concerns via telephone, letter , email, or personal contact. I deliver regular newsletters to the whole of my ward and include easy contact details. During this year I have been Deputy Leader of the Council. I am always available to help all residents, not only within my ward but within Wyre Forest District. I provide news and updates for constituents on social media.

### **Section 5: Supplementary Information**

I am an active person who enjoys walking and meeting people. This is my ninth report as a Councillor for the Rural Ward; I continue to work closely with my ward colleagues, Cllrs Marcus Hart and Robin Drew.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Paul Harrison

**Ward:** Wribbenhall & Arley

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Licensing & Environmental	5	5
Licensing Sub Committee	4	4
Overview & Scrutiny	10	9
Planning	8	7

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 94%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Licensing Training	25-05-2023
Housing Training	15-06-2023
Community Housing: Housing Induction for members	24-07-2023
Corporate Parenting	30-01-2024
Refresher training Licensing – online	29-04-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	3



## **Section 3: Community Involvement**

I attend meetings of Bewdley Town Council, part of which is in my Ward and of which I am a member. I also attend as many meetings of Kidderminster Foreign Parish Council and Upper Arley Parish Council as I can, to keep up to date with current concerns in their areas of my Ward. Issues raised by the Parish Councils may be pursued with District Council officers.

I am pleased to report that the Management Committee of Bewdley Museum has acquired a new and positive attitude following the District's change of administration and the appointment of Cllr Tracey Onslow as Cabinet Member for Culture, Leisure, Arts and Community Safety. This is a marked contrast to the 'Progressive Alliance' years, in which the Museum, Guildhall, and Queen Elizabeth II Gardens were regarded as disposable. Meetings are now forward-looking.

Part of the Ward, in Wribbenhall and Kidderminster Foreign, is subject to flooding by the River Severn in the winter. The flood defences at Wribbenhall are now under construction by the Environment Agency and being funded by the Government and Worcestershire County Council. Completion of the work is planned for next year, 2025.

Bewdley Town Council has allowed the use of part of Riverside North Park for the parking of the Environment Agency's plant and equipment during the construction of the defences. The Agency will restore the Park to its former condition at the conclusion of the work.

Several editions of our 'Wribbenhall and Arley Matters' leaflet have been distributed this year, keeping the Ward residents informed of the activities of myself and my Ward colleague Cllr John Byng.

## **Section 4: Assisting Constituents**

As a Ward Councillor, my main activities have been aimed at providing a service to the residents of my Ward by keeping them informed about local issues and responding to their complaints and enquiries, which involves telephoned and e-mailed enquiries and visits to resident's homes.

The Local Plan, which I opposed, marked four sites for development in Wribbenhall and Arley Ward. The sites at Kidderminster Road, Habberley Road, and Low Habberley are now under construction, with only Stourport Road remaining undeveloped.

## **Section 5: Supplementary Information**

As Chairman of the Licensing and Environmental Committee I have represented Wyre Forest District Council on the Worcestershire Regulatory Services Board on four occasions. The Board meets at Bromsgrove.

I have also represented the interests of Wyre Forest residents at the Health Overview and Scrutiny Committee. This body usually meets monthly at County Hall, but one meeting during the year was held at Worcestershire Royal Hospital and incorporated a visit to the then uncompleted new Accident and Emergency Department. I attended all ten of the meetings and also the visit to the Elgar Mental Health Unit at Worcester.

I have supported the charity fundraising efforts undertaken by the Mayors of Bewdley, Stourport-on-Severn, and Kidderminster during this year.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Marcus Hart

**Ward:** Wyre Forest Rural

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointment & Appeals	0	0
Cabinet	7	7
Cabinet Advisory Panel – Corporate Plan	2	2
Council	5	5
Planning	8	8
Strategic Review Panel	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	10-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	6



## **Section 3: Community Involvement**

I am a Trustee of Kidderminster Special Educational Benefits Trust, Trustee of Kidderminster District Scout Council of which I am chairman, Trustee of Kidderminster Harriers Football in the Community Trust, Trustee of Mentor Link, Member of Wolverley and Cookley Parish Council, Member of Worcestershire County Council, Member of Hereford and Worcester Fire and Rescue Authority and Non-Executive Director of Worcestershire Children's First. I am heavily involved in the community that I represent, I am also regularly 'on the patch' meeting residents, looking at issues, attending events and attending all 6 Parish Councils on a regular basis, in conjunction with my two ward colleagues Ian and Robin.

## **Section 4: Assisting Constituents**

It has been another busy year in my role as an elected member. I have responded to all queries raised to me by constituents either by telephone call, letter or email and indeed have face to face meetings with residents on specific issues and have also convened residents meetings on various issues.

I respond to literally dozens of emails relating to casework issues within the ward on a weekly basis.

Litter and fly tipping have been constant issues throughout the year. Planning Enforcement issues in all six parishes are very much a huge part of my post bag and liaison between residents', parish councils and the planning enforcement officers is a big part of my role.

The Local Plan and protecting the green belt has also been an issue raised by many local residents, notwithstanding it was approved by Full Council in April 2022.

Localism issues within the ward, i.e. Blakedown Car Park and parking issues at Brown Westhead Park, are issues we have also been involved in.

I also deliver a regular newsletter to all households within the ward together with my two ward colleagues throughout the year. We deliver at least 3 editions per year. I also put regular posts on Facebook and share to the residents' groups too.

In addition to the regular newsletter, there are often issues which affect a particular street or area and I always communicate regarding those issues as well.

I also attend village events, Rushock coffee mornings, Wolverley Carnival, St Cassian's Church fete in Chaddesley, to name just a few.

## **Section 5: Supplementary Information**

This is now my ninth report that I am writing as a Councillor for the 'new' Wyre Forest Rural Ward. Since I wrote my last report, I continue to work very closely with my ward colleagues Cllrs. Ian Hardiman and newly elected Robin Drew.

From 2002 to 2015 I represented the Sutton Park Ward which was an urban ward. The new ward, made up essentially of the previous wards of Wolverley, Cookley, Chaddesley and Blakedown is geographically, by far the largest ward and whilst being in a three-member ward, the number of



electors is approximately a third larger than the previous ward, in line with all other three member Council wards.

The ward is a lot more rural and whilst there are urban parts to it, the rural nature of the ward makes this a different and more interesting challenge. In particular, there are no less than six parish councils, Broome, Chaddesley Corbett, Churchill and Blakedown, Rushock, Stone and Wolverley and Cookley of which I and my colleagues continue to attend regularly on a rota basis, providing them with regular reports and updates and I believe that liaising with the parish councils and their councillors is essential to maintain community ties in particular in the rural areas.

I enjoy serving on the Planning DC committee and have done since I was elected in 2002 continuously.

I was elected Leader of the Council in 2023 again, having previously served as Leader from 2014-2019. I have now been Leader of the Conservative Group continuously since 2014.

Finally, I have now completed 22 years continuous service to WFDC and the electorate.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Ken Henderson

**Ward:** Areley Kings & Riverside

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Licensing & Environmental	5	4
Licensing Sub Committee	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 92%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Licensing Training	25-05-2023
Treasury Management Training	13-11-2023
Code of Conduct - training guidance slides and LGA Link	29-02-2024
Refresher training Licensing	25-04-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	7



## **Section 3: Community Involvement**

I'm around my ward most days and available for contact by phone, email or even a knock on my door and I try to answer any queries the same or next day. I'm in the town most days if anyone wants to stop me for a chat (related to my ward or otherwise). I'm always ready to help if I can and never ignore any queries. I'm a trustee of Areley Kings Church House and Elizabeth Mills Day Centre in the town through Stourport town council.

## **Section 4: Assisting Constituents**

I try to help my constituents with any problems they may have and try to give them an answer asap or as soon as I can if I need to seek help from any of the officers available from WFDC, Community Housing or any other authority. Lots of issues around my ward are related to Community Housing of Platform Housing Associations including fly tipping, general waste, and untidiness around the estates. There are many housing problems that need addressing. Other time-consuming issues relate to planning enforcement problems which seems to be on the increase as I'm dealing with two cases at the moment with the help of relevant officers.

## **Section 5: Supplementary Information**

I sit on the Licensing and Environment committee as a district Councillor as Vice Chairman which I'm very interested in and enjoy and been a member for several years. I'm also a Stourport on Severn town councillor on which I am Chairman of the Parks committee and Chairman of the grants committee. I feel privileged to have represented Stourport as Mayor on 4 separate occasions which is a record for any individual in Stourport. I was also Vice Chairman of WFDC in 2018.

Outside of Council business I raise money for various charities including AMMF which is the only registered charity in the Country researching into Cholangiocarcinoma (Bile Duct Cancer), which took my late wife and my children's mother away from us. With the help of my family, we have raised almost £11,000 in 4 years. My community leadership fund for 2023 was contributed to help fund Stourport Regatta, plants and trees in Stourport Memorial Park and a defibrillator in Areley Kings.



# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor David Little

**Ward:** Lickhill

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Overview & Scrutiny	10	9
Planning	8	8

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 96%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Housing Training	15-06-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	0



### **Section 3: Community Involvement**

I repair and regularly wind up the Stourport Town Clock, which I have done for over 40 years.

### **Section 4: Assisting Constituents**

I offer a listening ear and help residents, when necessary.

I have assisted residents with understanding of Council communications regarding changes to garden waste collections.

### **Section 5: Supplementary Information**

I always make myself available for residents to raise any issues they may have.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Nicky Martin

**Ward:** Mitton

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

*This section has been completed by Democratic Services and lists the meetings of Council and all Committees to which you were appointed as a member, including how many meetings of each you attended for the period from Annual Council on 17 May 2023 to the end of April 2024.*

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	3
Overview & Scrutiny	10	9
Planning	8	5

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 74%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Planning Training	15-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1



### **Section 3: Community Involvement**

This has been a challenging year for me, I was diagnosed with cancer May 2023. Therefore, my time in and around the community has been very limited due to the conditions of my treatment.

### **Section 4: Assisting Constituents**

Despite my diagnosis, I have maintained my role as a councillor with regards to supporting my constituents. The ongoing issues around Housing and the cost-of-living crisis continues to impact on my residents and has been the main source of my support. I have also signposted many concerns about elderly residents and the care package they have once discharged from hospital. Other issues have included traffic concerns and Anti-Social behaviour.

### **Section 5: Supplementary Information**

My role as Overview and Scrutiny Chairman has been very rewarding and enabled me to continue to utilise the knowledge and understanding I gained during my time as cabinet member on how the council fulfils its duty to the residents of Wyre Forest.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member:** Councillor Mary McDonnell

**Ward:** Broadwaters

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Ethics & Standards	0	0
Licensing & Environmental	5	5
Overview & Scrutiny	1	0

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 91%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Generic Session Inc. Safeguarding & Scrutiny	06-06-2023
Housing Training	15-06-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0



### **Section 3: Community Involvement**

I regularly attend meetings of the Safer Neighbourhood Team for Broadwaters at Kidderminster Police Station, to learn about policing issues affecting Broadwaters. Since October 2023, I have become actively involved in the campaign to save the St George's Park Paddling Pool and served refreshments to children attending the campaign's April Parade and Easter Egg Hunt on 6 April 2024. In the autumn of 2023, I also attended the AGM of Wyre Forest Self Advocacy, to learn about the inspirational work they are doing.

### **Section 4: Assisting Constituents**

As I am a new councillor, I have not yet received a great deal of casework to deal with. However, I have recently been asked to help a resident with a housing issue and am taking this up with Community Housing and the Council on her behalf. I am active on social media and a member of the relevant Facebook groups such as the Friends of Springfield Park, Friends of St George's Park and Horsefair and Proud. This keeps me in touch with what is going on and enables me to take up issues with officers.

I also receive emails directly from residents, such as in January 2024 when a resident contacted me to say that the decorative lights in Broadwaters Park had blown down in a storm and were dangerous. I immediately contacted officers to alert them to the problem, and appropriate action was taken.

### **Section 5: Supplementary Information**

I have assisted St Oswald's School with funding for books and personally donated secondhand books to them for the use of the children. I have also assisted St Mary's School with funding for a second outdoor play area and intend to do further work with St Mary's over the summer months. And I have also helped Homestart Wyre Forest, as a lot of whose customers live in the Broadwaters Ward. I hope to do more work with Homestart in the future as I think they are a real help to families in need.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Shazu Miah**

**Ward: Offmore & Comberton**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Licensing & Environmental	5	5
Overview & Scrutiny	1	1
Planning	1	1
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Planning Training - Online	29-06-2023
Emergency Planning & Business Continuity Training	03-10-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024
Licensing Training - Online	04-03-2024
Code of Conduct - training guidance slides and LGA Link	10-03-2024
Refresher training Licensing – online	29-04-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	1

### **Section 3: Community Involvement**

I am member of OCAG (Offmore Comberton Action Group. I am chair of H.E.L.P. I am a member of the committee of Friends of St. Georges Park and the cross party Save the Paddling Pool Steering Group. I am, through OCAG, involved in organising our Annual Carnival, the Borrington BASH plus a Halloween Event which include Bouncy Castle, Free BBQ, Disco, Face Painter and Fancy Dress Competition. and a Meet Santa Christmas Event; entrance to all these events is free. We organised FREE Football Coaching, Cricket coaching and a Free Bouncy Castle once a week on Borrington Park throughout August. I am member of the Madani Masjid Kidderminster.

### **Section 4: Assisting Constituents**

Along with my colleague Cllr Oborski, I run our Councillors Advice Shop at Burcher Green on the Comberton estate. The Advice Shop is open every Saturday from 10-12, we deliver a Focus Newsletter to every house in the Ward every month. We also deliver targeted Street Letters to residents about specific issues.

I deal with a huge volume of Casework much of it involving housing problems and planning and highways issues.

### **Section 5: Supplementary Information**

I am a Member of the West Midlands Regional Executive of the Liberal Democrats, Green Liberal Democrats.



# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Dan Morehead**

**Ward: Bewdley & Rock**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Cabinet	7	7
Council	5	5

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training Online	29-06-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1



## **Section 3: Community Involvement**

I am a Director and Board Member of Kidderminster BID and also a Board Member of Worcestershire LEP.

In my role as a Worcestershire County Councillor, I am also a member of Hereford and Worcester Fire and Rescue Authority.

I am heavily involved in the community that I represent, I am also regularly meeting residents, looking at issues, attending events and attending all 3 Parish Councils on a regular basis, in conjunction with my two ward colleagues Cllrs Emily Bourne and Nick Wilson.

## **Section 4: Assisting Constituents**

I have responded to every issue that has been raised to me by constituents throughout the year and have always provided updates as appropriate. This includes talking on the phone and also meeting face to face at locations around the ward.

I have contact from residents on a weekly basis and the main issues within the ward have been illegal parking and the request for more regular enforcement and also car parking charges.

I have regularly engaged with the local community and the local traders and supported and advised, where I can, to help mitigate the impact on the Bewdley during the flood defence works.

I also deliver a regular newsletter to all households within the ward together with my two colleagues. We deliver on average 3 per year. I also put regular posts on Facebook and share these into the community groups.

## **Section 5: Supplementary Information**

I represent Bewdley and Rock ward which is a mixed ward with a mix of a historic Georgian Town and large rural areas. This covers Bewdley Town Council and the 2 Parish Councils of Arley and Rock.

I have also taken great pleasure in serving as Cabinet Member for Economic Regeneration, Planning and The Green Agenda.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

Name of Member: Councillor Fran Oborski MBE

Ward: Offmore & Comberton

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Cabinet Advisory Panel – Corporate Plan	2	1
Overview & Scrutiny	10	9
Planning	8	7
Strategic Review Panel	1	1
Treasury Management Review Panel	2	2

The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.

This represents an overall attendance of 89%

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Community Housing: Housing Induction for members	24-07-2023
Emergency Planning & Business Continuity Training	03-10-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024
Refresher training Licensing	25-04-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0



### **Section 3: Community Involvement**

I am Chair of OCAG (Offmore Comberton Action Group, I am Vice Chair of the Governors at King Charles 1 School, Joint Chair of Governors at Offmore Primary School and a Governor of Comberton Primary School. I am Treasurer of H.E.L.P a I am Chair of Worcestershire to Ukraine. I represent the District Council on the Worcestershire County Council Corporate Parenting Board. I am a member of the committee of Friends of St. Georges Park, and I am Chair of the cross party Save the Paddling Pool Steering Group. I am, through OCAG, involved in organising our Annual Carnival, the Borrington BASH plus a Halloween Event which include Bouncy Castle, Free BBQ, Disco, Face Painter and Fancy Dress Competition. and a Meet Santa Christmas Event; entrance to all these events is free. We organised FREE Football Coaching, Cricket Coaching, and a Free Bouncy Castle once a week on Borrington Park throughout August.

### **Section 4: Assisting Constituents**

Along with my colleague Cllr Miah, I run our Councillors Advice Shop at Burcher Green on the Comberton estate. The Advice Shop is open every Saturday from 10-12, we deliver a Focus Newsletter to every house in the Ward every month. We also deliver targeted Street Letters to residents about specific issues.

I deal with a huge volume of Casework much of it involving housing problems and planning issues. I regularly attend Café Chad held on Monday and Wednesday mornings at St Chads Church Hall on Burcher Green and hold joint surgeries with West Mercia Safer Neighbourhood Team. When possible, I take part in joint estate walks with Community Housing staff. I try to attend the Pop-up Café at St Georges Church on the first Wednesday of the month as this enables me to meet other local residents.

### **Section 5: Supplementary Information**

I am a Member of the West Midlands Regional Executive of the Liberal Democrats, The English Council of the Liberal Democrats, Green Liberal Democrats and Association of Liberal Democrat Councillors and Campaigners.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Tracey Onslow**

**Ward: Blakebrook & Habberley South**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Cabinet	7	7
Council	5	5

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct	16-05-2023
Licensing	25-05-2023
Emergency Planning & Business Continuity	03-10-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	5



## **Section 3: Community Involvement**

I attend the following additional meetings:

North Worcestershire Community Safety Partnership  
Worcestershire Regulatory Services  
Worcestershire County Council  
Kidderminster Town Council  
Stourport Town Council  
Bewdley Town Council  
Sight Loss Council

I have also supported:

Two Scout Groups  
Monday Night Group  
Dial-A-Ride  
Greatfield Small Animal Rescue  
Nightstop  
Holy Innocents  
Foley Park School

## **Section 4: Assisting Constituents**

I have a 100% record of responding to casework issues raised with me by local residents. It would be very time and space consuming to list them all, but as examples:

I have carried out casework in respect of ASB, pedestrian crossings, parking, double yellow lines, speeding, litter, overgrown bushes/trees, road and pavement resurfaced and drainage issues.

I respond either by phone, email or letter, to suit the resident, we also include contact details in our newsletters. My mobile phone number is quoted in newsletters, so I am contactable 7 days a week. I also do regular Facebook posts.

## **Section 5: Supplementary Information**

I am Cabinet Member for Education at WCC.  
I am also Director of a local property business.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Mary Rayner**

**Ward: Broadwaters**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Ethics & Standards	0	0
Licensing & Environmental	5	4
Planning	2	2
Strategic Review Panel	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 94%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	2

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Planning Training	15-05-2023
Code of Conduct Training	16-05-2023
Online Audit Training	23-05-2023
Licensing Training	25-05-2023
Generic Session Inc. Safeguarding & Scrutiny	06-06-2023
Audit Committee – Risk management training	20-07-2023
Community Housing: Housing Induction for members	24-07-2023
Emergency Planning & Business Continuity	03-10-2023
Treasury Management Training	13-11-2023
Refresher training Licensing	25-04-2024



Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	8

## Section 3: Community Involvement

SNT Broadwater's Local Police Team  
Friends Of Broadwaters  
Friends of Baxter Gardens  
Friends of St George's Park  
Friends of Springfield Park occasionally  
Community Housing Group walkabouts and other meetings  
St George's Church Coffee Morning and Lunch club  
Broadwaters Coffee morning occasionally  
Member of Healthwatch

## Section 4: Assisting Constituents

Residents contact me on a regular basis via telephone, email, newsletter feedback system or face to face. I walk around the ward quite a bit so people stop me in the street. Their concerns range from fly tipping, dog fouling, planning issues, benefits, and many more.

Many of the concerns have been resolved by signposting residents to other organisations such as the Citizens Advice Bureau, and the hub when they need help with benefits or housing or other concerns.

Reporting and requesting new street waste/litter bins.

Helping residents escalate their concerns regarding derelict buildings and taking it to the Member of Parliament on several occasions.

Helping to get back the missing post boxes from the Royal mail escalating it to the Member of Parliament and to Ofcom, it is now on its third round with Ofcom.

Help some of the community organisations to raise funds for their cause.

## Section 5: Supplementary Information

When residents raise concerns with cars parking less than desirable, raise these concerns with the local police team, WFDC enforcement and also at the request of residents put it in our quarterly newsletter, as it is a concern of the whole community.

I also include any relevant health issues from Healthwatch that the Residents need to be made aware about.

Being from an educational background, I am currently a Director of Holy Trinity School and have a strong interest in the provision for education for everyone in the Community.



# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Chris Rogers**

**Ward: Mitton**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Cabinet Advisory Panel – Corporate Plan	2	2
Council	5	5
Licensing & Environmental	5	4
Licensing Sub Committee	1	1
Overview & Scrutiny	10	9
Planning	8	8
Strategic Review Panel	1	1
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 94%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	10-05-2023
Planning Training	15-05-2023
Licensing Training	25-05-2023
Community Housing: Housing Induction for members	24-07-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024
Refresher training Licensing – online	02-05-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	1

### **Section 3: Community Involvement**

Stourport Forward Director – An organisation which exists to promote Stourport-on Severn in terms of its Heritage, Culture, Businesses and Tourism.

Queen Elizabeth I Foundation- Board Member. A charitable trust which exists to raise funding for local schools and to sponsor students with degree courses.

Leapgate Activity Centre. A local farm-based charity for people with learning difficulties.

### **Section 4: Assisting Constituents**

I am always available to assist constituents and advertise my contact details (phone and email) on all distributed literature as well as make them available through Wyre Forest Conservative Association and of course via Wyre Forest District Council. I am available at all times to constituents and am happy to meet with residents whenever required.

### **Section 5: Supplementary Information**

As I am retired, I am able to give as much time to council matters as required, which at times can be a great deal. My previous professional life gives me a wealth of knowledge and experience on which to draw and helps immensely with council matters. Having a strong Conservative team, including our MP Mark Garnier, is a great asset in being able to pursue the issues which residents have right up to the national government level. Residents frequently don't know which council is responsible for what, something that can be very confusing, even for councillors at times! It is therefore very helpful for residents that I am also a Stourport County Councillor and Stourport Town Councillor.

Last, but certainly not least, I'm very proud to say that I have been The Chairman of the Council for the last municipal year. This position has allowed me to meet a great many people in other parts of the region, something that greatly enhances my knowledge and understanding of how other districts do things.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

Name of Member: Councillor David Ross

Ward: Franche & Habberley North

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Cabinet	7	7
Council	5	5
Licensing & Environmental	1	1
Planning	8	8
Strategic Review Panel	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	10-05-2023
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Audit Committee – Risk management training	20-07-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	5



### **Section 3: Community Involvement**

I attend regular meetings with Community Housing and participate in the walkabouts around the ward, where a variety of issues affecting both Community Housing tenants and those living in private accommodation are considered. I maintain regular contact with West Mercia Police via the Safer Neighbourhood Team to discuss problems raised by residents and issues that I see on my regular walks around the ward. I also liaise with Worcestershire Regulatory Services to follow up on complaints raised by and referred to me by residents.

### **Section 4: Assisting Constituents**

I maintain regular contact with residents via a regular newsletter delivered to every house in the ward approximately four times per year. I also maintain a presence on social media posting newsworthy items that may be of interest to residents or provide information that they may find useful. Additionally, I am a member of some residents' groups on Facebook, and I am able to engage with residents. I act sometimes as an intermediary between residents and their neighbours or outside organisations to offer assistance or information. Residents are able to contact me either by email or telephone, my contact details are published on every newsletter I deliver, and my details are also available on the Wyre Forest District Council website.

### **Section 5: Supplementary Information**

As a councillor elected by the residents of my ward, I am there to provide assistance and information on a variety of matters and will always endeavour to provide such even if the issue falls outside the scope of the district council. In addition to being a councillor for the district council I am also a councillor for Worcestershire County Council and thus if contacted by a resident with questions or issues relating to highways or other matters reserved for the County Council, I am able to provide assistance.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Danny Russell**

**Ward: Areley Kings & Riverside**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	5
Overview & Scrutiny	10	10

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 100%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Licensing Training	25-05-2023
Generic Session Inc. Safeguarding & Scrutiny	06-06-2023
Housing Training	15-06-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	0



### **Section 3: Community Involvement**

I work with my ward colleagues looking after my constituents in Areley King's & Riverside and try to reply to them asap trying to settle any problems they have. I sit on the Overview and Scrutiny committee.

### **Section 4: Assisting Constituents**

Problems I have encountered include housing and planning as well as other everyday issues.

### **Section 5: Supplementary Information**

I spent 4 years on Stourport Town Council and was pleased to be elected as Mayor in 2021/22, meeting other dignitaries from other towns and raised over £5000 for charity.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Alan Sutton**

**Ward: Areley Kings & Riverside**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Council	5	5
Licensing & Environmental	5	3
Licensing Sub Committee	1	1
Overview & Scrutiny	2	2
Planning	1	1
Strategic Review Panel	1	0

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 84%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	3

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023
Planning Training	15-05-2023
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Audit Committee – Risk management training	20-07-2023
Community Housing: Housing Induction for members	24-07-2023
Treasury Management Training	29-01-2024
Corporate Parenting	30-01-2024
Refresher training Licensing	25-04-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	2

### **Section 3: Community Involvement**

Worcestershire Armed Forces Covenant Partnership  
West Midlands Audit Forum (for committee chair and vice-chairs of all local bodies)

### **Section 4: Assisting Constituents**

Ward walk general and accompanying community housing.  
Attending Friends of Parks meetings.  
Meeting business tenants of WFDC.  
Resolving and escalating issues within WFDC that residents have raised: Noise pollution, green issues, tree preservation, illegal parking, green spaces, dog fouling, litter.  
Resolving and escalating issues with Community Housing that residents have raised: illegal parking, fly tipping, litter, overgrown paths, anti-social behaviour.

Engaging with constituents via email, phone, social media face to face 1-2-1 1-2-many and open public meetings. Engaged with local focus groups.

### **Section 5: Supplementary Information**

Vice Chairperson for the Audit Committee. Member of the Licensing Committee.



# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Leigh Whitehouse**

**Ward: Blakebrook & Habberley South**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Appointments & Appeals	0	0
Council	5	5
Overview & Scrutiny	8	6
Licensing & Environmental	1	1

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 86%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Online Audit Training	23-05-2023
Licensing Training	25-05-2023
Generic Session Inc. Safeguarding & Scrutiny	06-06-2023
Community Housing: Housing Induction for members	24-07-2023
Refresher training Licensing – online	01-05-2024

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1



## **Section 3: Community Involvement**

Over the past 12 months I have continued to attend a number of local community groups activities and continued to support them in any way I can. I continue to be proactive in the ward and regularly support the residents of my ward in a number of ways. I have conducted a large number of litter picks within the ward with other community volunteers. I have a keen interest in keeping the streets of the district clean and tidy so often report street cleansing and grounds maintenance issues to help keep our areas looking the best they can. I continue to remove graffiti myself with materials I have sourced from my own funds. I have proudly installed a number of Emergency Bleed Control kits throughout the ward, these aren't just used in knife crime incidents but are critical in any catastrophic bleeding cases. I continue to work hard to see the increasing number of defibs within the patch and throughout Wyre Forest. I have been encouraging local business owners, Community Housing, planning processes and licensed premises to do the same, I am committed to ensuring all residents in my ward are closer than ever before to this provision, something which is close to my heart. I continue to support a large number of people in line with the work I do around mental health, following founding You Matter, Mental Health Matters in 2019. I also support a number of families with SEND children. I actively support local schools with their endeavours to continuously provide provision to children with disabilities.

## **Section 4: Assisting Constituents**

I have conducted several visits with local Policing teams and other key stakeholders to improve our area, such as reducing ASB and improving how our communities feel. I regularly conduct site visits and invite key people to these visits with me who will be able to assist me in getting things done for residents. My casework continues to grow year on year, and this is pleasing. The part I enjoy the most about being an elected member is putting right the concerns I am told about by residents and local businesses, something I have an excellent track record in. All emails and phone calls have been responded to within 24 hours and often on the same day. I conduct weekly proactive walkabouts in my ward, sometimes alone, but most of the time with local residents, Neighbourhood Watch groups and other community representatives. I often do this on foot or by cycling the area. My approach is always to deal with things proactively so residents in my ward do not need to go to the trouble of having to report issues themselves. My contact details, including my direct mobile number is published online, I try to leaflet my ward in a phased and targeted way in response to issues in the vicinity of the area I'm working in. In these publications/letters/leaflets I update residents with regard to what I have been doing in their area and they provide all the details they need to contact me. I continue to knock residents' doors in the ward on a monthly basis and always leave them with a business card should they need to contact me in the future. I regularly receive contact from residents via email, telephone calls but increasingly more via my Cllr Leigh Whitehouse Facebook page. I'd encourage residents to follow this page in order for them to keep up to date regarding what I am doing in the patch 365 days per year. I am contactable 24/7 and hold surgeries on an ad-hoc basis, depending on demand – the demand for surgeries is decreasing year on year as residents often contact me immediately rather than waiting for a surgery.

## **Section 5: Supplementary Information**

I have attended a number of committees as an observer.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Nick Wilson**

**Ward: Bewdley & Rock**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Council	5	4
Ethics & Standards	0	0

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 80%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	0

### Section 2: Mandatory Training Completed

Training Activity	Date attended
New Members Induction Session	10-05-2023
New Members Code Conduct Training	10-05-2023

Other training	Number of modules completed
Core e-learning	0
Additional e-learning	0
Cyber security training	1

### Section 3: Community Involvement

Supported the local rowing club to promote joint working, as they desire to grow their club and extend the rowing club into a wider community hub which may include a Gym. I will continue to support the club where I can help their longer-term strategy support wider community links.



Also, support Far Forest in the speed concern group and parish council. This information was given both ways to support Councillor Morehead in his county capacity and ensuring the parish council were aware of activities when attending the meetings. I have attended 4 parish and 2 town council meetings to provide wider strategic updates.

## **Section 4: Assisting Constituents**

I have supported one constituent in providing an avenue to talk about the planning application for a local shop and ensured the points were communicated at district level and returned responses to ensure the constituent was aware where the build was in the programme. Since it was not completed, I had to manage expectations to ensure they knew there was still work to do. The planning team worked really well in communicating and ensuring the contractors know the important points to the local communities.

I have engaged with constituents at council meetings talk about key topics, which have been fed into various parts as well as talking to farmers about some local footpaths. I also engaged with a couple over the parking issues in Bewdley Town Centre.

## **Section 5: Supplementary Information**

The main defining element I have enjoyed is talking to the community and don't think I have made a huge impact on the first year. I hope now I understand the process better that I will support them better as well as parish councils. I hope to support the needs of the Bewdley town centre further to improve its economy including the night life.

# WYRE FOREST DISTRICT COUNCIL

## Annual report and review 2023/2024

**Name of Member: Councillor Peter Young**

**Ward: Broadwaters**

### Section 1: Attendance at Council, Committee and Sub-Committee meetings

Name of Committee	No. of meetings held during the year	No. of meetings attended
Audit	4	4
Cabinet Advisory Panel – Corporate Plan	2	1
Council	5	5
Ethics & Standards	0	0
Planning	1	1
Treasury Management Review Panel	2	2

*The calendar of meetings is agreed at the beginning of each municipal year. Occasionally the need arises for additional meetings to be arranged at short notice which not all Members are able to attend due to previous commitments. The table shows only the meetings in the agreed municipal calendar: additional meetings are ignored.*

**This represents an overall attendance of 93%**

Other attendance	Number
Period of Extended Absence, (e.g. Maternity leave/Sick leave):	-
Number of meetings attended as a substitute:	1

### Section 2: Mandatory Training Completed

Training Activity	Date attended
Code of Conduct Training	16-05-2023
Online Audit Training	24-05-2023
Licensing Training	25-05-2023
Housing Training	15-06-2023
Audit Committee – Risk management training	20-07-2023
Community Housing: Housing Induction for members	24-07-2023
Emergency Planning & Business Continuity	03-10-2023
Treasury Management Training	13-11-2023
Treasury Management Training	29-01-2024



<b>Other training</b>	<b>Number of modules completed</b>
Core e-learning	0
Additional e-learning	0
Cyber security training	0

### **Section 3: Community Involvement**

Involved with various Friends of the Parks situated in:  
Broadwaters Park  
Baxter Gardens  
St. George's Park  
Springfield Park

PACT meetings no longer take place in this ward but I have regular meetings with the Neighbourhood Police team covering Broadwaters.

### **Section 4: Assisting Constituents**

Involved with Ward walks and discussed issues raised by residents with Community Housing Deliver Newsletters covering local matters to a good selection of houses in the Ward. Telephone contact details are supplied on the Newsletter. Also, deal with various comments made on social media (Facebook).

### **Section 5: Supplementary Information**

Actively involved with an action group connected with St George's Park to improve facilities for children.